

Joann M. McDermon, Mayor  
Mike Benson, Mayor Pro Tem



Alice Derian, ICMA-CM  
Town Manager

Aldermen:  
Fred Fontana  
Richard Grant  
Tom Leonard  
Connie Pletl

Nancy Avery  
Interim Town Clerk

Board of Aldermen Special Meeting  
Wednesday, June 14, 2023  
MINUTES

The Town of North Topsail Beach Board of Aldermen held a Special Meeting for consideration of adopting the Fiscal Year 2023-2024 budget on June 14, 2023. A quorum of the board was present.

Board members present: Mayor McDermon, Mayor Pro Tem Benson, Aldermen Fred Fontana, Richard Grant, Tom Leonard and Connie Pletl (via telephone).

Board members absent: None

Staff present: Town Manager Derian, IT Director Ricky Schwisow, Finance Officer Elliott and Deputy Town Clerk Kate Winzler

Call to order

Mayor McDermon called the meeting to order at 11:00 am stating Alderman Pletl is unable to attend in person and asked the Board's approval to allow her to attend via telephone. Per the attorney she would not be allowed to vote in the event of a tie. All Board members agreed.

Approval of Agenda

**Motion** - Alderman Leonard motioned to adopt the agenda as presented; seconded by Mayor Pro Tem Benson; unanimously approved.

New Business

A. FY2023-2023 Budget Adoption

Manager Derian reported that Alderman Pletl was having trouble connecting and may call in on her cell phone to connect.

Manager Derian and Finance Officer Elliott presented and reviewed with the Board the Fiscal Year 2023-2024 Budget Message, Budget Ordinance and Fee Schedule for adoption. Said documents are herein incorporated as part of these minutes as Exhibits A, B and C.

Finance Officer Elliott pointed out the only change since the last review by the Board was an actual cost for employee insurance at a 5% increase was included as opposed to the placeholder of 10% increase.

Discussion and highlights of presentation:

- Steady increase of property tax valuations over the years.
- 95% collection rate.
- 52% of the General Fund budget goes towards employee expenses.
- Adds new position for Planning Department for Planner 1 position.
- Includes 4% Cost of living (COLA) and 2% merit increase for employees.
- Includes increased contribution for state retirement to 12.96% for general class personnel and 14.04% for police personnel.
- \$200,383 of American Rescue Plan Funds were transferred to General Fund for revenue replacement.

Mayor Pro Tem Benson said he has been on the Board five and a half years. Back in the day, they struggled to build a contingency. Now, we have a contingency fund and a solid Capital Improvements Fund, so kudos to the Town Manager, staff and Finance Office for a very astute approach to Town finances. Thank you.

Alderman Grant asked the Finance Officer and Manager if they felt comfortable the Town would meet the Public Safety needs with interest rates rising? They both responded yes.

Finance Officer Elliott stated \$4.2 million is going towards the Shoreline Protection Fund this year. The next Special Obligation Bond payment is \$2 million. Accommodation taxes go to this fund as well as local sales and use tax and 10 cents of the property tax.

Manager Derian said a strategic approach to this budget was to build into this fund beach projects such as the 30- year beach plan and vitex removal. The 30-year beach plan will guide the Board with future decisions down the road in the next fiscal years.

**Motion** – Alderman Leonard motioned to approve the budget ordinance for fiscal year 2023-2024 and Fee schedule as presented to the Board; seconded by Mayor Pro Tem Benson; unanimously approved.

Adjournment

Motion – Alderman Leonard motioned to adjourn; seconded by Alderman Fontana; unanimously approved.

\_\_\_\_\_  
Joann McDermon, Mayor

ATTEST: \_\_\_\_\_  
Kate Winzler, Deputy Town Clerk

Joann M. McDermon, Mayor  
Mike Benson, Mayor Pro Tem



Alice Derian, ICMA-CM  
Town Manager

Aldermen:  
Fred Fontana  
Richard Grant  
Tom Leonard  
Connie Pletl

Nancy Avery  
Interim Town Clerk

June 14, 2023

To the Honorable Mayor McDermon and Town Board of Aldermen: With this letter, I am pleased to present the proposed 2023-2024 fiscal year budget for your review and consideration.

