

***DRAFT***

**APPLICATION FORM FOR RESERVATION OF NORTH TOPSAIL BEACH  
TOWN HALL MEETING ROOM**

Please review the attached POLICY carefully prior to completion of this application.

Date Reservation made: \_\_\_\_\_

Name of North Topsail Beach resident/property owner: \_\_\_\_\_

Organization: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work/Cell Number: \_\_\_\_\_

Describe the educational event to be held in the meeting room: (ex. HOA Meeting, AA Meeting)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Requested: \_\_\_\_\_ Time Requested: \_\_\_\_\_

Approximate Number of people: \_\_\_\_\_

Recurring date and time: \_\_\_\_\_

I understand that, as applicant for the event so requested in the Town Hall Meeting Room, I agree to abide by the attached POLICY.

\_\_\_\_\_  
Signature and Date

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*Town Hall Information*

*\$50 per meeting*

*\_\_\_ Fee Paid      Amount \$ \_\_\_\_\_      Receipt Number \_\_\_\_\_*

*Approved By: \_\_\_\_\_*

