



**Town of North Topsail Beach**  
**Planning Board Regular Meeting**  
**Thursday, November 14, 2024, at 6:00 PM**  
**Town Hall - 2008 Loggerhead Court, North Topsail Beach, NC 28460**  
**(910) 328-1349 | www.northtopsailbeachnc.gov**

**PRESENT:** Susan Meyer - Chair, Fred Fontana - Vice Chair, Teri Ward, Rusty Walker - Alternate, Keith Wilkerson – Alternate.

**ABSENT:** Lisa Brown, Scott Morse.

**I. CALL TO ORDER**

Chair Meyer called the meeting to order at 5:59 p.m.

**II. ADOPTION OF AGENDA**

**Vice Chair Fontana made a motion to accept the agenda. Ms. Ward seconded the motion. The motion passed unanimously, 5-0.**

**III. APPROVAL OF MINUTES: October 3, 2024, Regular Meeting Minutes**

**Ms. Ward made a motion to approve the minutes of last month's meeting. Mr. Wilkerson seconded the motion. The motion passed unanimously, 5-0.**

**IV. PUBLIC COMMENT**

None.

**V. DISCUSSION**

**A. Ethics in Decision-Making Presentation Video**

**i. Equity in Planning: Thoughts**

**ii. Ethics in Decision-Making**

Planning Director Hill introduced the topic and Town Attorney Chip Payson, who attended via Zoom, to the Planning Board. Ms. Hill explained that creating fair access to resources and communities is integral to serving the public, as well as equity, diversity, and inclusion (EDI) initiatives. The Planning Board watched the training videos. There was discussion.

**VI. ADJOURNMENT**

**Ms. Ward made a motion to dismiss the meeting. Vice Chair Fontana seconded the motion. The motion passed unanimously, 5-0.**

The Planning Board meeting adjourned at 6:38 p.m.

APPROVED

This 12<sup>th</sup> day of December 2024

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Susan Meyer, Chair

CERTIFIED

This 12<sup>th</sup> day of December 2024

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Kate Winzler, Clerk to the Planning Board