This budget is the culmination of efforts by the Mayor, Board, and Staff, with department head meetings that go back to February 2023. This budget reflects a strategic approach which provides for the Town to continue to deliver high quality services while planning and providing for its future.

Priorities established for the FY 2023-24 Budget are as follows:

- ✓ Remain fiscally sound with a healthy fund balance
- ✓ Continue to provide and enhance public safety
- ✓ Maintain a high level of preparedness to respond to and recover from emergencies
- ✓ Continue to support and balance the demands of new residential development
- ✓ Continue to provide high service levels and quality of life amenities (our beach!)
- ✓ Employ technology to engage, improve and expand service and public safety opportunities

The budget was prepared in accordance with North Carolina General Statutes, and the North Carolina Local Government Budget and Fiscal Control Act. All funds in the proposed budget are balanced, and all revenues and expenditures are identified for the fiscal year 2023-24.

### REVENUES & EXPENDITURES

Revenue projections are conservative. The Town's largest source of revenue comes from ad valorem property taxes. The budget is proposing the total tax rate remain the same at forty-three cents (\$0.43). This will allow the Town to continue to provide and expand necessary services, as well as plan for upcoming improvements and purchases. The total levy for next year is \$1,612,500,000, provided by the Onslow County Tax Department. This makes the estimated revenue at \$6,933,750. The budget assumes a 95% collection rate, totaling \$6,587,062.50 which will be divided among the town's three funds as follows:

General Fund - \$0.26  
Capital Improvement Fund - \$0.07  
Shoreline Protection Fund - \$0.10

The second largest source of revenue comes from the local sales tax which is estimated at \$2,644,292. This revenue source is also divided among funds – the General Fund as well as the Shoreline Protection Fund.

It is estimated that we will collect \$448,500 in parking revenue. The budget reflects 25% going into the General Fund and 75% into the Shoreline Protection Fund.

Our Accommodations Tax rate remains 3% for this upcoming fiscal year and the revenues collected will solely go towards the Shoreline Protection Fund. Staff is anticipating a conservative 10% increase in revenue collections to total \$1,650,000.

The Budget Officer (Town Manager) and the Finance Officer compiled and formulated the expenditures based on requests and justifications submitted by department heads, guidance provided at the budget workshops, current contracts, as well as reviewing historical data.

The Town is committed to provide professional services to include police and fire, inspections, permitting, public works and town planning. Our employees are the number one asset for the Town and account for 52% of the operating budget.

This year the Town has one new position that has been added. The position of Planner 1 is new to this operating budget. Also, IT salaries and expenses have been moved from the Administration Department to its own Department. I continue to monitor and will make recommendations as deemed necessary in regards to staffing. A priority is to ensure we have resources to be proactive vs reactive.

The budget also provides for a 4% COLA and a 2% Merit maximum opportunity for employees.

An additional mandatory increase for the Town's portion of the contribution to the North Carolina Local Government Retirement System will go into effect this fiscal year. General Class employees' contribution rates will increase to 12.96% and Law Enforcement Officers rate will increase to 14.04%. This increase was established by the Board of Trustees for the Local Government Employees Retirement System (LGERS). The Town's rates that are contributed to employee's 401(k) accounts remain the same at 3% and 5% for general class and law enforcement, respectively.

This year we are continuing to make investments to the Capital Improvements Fund, or Fund 12. Seven cents (\$0.07) of the proposed tax rate will be exclusively allocated to this fund for the planning and preparation of future needs for the town. Specifically, Police Department expansion, an off-site EOC location/storage, South End Fire Department replacement, as well as

preparation for the need of new fire trucks in years to come. This fund allows the Town to fiscally prepare for upcoming needs.

The American Rescue Plan Fund, or Fund 15 was created when President Biden signed the ARP into law as of March of 2021 which distributed funding to North Carolina cities and towns. Per guidance from the US Treasury as well as the State of North Carolina, a separate fund was created for the revenues to be kept separated from normal town operations and funds. This Fiscal Year, these funds will be transferred to the General Fund for Revenue Replacement, one of the allowable ways to use the funds given to the Town.

