

FEMA STATUS OF PROJECTS - AS OF 06/25/25

Two Old Storms - Dorian and Florence (2018-2019)

SEE ATTACHED SPREADSHEET OF CLOSED AND OPEN FEMA PROJECTS

Florence has 13 Projects open.

Of those 13 Projects - 10 projects are considered small and need to be closed first. NOTE: (4) of those 10 show no expenditures were considered eligible. Those show \$-0-.

Dorian has 4 Projects Open

Of those 4 Projects - 1 is considered small and all the research and tying revenues and expenses are complete. Waiting for final sign off on the documentation submitted.

Steps to Follow - BEFORE proceeding with the Process to Close a Project:

1. Log onto FEMA Grants Portal and download all the documents for each Project that FEMA has to ensure the Town has a digital copy (unfortunately all documentation the Town has is stored in binders or boxes).
2. Log onto the NCEM Grants Portal to get the payments made for each Project. The larger the project the more payments to research.
3. Log onto FMS (Town's Financial System)
 - a) Run Account Activity Listing on EVERY Revenue Account that has used Hurricane or a Named Storm; to verify the Town received payments listed on NC Emergency Management (NCEM) website - from 2018-2025

CURRENT ISSUES THAT ARE CAUSING A LOT OF RESEARCH BEFORE SUBMITTING THE PROJECTS FOR CLOSING

This Account Activity Listing is extremely difficult to discern. The lack of consistency in posting payments from FEMA - for Example listing the Project # and Storm DR # speeds up matching payments to the Town and those deposits getting to the correct account and Fund.

You will find that not only were the expenses posted for the same storm to multiple funds and various accounts but also the revenues. (General Fund, Shore Line Protection and Beach Maintenance Fund). The General Fund and Shoreline Protection are annually appropriated. So all those annually appropriated funds - reports are isolated by Fiscal Year (these grants span multiple years).

- b) Once you have all the reports from the FEMA website and payment history from NCEM website; then you need to match each disbursement from FEMA/NCEM to a deposit for the Town.
Pay attention to the account and fund and ensure it matches where the expense occurred.
If those are not correct - then you must immediately stop and create disbursement and receipt batches to get the correct expenses and revenues posted to the correct funds.
It is double the work to fix these problems later than taking the time to do it correctly upfront.
- c) While you are doing this research if you notice any payments made to vendors during those storms, take the time to verify those expenditures were reported. You don't have time to go through every transaction from 2018; but if it stands out while researching the Projects your closing out; then stop and see if the Town can submit those now.
If the Project is progressing through close out ; then it is difficult to get FEMA to reopen that process.
4. Once you have verified FEMA's records with the Town's financial records you can proceed filling out the P4 form to request closeout. My recommendation is to include all the backup for every expenditure behind (merged into the pdf) with the P4 form. Makes future research much quicker for those working with these documents months or years from now.

VERY IMPORTANT AND UNIQUE WITH FUND ACCOUNTING: Those annually appropriated funds with multi-year grant expenses and revenue must run through fund balance for corrections and thereby creates GASB 100 disclosures.

P4 Form FEMA's Form used to certify that a Project can be closed.

Grant #	Grant Name	Proj F#	Project Title	Project Type	Project is Closed	Size	Eligible Amt	Town Billed	Payments to Date	Balance Unpaid	Notes
4393	Hurricane Florence	1583	93894 - Temporary Sandberm Restoration	B	No	L	\$4,503,025.83	\$ 5,278,295.81	\$ 3,232,609.34	\$ 2,045,686.47	In FEMA Closeout - Funds Held until final close.
4393	Hurricane Florence	1615	68326 - Restoration of Beaches	G	No	L	\$13,696,691.00	\$ 15,741,824.74	\$ 10,272,518.20	\$ 5,469,306.54	Spent MORE than Awarded
4393	Hurricane Florence	2907	185583 - Management Cost	Z	No	L	\$1,027,627.77	\$ -	\$ -		Can't be billed until all Projects closed
4465	Hurricane Dorian	423	135968 - North Topsail Beach Re-Nourishment	G	No	L	\$3,505,603.00	\$ 1,140,513.65	\$ 845,801.36	\$ 294,712.29	Spent LESS than Awarded****
4465	Hurricane Dorian	424	139085 - Emergency Beach Berm	B	No	L	\$343,302.19	\$ 343,302.19	\$ -	\$ 343,302.19	In FEMA Closeout - Funds Held until final close.
4465	Hurricane Dorian	508	138090 - Managenent Cost	Z	No	L	\$205,712.75	\$ -	\$ -		Can't be billed until all Projects closed
										\$ 8,153,007.49	If Overruns are approved
										\$ 5,332,603.77	If Overruns are NOT approved
									Invoices on Project 423 - Recently Submitted Not Included in the numbers above.		
									*** \$ 2,103,300.33		

