



BOARD OF ALDERMEN AGENDA ITEM 02/11/2026

ISSUE: Budget Amendment BA2026-26.41 Last Call Foundation Grant Contract

PRESENTED BY: Wayne Johannessen, Finance Officer

DEPARTMENT(S): Fire Department - Fund 10

Background: The Fire Department applied for a grant with the Last Call Foundation for the purchase of (2) Supervac 18" Positive Pressure Ventilators. One unit is to be funded by the grant, and the second unit is to be funded by the NTB Fire Department. Upon receiving the notice of the award, the Last Call Foundation sent a check for \$6,063.05 for the purchase of one unit. This Budget amendment appropriates the Last Call Foundation Grant Award of \$6,063.05. The grant requires the purchase of (2) Supervac 18" Positive Pressure Ventilator. The Fire department had (1) Ventilator in the FY 26 budget, and this amendment will allow the purchase of the second Ventilator.

Attachments: Budget Amendment BA2026-26.41
Department Summary
Updated Award Cover Letter allowing NTB Fire Department to proceed with the grant.
Last Call Foundation Grant Award

Recommendation: Approve Amendment as recommended

Action Needed: Yes

Suggested Motion: *"I, _____, make a motion to approve the Budget Amendment 2026-26.41 as presented."*

Funds: 10

Follow Up: Wayne Johannessen

ORDINANCE NO. 2026-26.41
TOWN OF NORTH TOPSAIL BEACH, NC
Ordinance Amending the 2025-26 General Fund (10)

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:

Section I: Estimated Revenues and Appropriations. General Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	2025-26 Amended Budget	Increase (Decrease)	2025-26 Amended Budget
ESTIMATED REVENUES			
TAXES - AD VALOREM	4,425,249	-	4,425,249
LOCAL SALES TAX	2,962,767	-	2,962,767
INTERGOVERNMENTAL REVENUES	619,538	6,063	(1)
CHARGES FOR CURRENT SERVICES	830,043	-	830,043
INTEREST	602,000	-	602,000
OTHER REVENUES	21,000	-	21,000
Total Revenues	9,460,597	6,063	9,466,660
APPROPRIATIONS			
GOVERNING BODY	410,580	-	410,580
ADMINISTRATION	1,343,236	-	1,343,236
ELECTIONS	5,000	-	5,000
IT	351,691	-	351,691
NON-DEPARTMENTAL	395,370	-	395,370
POLICE SEPARATION ALLOWANCE	17,805	-	17,805
POLICE DEPARTMENT	1,714,435	-	1,714,435
FIRE DEPARTMENT	1,763,846	6,063	(1)
PLANNING & ZONING	271,522	-	271,522
BUILDING INSPECTIONS	330,697	-	330,697
RECREATION	294,170	-	294,170
COMMITTEES	2,000	-	2,000
PUBLIC BUILDINGS & GROUNDS	503,789	-	503,789
INSURANCE	377,227	-	377,227
PUBLIC WORKS	586,907	-	586,907
PUBLIC STREETS	530,500	-	530,500
SANITATION COLLECTIONS	561,822	-	561,822
Total Appropriations	9,460,597	6,063	9,466,660

(1) Appropriating the Last Call Foundation Grant Award of \$6,063.05. The grant requires the purchase of (2) Supervac 18" Positive Pressure Ventilator. The Fire department had (1) Ventilator in the FY 26 budget and this amendment will allow the purchase of the 2nd Ventilator.

Section II: Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 11th Day of February 2026.

Motion made by _____, 2nd by _____

VOTE: FOR AGAINST ABSENT

**RICHARD GRANT
MAYOR**

**WAYNE JOHANNESSEN
FINANCE OFFICER**

Richard Grant, Mayor
Connie Pletl, Mayor Pro Tem



Aldermen:
Kip Malcolm
Mark Barefoot
Laura Olszewski
Larry Strother

Alice Derian, ICMA-CM
Town Manager

Alexis Stanfield, NCCCC
Town Clerk

Board of Alderman 02/11/2026

Issue: Budget Amendment BA2026-26.41 Last Call Foundation Grant Contract

Department: Fire Department

Prepared by: Chad Soward, Fire Chief

Agenda Item Summary

Item: Last Call Foundation Grant Contract

Department: Fire Department

Presenter: Cjarrett Harley, Deputy Fire Chief

Summary: Staff requests Board approval to accept the Last Call Foundation Grant Contract.