This budget reflects the diligent work of both Staff and the Board of Aldermen in its preparation. The budget is a solid plan and commitment for the Town's future. It represents the priorities of the Board and Staff as we move forward as a Town. It makes every effort to keep costs at a minimum and provide the necessary services to the citizens of North Topsail Beach in the most efficient and effective manner possible while also preparing for future needs. I would like to give special thanks to all the departments for their assistance in contributing to the budget process.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Alice Derian". The signature is fluid and cursive, with a large initial "A".

Alice Derian, ICMA-CM  
Town Manager

*Town of*   
**NORTH TOPSAIL BEACH**  
 FOUNDED IN 1990 *Nature's Tranquil Beauty* NORTH CAROLINA

**BUDGET ORDINANCE  
FISCAL YEAR 2023-2024**

**BE IT ORDAINED** by the Governing Board of the Town of North Topsail Beach, North Carolina:

**SECTION 1:** The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

GOVERNING BODY	\$ 265,604
ADMINISTRATION	740,427
ELECTIONS	5,000
IT	174,109
PLANNING & ZONING	260,206
BUILDING INSPECTIONS	245,817
PUBLIC BUILDINGS & GROUNDS	388,800
INSURANCE	276,825
POLICE SEPARATION ALLOWANCE	17,125
POLICE DEPARTMENT	1,388,870
PUBLIC WORKS	581,059
PUBLIC STREETS	129,000
SANITATION COLLECTIONS	514,524
RECREATION	157,200
FIRE DEPARTMENT	1,520,498
COMMITTEES	2,000
TRANSFERS	200,383
CONTINGENCY	<u>723,626</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 7,591,076</b>

**SECTION 2:** It is estimated that the following revenues will be available in the General Fund for the fiscal year July 1, 2023, and ending June 30, 2024:

STATE	\$ 2,318,868
TOWN	321,425
PROPERTY TAX	4,105,875
REFUSE	514,524
INTEREST	100,000
TRANSFERS	200,383
POWELL BILL	<u>30,000</u>
<b>TOTAL REVENUES</b>	<b>\$7,591,076</b>

**SECTION 3:** The following amounts are hereby appropriated in the Capital Improvements Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

SOUTH END FIRE DEPARTMENT	\$ 930,563
FIRE TRUCK	153,188
BIKE PATH PROJECT	100,000
FUTURE CAPITAL IMPROVEMENTS	<u>559,946</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,743,696</b>

**SECTION 4:** It is estimated that the following revenues will be available in the Capital Improvements Fund for the fiscal year July 1, 2023, and ending June 30, 2024:

PROPERTY TAX	\$ 1,072,313
ONslow COUNTY FIRE TAX	471,000
TRANSFERS	<u>200,383</u>
<b>TOTAL REVENUES</b>	<b>\$ 1,743,696</b>

**SECTION 5:** The following amounts are hereby appropriated in the American Rescue Plan Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

TRANSFERS	\$ <u>200,383</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 200,383</b>

**SECTION 6:** The following amounts are hereby appropriated in the Shoreline Protection Fund for the coastal protection and operation of current and future beach nourishment projects for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

BEACH – GENERAL MAINTENANCE	\$ 246,000
NRI MANAGEMENT MASTER PLAN	280,000
CONTRACTS, PLANS & SPECS	200,000
SANDBAG REPAIR PROJECT	200,000
VITEX	216,000
2022B SOB PAYMENT	2,006,204
30 YEAR BEACH PLAN	30,000
FUTURE PROJECT FUNDS	<u>1,076,613</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,254,817</b>

**SECTION 7:** It is estimated that the following revenues will be available in the Shoreline Protection Fund for the fiscal year July 1, 2023, and ending June 30, 2024:

ACCOMODATION TAX	\$ 1,650,000
PROPERTY TAX	1,531,875
INTEREST	25,000
OTHER REVENUES	361,375
STATE	<u>686,567</u>
<b>TOTAL REVENUES</b>	<b>\$ 4,254,817</b>

**SECTION 8:** There is hereby levied a tax at the rate of forty-three cents (\$0.43) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2023. This tax will be distributed among the Town funds as follows:

GENERAL FUND	\$0.26
CAPITAL IMPROVEMENTS FUND	\$0.07
SHORELINE PROTECTION FUND	\$0.10

This tax rate is based on an estimated total valuation of property for the purpose of taxation of \$1,612,500,000 and an estimated rate of collection of 95.0% percent.