Grant #	Grant Name	Proj F#	Project Title	Project Type	Project is Closed	Size	Eligible Amt	FEMA Closed Date	Project Completion Date	Notes
4285	Hurricane Matthew	33	781038 - (PW# 33) 4-A0448 Debris Alternative Procedures	A	Yes	S	\$50,734.24	05-27-2025	11-03-2016	GWl TAX - downloaded all the documents from FEMA and NCEM. However the Town changed software and deposits could not be verified. Additionally, the Town only kept paper copies of the bank statements until GWl Tax took over the bank reconciliations.
4285	Hurricane Matthew	217	781037 - (PW# 217) 4-A1534 Debris Alternative Procedures 31-90 days	A	Yes	S	\$8,375.28	05-27-2025	11-15-2016	GWl TAX - downloaded all the documents from FEMA and NCEM. However the Town changed software and deposits could not be verified. Additionally, the Town only kept paper copies of the bank statements until GWl Tax took over the bank reconciliations.
4285	Hurricane Matthew	36	781039 - (PW# 36) 4-B0449 EMERGENCY PROTECTIVE MEASURES	B	Yes	S	\$26,618.07	05-27-2025	11-15-2016	GWl TAX - downloaded all the documents from FEMA and NCEM. However the Town changed software and deposits could not be verified. Additionally, the Town only kept paper copies of the bank statements until GWl Tax took over the bank reconciliations.
4285	Hurricane Matthew	431	Replenishment	G	Yes	L	\$6,304,045.81	05-06-2021	05-10-2020	
4285	Hurricane Matthew	797	781041 - (PW# 797) 4-G1900 Survey For Beach Loss	G	Yes	S	\$35,566.00	05-27-2025	02-08-2017	GWl TAX - downloaded all the documents from FEMA and NCEM. However the Town changed software and deposits could not be verified. Additionally, the Town only kept paper copies of the bank statements until GWl Tax took over the bank reconciliations.
4393	Hurricane Florence	246	68566 - Goldsboro Temporary emergency road repair	B	No	S	\$17,316.00	NEED EHP CERT.	10-02-2018	P.4 completed; closeout required in Grants Portal
4393	Hurricane Florence	353	66206 - Goldsboro Lane (Perm)	C	No	S	\$0.00	P4	N/A	Ineligible
4393	Hurricane Florence	358	68329 - BAY COURT ROAD AND RIVER RD	C	No	S	\$14,396.00	NEED EHP CERT.	04-05-2019	P.4 completed; closeout required in Grants Portal
4393	Hurricane Florence	725	68325 - beach crossovers	G	No	S	\$107,500.00	NEED EHP CERT.	05-12-2019	P.4 completed; closeout required in Grants Portal
4393	Hurricane Florence	1125	68341 - TEMPORARY POLICE DEPARTMENT	B	No	S	\$0.00	P4		Need P.4 completed and closeout in Grants Portal
4393	Hurricane Florence	1223	68524 - Fire Station 1 and 2	E	No	S	\$27,597.73	NEED EHP CERT.	10-01-2019	P.4 completed; closeout required in Grants Portal
4393	Hurricane Florence	1249	70058 - Townwide and South End of Town signs	G	No	S	\$36,379.31	NEED EHP CERT.	06-15-2019	P.4 completed; closeout required in Grants Portal
4393	Hurricane Florence	1536	68334 - TEMPORARY TOWN HALL	B	No	S	\$0.00	P4		Need P.4 completed and closeout in Grants Portal
4393	Hurricane Florence	1583	93894 - Temporary Sandberm Restoration	B	No	L	\$4,503,025.83	FEMA	04-15-2023	Closeout in progress with FEMA
4393	Hurricane Florence	1615	68326 - Restoration of Beaches	G	No	L	\$13,696,691.00			Pending closeout to be submitted by NTB.
4393	Hurricane Florence	1695	68335 - EMERGENCY SAND SCRAPING AND DOZER RENTAL	B	No	S	\$82,801.72	P4 Drafted for Review	07-11-2019	Need P.4 completed and closeout in Grants Portal
4393	Hurricane Florence	2052	66074 - City Hall and Police Dept/ Lost Equipment	E	No	S	\$0.00	P4		Need P.4 completed and closeout in Grants Portal
4465	Hurricane Dorian	399	135966 - APP CERT - North Topsail Beach Emergency Services	B	No	S	\$46,219.87	NEED EHP CERT.	12-31-2019	EHP condition certifications need to be completed in Grants Portal closeout.
4465	Hurricane Dorian	423	135968 - North Topsail Beach Re-Nourishment	G	No	L	\$3,505,603.00			Pending closeout to be submitted by NTB. Was able to get FEMA to include CM Mitchell Pay Applications #15, #16, #17, #18 \$2,103,300.33 not previously submitted. DHM
4465	Hurricane Dorian	424	139085 - Emergency Beach Berm	B	No	L	\$343,302.19	FEMA	04-15-2023	Closeout in progress with FEMA Was able to get FEMA to include \$44,250 payment to TI coastal for Sea Oats on 11/17/22 DHM
4393	Hurricane Florence	2907	185583 - Management Cost	Z	No	L	\$1,027,627.77			Pending closeout to be submitted by NTB.
4465	Hurricane Dorian	508	138090 - Managenent Cost	Z	No	L	\$205,712.75			Pending closeout to be submitted by NTB.
4837	PTC 8	16	805096 - Dune Crossover - Marina Way (Cat G)	G	No	S	\$0.00			Not ready for closeout
4837	PTC 8	17	805109 - Emergency Sand Berm	B	No	S	\$0.00			Not ready for closeout
	CLOSED		CLOSE OUT IN PROGRESS WITH FEMA							
	NEED P4. ZERO EXPENSE		EXPENSES ONGOING ON SOME OF THESE PROJECTS ALSO LITIGATION FOR PROJECTS FLORENCE 1615 AND DORIAN 423.							
	NEED EHP CERT.									