



**BOARD OF ALDERMEN**  
**AGENDA ITEM**  
12/04/24

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**ISSUE:** Budget Amendment 2025-25.9

**PRESENTED BY:** Kim Weaver, Deputy Finance Officer

**DEPARTMENT:** Shoreline Protection

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**Background:** FEMA reimbursement requests have been delayed and to ensure sufficient cash flow this budget amendment requests transferring \$4,330,852 to Fund 31 Beach Maintenance Grant Project. Additionally, when the USDA debt was paid off by a refunding on March 9, 2022; the auditors continued the \$5,022,000 restriction of Fund Balance. However, for fiscal years ended June 30, 2022, 2023 and 2024 the Unassigned Fund Balance was understated by the \$5,022,000. The correct Unassigned Fund Balance at June 30, 2024 s/b \$12,060,830 vs \$7,584,830. Attachments: Budget Amendment 2025-25.9

**Recommendation:** Approve Amendment as recommended

**Action Needed:** Yes

**Suggested Motion:** "I, \_\_\_\_\_, make a motion to approve Budget Amendment 2025-25.9 as presented."

**Funds:** 30

**Follow Up:** Deputy Finance Officer

**ORDINANCE NO. 2025-25.9**  
**TOWN OF NORTH TOPSAIL BEACH, NC**  
**Ordinance Amending the 2024-25 Shoreline Protection Fund (30)**

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:

**Section I: Estimated Revenues and Appropriations. Shoreline Protection Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:**

|  | 2024-25<br>Amended<br>Budget | Increase<br>(Decrease) |     | 2024-25<br>Amended<br>Budget |
|--|------------------------------|------------------------|-----|------------------------------|
| <b>ESTIMATED REVENUES</b>                          |                              |                        |     |                              |
| 30-301-00 Accommodation Tax                        | 1,732,500                    | 48,623                 | (2) | 1,781,123                    |
| 30-301-05 Ad Valorem Tax - Beach                   | 1,600,845                    | -                      |     | 1,600,845                    |
| 30-317-01 County Grant Funding                     | 150,000                      | -                      |     | 150,000                      |
| 30-329-00 Interest Income                          | 50,000                       | 46,214                 | (2) | 96,214                       |
| 30-336-00 Sea Oats Program                         | 25,000                       | -                      |     | 25,000                       |
| 30-345-00 Local Option Sales Tax                   | 741,724                      | -                      |     | 741,724                      |
| 30-350-01 Paid Parking Revenue                     | 336,375                      | -                      |     | 336,375                      |
| 30-399-00 Appropriated Fund Balance                | 28,497                       | 4,270,258              | (1) | 4,298,755                    |
| <b>Total Revenues</b>                              | <b>4,664,941</b>             | <b>4,365,095</b>       |     | <b>9,030,036</b>             |
| <b>APPROPRIATIONS</b>                              |                              |                        |     |                              |
| 30-710-08 Lease Payments                           | 74,000                       | -                      |     | 74,000                       |
| 30-710-10 Beach Lobbyist Contract                  | 63,000                       | -                      |     | 63,000                       |
| 30-710-12 Beach/Access Maintenance                 | 78,497                       | -                      |     | 78,497                       |
| 30-710-14 Beach Meetings/ Conferences              | 20,000                       | -                      |     | 20,000                       |
| 30-710-15 M & R Dune/Crosswalk                     | 25,000                       | -                      |     | 25,000                       |
| 30-710-45 Contracted Services                      | 680,000                      | -                      |     | 680,000                      |
| 30-710-59 Sea Oats Program                         | 50,000                       | -                      |     | 50,000                       |
| 30-720-07 New River EIS Project                    | 280,000                      | -                      |     | 280,000                      |
| 30-720-08 Contracts, Plans, Specs                  | 20,000                       | -                      |     | 20,000                       |
| 30-720-10 Vitex                                    | 227,640                      | -                      |     | 227,640                      |
| 30-720-50 2022B SOB Payment                        | 1,957,643                    | -                      |     | 1,957,643                    |
| 30-720-57 2022C FEMA SOB Interest                  | 219,002                      | 34,243                 | (2) | 253,245                      |
| 30-720-60 30 Year Beach Plan                       | 275,000                      | -                      |     | 275,000                      |
| 30-720-64 Sandbag Repair Project                   | 200,000                      | -                      |     | 200,000                      |
| 30-999-01 Future Projects Fund                     | 495,159                      | -                      |     | 495,159                      |
| 30-998-02 Transfer out - Fund 31 Beach Maintenance | -                            | 4,330,852              | (1) | 4,330,852                    |
| <b>Total Appropriations</b>                        | <b>4,664,941</b>             | <b>4,365,095</b>       |     | <b>9,030,036</b>             |

- (1) Transfer out to Fund 31 Beach Maintenance \$4,330,852 due to delayed FEMA reimbursement requests. Once the final FEMA reimbursements are received in Fund 31; then a transfer will be appropriated back to Fund 30. NOTE: The USDA Restricted Fund Balance requirement of \$5,022,000 in Fund 30 was no longer necessary as of March 9, 2022 when that debt was refunded with 2022B SOBs. However, the audit for the years ended June 30, 2022, 2023 and 2024 still reflected that restriction. Corrected Unassigned Fund Balance Fund 30 at June 30, 2024 s/b \$12,060,830 vs \$7,584,830.
- (2) Interest Expense of \$34,243 for the 2022C SOBs for payments due in Jan and April 2025; \$48,623 Accommodation Tax Actual Receipts higher than budget; \$46,214 Interest Income higher than budget.

**Section II:** Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 4th Day of December 2024.

Motion made by \_\_\_\_\_, 2nd by \_\_\_\_\_

**VOTE: \_\_\_ FOR \_\_\_ AGAINST \_\_\_ ABSENT**

\_\_\_\_\_  
 JOANN MCDERMON, MAYOR

\_\_\_\_\_  
 KIM WEAVER, DEPUTY FINANCE OFFICER