**SECTION 9:** The Town Manager and Finance Officer are hereby authorized to transfer appropriations as contained herein under the following conditions:

(A) Town Manager or Finance Officer may transfer amounts between line-item expenditures within a department without limitation and without a report being required.

(B) Town Manager may transfer amounts up to \$500 between functional areas, within the same fund. He/she must make an official report on such transfers at the next regular meeting of the Governing Board.


(C) Town Manager or Finance Officer may not transfer any amounts between funds, except as approved by the Governing Board in the budget ordinance as amended.

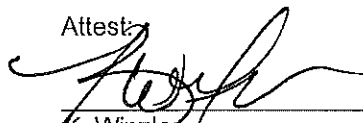
(D) Contracts in excess of \$40,000 shall first be approved by Board of Aldermen. The Town Manager has authority for execution under that amount, the item must be budgeted and contain Finance Officer authorization(s).

**SECTION 10:** The attached Schedule of Fees is hereby adopted for the fiscal year beginning July 1, 2023 and ending June 30, 2024. All references to these fees in the Town Code of Ordinances are amended to reflect these schedules and fees as appropriate. These fees may be amended during the fiscal year by Board action.

**SECTION 11:** Copies of the budget ordinance shall be furnished to the Town Clerk, Town Manager and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

**ADOPTED THIS 14<sup>TH</sup> DAY OF JUNE 2023.**

  
\_\_\_\_\_  
Joann McDermion  
Mayor

Attest:  
  
\_\_\_\_\_  
K. Winzler  
Deputy Town Clerk

*Town of*   
**NORTH TOPSAIL BEACH**  
FOUNDED IN 1990 *Nature's Tranquil Beauty* NORTH CAROLINA

Fiscal Year 2023 - 2024  
Fee Schedule

**GENERAL FEES**

Fees effective 7/1/2023

**Taxes**

Property Tax	\$0.43 cents per \$100 valuation total tax
Accommodations Tax	3%*
Late Fees and Penalties for Accommodations Tax	\$10.00 per day for each days omission; 5% penalty for any person refusing to file return or pay tax for 30 day period or fraction thereof until tax is paid*

**Administrative**

Copies (per page)	\$0.10 Black/White \$0.60 Color
Notary Fee (Town Business Only)	No charge
Returned Checks	\$25.00 Per Check

**Rental Fees**

Park Shelter & Gazebo	\$50 each
-----------------------	-----------

**Solid Waste Fees**

Solid Waste Fees - Vacant Lot	\$25 per year
Solid Waste Fees Dwelling	\$226.16 Annual / Monthly Rate \$18.85
Cart Fee - Recycling (additional or replacement)	\$80 per cart
Late Fee	\$25.00 per month
Fee for leaving cart out after 10:00 AM on the day following collection	\$50.00 per occurrence

**Other Fees**

Replacement Hurricane Re-Entry Pass	\$25.00 Per Pass
Golf Cart Registration	\$20 per year
Special Event Permit Application	\$25 per application

