



BOARD OF ALDERMEN
AGENDA ITEM
03/05/25

ISSUE: Budget Amendment 2025-25.17

PRESENTED BY: Kim Weaver, Deputy Finance Officer

DEPARTMENT: Administration

Background: Contract Amendment #1 \$278,000 for GWI Tax & Accounting for financial professional services related to FEMA Grants, NCDEQ Grants, FY 2024 GASB 100 adjustments, FY 2026 Budget preparation, FY 2025 Budget Amendments, LGC Reporting Requirements, Fire Station #2 corrections to expenditures, Sales Tax Affidavits, 2024 1099s, Unemployment Reports, Accounts Payable to include W9s for all vendors, Insurance Declarations for vendors doing work for the Town, and bank reconciliations.

Attachments: Budget Amendment 2025-25.17 and GWI Tax & Accounting Contract Amendment 1.

Recommendation: Approve Budget and Contract Amendments as recommended

Action Needed: Yes

Suggested Motion: *"I, _____, make a motion to approve Budget Amendment 2025-25.17 and Contract Amendment as presented."*

Funds: 10

Follow Up: Deputy Finance Officer

ORDINANCE NO. 2025-25.17
TOWN OF NORTH TOPSAIL BEACH, NC
Ordinance Amending the 2024-25 General Fund (10)

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:

Section I: Estimated Revenues and Appropriations. General Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	2024-25 Amended Budget	Increase (Decrease)		2024-25 Amended Budget
ESTIMATED REVENUES				
STATE	2,528,140	-		2,528,140
TOWN	314,925	-		314,925
PROPERTY TAX	4,290,197	-		4,290,197
REFUSE	528,888	-		528,888
INTEREST	200,000	278,000	(1)	478,000
POWELL	35,000	-		35,000
APPROPRIATED FUND BALANCE	2,053,402	-		2,053,402
Total Revenues	9,950,552	278,000		10,228,552
APPROPRIATIONS				
GOVERNING BODY	334,304	-		334,304
ADMINISTRATION	914,677	278,000	(1)	1,192,677
IT	236,210	-		236,210
PLANNING & ZONING	240,218	-		240,218
BUILDING INSPECTIONS	261,469	-		261,469
PUBLIC BUILDINGS & GROUNDS	440,500	-		440,500
INSURANCE	290,666	-		290,666
POLICE SEPARATION ALLOWANCE	17,125	-		17,125
POLICE DEPARTMENT	1,521,277	-		1,521,277
PUBLIC WORKS	472,206	-		472,206
PUBLIC STREETS	312,500	-		312,500
SANITATION COLLECTIONS	528,888	-		528,888
RECREATION	289,874	-		289,874
FIRE DEPARTMENT	1,763,013	-		1,763,013
COMMITTEES	2,000	-		2,000
CONTINGENCY	325,625	-		325,625
TRANSFER OUT TO CAPITAL PROJECT FUND 31	2,000,000	-		2,000,000
Total Appropriations	9,950,552	278,000		10,228,552

(1) Contract Amendment #1 \$278,000 for GWI Tax & Accounting for financial professional services related to FEMA Grants, NCDEQ Grants, FY 2024 GASB 100 adjustments, FY 2026 Budget preparation, FY 2025 Budget Amendments, LGC Reporting Requirements, Fire Station #2 corrections to expenditures, Sales Tax Affidavits, 2024 1099s, Unemployment Reports, Accounts Payable to include W9s for all vendors, Insurance Declarations for vendors doing work for the Town, and bank reconciliations.

Section II: Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 5th Day of March 2025.

Motion made by _____, 2nd by _____

VOTE: ___ FOR ___ AGAINST ___ ABSENT

 JOANN MCDERMON, MAYOR

 KIM WEAVER, DEPUTY FINANCE OFFICER