



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, January 08, 2025 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by EDA President Brent Quast with the following members present: Brent Quast, Austin Reville, Eric Krogman, Duane Jirik and Bruce Wolf.

Absent: Nick Slavik and Troy Pint.

City Staff Present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich.

Others present: Jo Foust (CDA) and Tony Buthe (School District)

2. CONSENT AGENDA

Motion to approve the consent agenda was made by Reville, seconded by Jirik.

Motion carried (5-0)

- a. December 11, 2024 EDA Meeting Minutes
- b. Claims for Payment: **\$2,264.77**

3. FUTURE EDA ENDEAVORS

City Administrator Joshua Tetzlaff noted that staff has a meeting coming up with Ehlers to talk about customizing the strategic planning proposal that was initially discussed at the December 2024 meeting.

- a. January 8, 2025

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust stated that a visit occurred with American Family Insurance on December 20th. She states that more visits are being planned for later in January. She also noted that 22 visits were conducted in 2024 which were the most in one year since the program started.

5. BUSINESS UPDATES

Planning/Community Development Director Ken Ondich provided the monthly business update noting 10 new single-family homes for the year and that the 54-unit apartment building will show up on the 2025 tally of housing units.

- a. January 2025

6. CDA UPDATE

Jo Foust noted that Brent Quast will be a mentor in the program. She also noted that the EDA will be presenting at the EDAM Winter Conference about the Center for Entrepreneurship. She also noted that they have a class coming up teaching videography.

7. SCHOOL DISTRICT UPDATE

Tony Buthe noted that the school district is looking for applicants for a task force being formed for their Long Term Facilities Plan and that application can be found online.

8. EXECUTIVE DIRECTORS REPORT

City Administrator Joshua Tetzlaff noted that legislative season is coming up and asked the EDA to relay any concerns that can be passed along.

9. MISCELLANEOUS

Bruce Wolf noted that Dr. Dan Berg had started a new practice for direct primary care out of a location at 314 E Main Street.

10. ADJOURNMENT

Motion to adjourn the meeting at 7:48 a.m. was made by Jirik, seconded by Quast.

Motion carried (5-0)

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director