



Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Alice Derian, ICMA-CM
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Laura Olszewski
Connie Pletl

Nancy Avery
Interim Town Clerk

Agenda	Consent
Item:	Agenda
Date:	11 06 2024

Planning Board
Committee Report
Susan Meyer, Chair

The Planning Board held their regular meeting on October 03, 2024.

MAKEUP OF THE BOARD AND DATE TO MEET

Chair Meyer asked the Planning Board to consider returning the regular Planning Board meetings to the second Thursday of the month.

Vice Chair Fontana made a motion that we move the Planning Board meeting to the second Thursday of the month at 6:00. Ms. Ward seconded the motion.

There was discussion, during which Ms. Brown and Ms. Ward noted that there would be a few conflicting dates for them with the schedule change.

Chair Meyer explained changing the meeting date would allow time for the directives from the monthly Board of Aldermen meeting, which is held on the first Wednesday of the month.

Vice Chair Fontana requested guidance from Town Attorney Ferguson.

Attorney Ferguson introduced himself and advised that the Planning Board had no restrictions to the changing the meeting time or the date and the Board of Aldermen supported it. The Planning Board sets the agenda and time for the meeting. He recommended the Planning Board set the schedule and stick to it for consistency and publication of notice.

The motion passed unanimously, 5-0.

Chair Meyer asked Attorney Ferguson for guidance addressing the makeup of the Planning Board as set in the Unified Development Ordinance with seven regular members and two alternate members. The Planning Board had five regular members and two alternate members. Ms. Meyer stated that it was sometimes difficult to have enough people for the meeting. She suggested a full Planning Board with more voices to make decisions would be fairer to the public.

Attorney Ferguson offered that with two vacancies, the two alternate members could attend the meetings and be regular members and fill those duties as the UDO clearly states there has to be seven. Mr. Ferguson offered to introduce the topic to the Town Manager and the Board of

Aldermen. He stated his belief in the importance of achieving seven regular members and filling the two vacancies of Planning Board.

PUBLIC COMMENT

No one came forward.

SUP24-000004 LaCosta Bay Commercial Pool 107 LaCosta Place (Tax ID 779A-49)

Ms. Ward made a motion that the Planning Board recommends the approval of the special use permit SUP24-000004 and the special use plan of LaCosta Bay as amended to approve the changes as presented in the application. Mr. Fontana seconded the motion. The motion passed unanimously, 5-0.

DISCUSSION

Equity in Planning Presentation Videos

Planning Director Hill introduced the videos. The Planning Board watched the training video. There was discussion, including transportation, being sensitive to the needs of the community, access for the elderly and Americans with Disabilities Act (ADA), bike lanes, creating a walkable community, handicapped wheelchair lending, fairness, and budgeting. Attorney Ferguson commended the Planning Board Director for bringing awareness and devoting time to training.

ADJOURNMENT

The Planning Board Meeting adjourned at 6:48 p.m.