The Fire Department submitted to the Last Call Foundation seeking funding for two Super Vac 18" Positive Pressure Ventilators (PPVs) that will significantly enhance our firefighting capabilities and improve safety for our firefighters and the community we serve. These ventilators will allow us to quickly clear smoke and heat from structures, improving visibility and reducing risks during search and rescue operations.

Adding two Super Vac 18" Positive Pressure Ventilators (PPVs) will significantly enhance our firefighting operations. These ventilators will improve firefighter safety by quickly clearing smoke and heat from structures, reducing risks of disorientation and exposure to toxic smoke. They will expedite search and rescue operations by improving visibility, potentially saving lives. The PPVs will also enhance fire suppression efforts by expelling hot gases and smoke, improving airflow, and helping to control fire intensity.

We anticipate using these units approximately weekly for structure fires, mutual aid, smoke removal, and other ventilation needs. By equipping our first-out engine and ladder truck with these ventilators, we aim to optimize our response operations and improve the safety of our personnel and the community we serve.

The grant for \$7600 will cover the cost of one unit and the Fire Department will cover the cost of the second unit. The Finance Officer has determined sufficient funds are available In Fund 10-690-16 to cover the cost of the unit purchased by the Fire Department.



November 13, 2025

Jarrett Harley, Deputy Fire Chief
North Topsail Beach Fire Department
2049 New River Inlet Rd.
North Topsail Beach, NC 28460

Re: Approved financing for additional tax and installation charges

To Jarrett Harley, Deputy Fire Chief, jharley@northsailbeachnc.gov,

On behalf of The Last Call Foundation, this letter serves as formal confirmation that we authorize the North Topsail Fire Department to allocate the remaining grant balance- approximately \$300- toward any applicable taxes, installation expenses, or other necessary charges directly associated with the approved grant.

It is our intention that the department be able to fully utilize the awarded funds to complete the installation and ensure successful implementation. We appreciate your partnership and your continued service to the community.

If you require any addition documentation, please feel free to reach out.

Sincerely,

Jason Burns
Executive Director



LAST CALL FOUNDATION

In Memory of Fallen Firefighters
Michael Kennedy

June 6, 2025

Jarrett Harley, Deputy Fire Chief
North Topsail Beach Fire Department
2049 New River Inlet Rd.
North Topsail Beach, NC 28460

RE: Approved Last Call Foundation Grant Contract Terms and Conditions

To: Jarrett Harley, Deputy Fire Chief, jharley@northtopsailbeachnc.gov

The Last Call Foundation, a 501(c)(3) dedicated to the fire service, has approved and agreed to fund the grant proposal from the North Topsail Beach Fire Department, submitted February 7, 2025, as follows:

The LCF grant in the amount of \$7,600.00 is to be used exclusively toward the purchase of two Super Vac 18" Positive Pressure Ventilators with associated equipment (total cost \$15,200.00), effective upon execution of this agreement as specified in the proposal. The proposed grant application is attached hereto and incorporated herein to become part of this contract which spells out the use of the LCF grant by the North Topsail Beach Fire Department.

The Last Call Foundation grant is subject to your agreement to:

1. Use the grant funds only as specified in the approved grant proposal, as submitted to LCF.
2. Maintain your records to show and account for the uses of grant funds. (Quarterly report to LCF)
3. Provide detailed invoicing and access to records to verify grant expenditures and activities, directed to: billpay@lastcallfoundation.org
4. Provide written acknowledgment of receipt of payments of grant funds.
5. Repay any portion of the funds not used for the specified purposes in the grant proposal within 90 days of the date of this grant award approval letter, unless Last Call Foundation extends the time limit in writing.
6. Refrain from use of the funds for any other purpose, or any purpose prohibited by law.
7. Cooperate with any and all Last Call Foundation efforts to publicize the grant award.
8. Provide written response to reasonable written requests within 10 business days regarding information pertaining to the funded grant.
9. Wherever feasible, note the grant award from Last Call Foundation and having received LCF approval, use the LCF logo as lead sponsor.

Jason Burns, Executive Director

138 Oak Street
Braintree, Massachusetts 02184
774-319-9570

lastcallfoundation.org

The signing of this letter creates a contract and confirms agreement that violation of any of the above terms or conditions will result in the recall and immediate repayment, upon demand by Last Call Foundation, of all Last Call Foundation grant funds, with no recourse at law or in equity.

Last Call Foundation does not under any circumstances provide funding to any institution to be used for administrative expenses. Last Call Foundation funds must be used only for expenses in the approved grant proposal as presented.

If your organization agrees to and accepts all conditions and terms as stated herein, please have an authorized representative sign and return one copy of this contract.

We appreciate being able to assist you with your efforts to support the safety, health and wellness of our fire service.

All communications regarding this grant should be sent by email to billpay@lastcallfoundation.org and copied to kathycrosby@comcast.net and bookkeeper@lastcallfoundation.org.

Sincerely,



Jason Burns
Executive Director

I certify that the organization named above accepts the terms outlined in this letter. I further certify that the person entering into this contract is authorized to do so by the North Topsail Beach Fire Department.

By Winston C. Soward

Title Fire Chief

Date 8 July 2025

Upon receipt of this executed agreement, a representative of Last Call Foundation will contact you to refine and outline all details and receive directions regarding methods of payments. Please provide the name and contact information of the person(s) in your organization responsible for this overview of grant funding, spending validations and correspondence with Last Call Foundation.

Name Winston C. Soward

Title Fire Chief

Email csoward@northtopsailbeachnc.gov

Phone 910-328-2200

Mailing Address

2008 loggerhead ct, north topsail beach NC. 28460

To the extent allowed by law, Grantee hereby indemnifies and holds Grantor, its employees and agents harmless from any and all liability of every nature and description arising out of this Grant including, but not limited to, all third-party claims, liabilities, judgments, costs, damages, damage to property or personal injuries including death, and expenses, (collectively referred to as the "Losses"). Grantee will be financially and legally responsible for all such Losses except to the extent where the Losses are the direct result of Grantor, its employees' or agents' negligent acts.

North Topsail Beach Fire Department grant request and proposal incorporated herein and made part of this contractual agreement as presented and approved.

Date 7/8/2025

Initial here KS

NOTARY Keri Simpson

KERI SIMPSON
NOTARY PUBLIC
Onslow County
North Carolina
My Commission Expires June 27, 2026

My commission expires June 27, 2026

The Mission of the Last Call Foundation is to provide funding, education and research to advance the safety needs of the firefighting community.

Appendix A

Funds disbursement

Funds for the cost toward the purchase of two Super Vac 18" Positive Pressure Ventilators with associated equipment, in the amount of \$7,600.00, to be disbursed upon submission of invoices for proof of purchase. Once vendor is paid, grantee agrees to furnish final receipt to LCF.

HOUSING IR-32
DEPARTMENT
North Topsail Beach Fire Department
7000 N. Topsail Beach Rd.
NC 28460

7600.00

Positive Pressure Ventilator

2006, NC 28460

Positive Pressure Ventilator

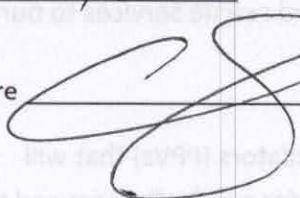
2006, NC 28460

Appendix B

North Topsail Beach Fire Department proposal incorporated herein and made part of this contractual agreement as presented and approved.

Date 8 July 2025

Sign here



Title Fire Chief.

From: Jarrett Harley <jharley@NORTHTOPSAILBEACHNC.GOV>
Date: Friday, February 7, 2025 at 8:39 AM
To: info.lastcallfoundation.org <info@lastcallfoundation.org>
Subject: Grant Application - North Topsail Beach Fire Department

Dear Last Call Foundation,

I hope this email finds you well. On behalf of the North Topsail Beach Fire Department, I am pleased to submit our grant application for your consideration. Our department serves the town of North Topsail Beach, North Carolina, providing critical fire and rescue services to our community.

We are seeking funding for two Super Vac 18" Positive Pressure Ventilators (PPVs) that will significantly enhance our firefighting capabilities and improve safety for our firefighters and the community we serve. These ventilators will allow us to quickly clear smoke and heat from structures, improving visibility and reducing risks during search and rescue operations.

Our application details how this equipment will impact our operations, including a recent incident highlighting the critical need for these ventilators. We believe this project aligns perfectly with the Last Call Foundation's mission to advance the safety needs of the firefighting community.

We are grateful for your consideration and look forward to the possibility of partnering with the Last Call Foundation to enhance our firefighting capabilities and safety measures.

Thank you for your time and dedication to supporting fire departments nationwide,

Jarrett Harley
Deputy Fire Chief
**North Topsail Beach Fire
Department**
2049 New River Inlet Rd.
North Topsail Beach, NC 28460
910.328.2200
Cell: 910.515.9427