**POLICE FEES**

Fees effective 7/1/2023

**Police**

<b>Civil Citations</b>	\$50.00 - \$500.00
<b>Failure to Pick up Dog Waste</b>	\$100.00
<b>False Alarms</b>	First False Alarm \$100.00 Second False Alarm \$200.00 Third & Subsequent False Alarms \$500.00 each
<b>Finger Printing</b>	\$20.00, with up to two copies of prints provided
<b>Illegal Burning</b>	\$250.00 per occurrence
<b>Illegal Dumping</b>	\$500.00 per occurrence
<b>Late Fees - Town Citations</b>	\$25.00
<b>Leash Law</b>	\$100.00
<b>Noise Violation</b>	Warning; \$100.00; \$250.00; \$500.00
<b>Parking Tickets</b>	\$50.00
<b>Sand Dune Violations</b>	\$500.00 per occurrence
<b>Nuisance Trash</b>	\$50.00 per day plus clean up rate
<b>Nuisance Clean up - Hourly Rate, Personnel</b>	\$20.00 per person per hour
<b>Nuisance Clean up - Hourly Rate, Equipment</b>	Loader - \$90.00 per hour; Pick-up Truck - \$30.00 per hour; John Deere - \$50.00 per hour

**Off Duty Officers & Vehicles**

<b>Services of Off Duty Officer</b>	\$40.00 per hour per Officer
<b>Services of Accompanying Vehicle</b>	\$75.00 per vehicle assigned
<b>Cancellation Fee</b>	\$60.00

**PLANNING & ZONING FEES**

Fees effective 7/1/2023

**Development**

Floodplain Development Permit Fee	\$50.00
Zoning Permit Fee(unless otherwise listed)	\$75.00
Special Requirement Site Plans (includes CUP fee)	\$750.00
Commercial Site Plan Review (includes CUP fee)	\$750.00
NTB Driveway Permit (NCDOT separate fee)	\$50.00
Telecommunications Facility - Co-location	\$400.00
Telecommunications Facility - New	\$2,000.00
Accessory Structures	\$50.00

**Quasi-Judicial Public Hearings\***

Variance Request	\$350.00
Appeals	\$350.00
Conditional Use Permit/Special Use Permit	\$350.00

**Legislative Hearings**

Map Amendment (Rezone)	\$500.00
Text Amendment	\$500.00

**Other Fees**

Dune Buffer Enforcement (per Town Code)	\$10,000.00
Home Occupation Permit	\$50.00
Land Disturbance	\$50.00
Signs	\$50.00
Zoning Letter of Compliance	\$100.00
Mobile Food Vendor - ANNUAL	\$500.00
Mobile Food Vendor - Special Event	\$100.00
Pushcart - ANNUAL	\$75.00
Pushcart - Special Event	\$25.00
Re-Inspections	\$75.00 for 1st Re-Inspection; \$100 for 2nd Re-Inspection and \$100 for all other additional Re-Inspections (Applied if Inspection NOT READY or FAILS)
Work Done without Permit	Double permit fee + \$200 fine
Failure to get final inspection prior to expiration of permit	\$100.00

**Major Subdivision/Planned Unit Developments**

<b>Sketch, Preliminary and Final</b>	<b>\$300/\$300/\$150</b>
--------------------------------------	--------------------------

**Minor Subdivision**

<b>Sketch &amp; Final</b>	<b>\$200/\$200</b>
---------------------------	--------------------

<b>Exemptions (Review Required)</b>	<b>\$50.00</b>
-------------------------------------	----------------

**Code Enforcement**

<b>Civil Citations</b>	<b>First Offense \$50.00 Second Offense \$100.00 Third &amp; Subsequent Offenses \$200.00 each</b>
------------------------	--

**\* Applicant is responsible for all transcript expenses. In addition to the fee, a \$150 deposit for transcript is required. All cancellations must be received at least 48 hours before the start of the public hearing and refunds are subject to a \$150 cancellation fee.**

# INSPECTIONS

Fees effective 7/1/2023

## Residential New Construction

Building	\$500 1 <sup>st</sup> 1,000 sq ft & \$0.25 per sq ft over
Electrical	Additional T-Pole Fee of \$70.00
Plumbing	Included
Mechanical	Included
Insulation	Included

## Multi-Unit Residential New Construction

Building	\$500 1 <sup>st</sup> 1,000 sq ft & \$0.25 per sq ft over
Electrical	Additional T-Pole Fee of \$70.00
Plumbing	Included
Mechanical	Included
Insulation	Included
Homeowner Recovery Fee	\$10.00 per unit

## Commercial New Construction\*

Building	20 cent per sq ft
Electrical	8 cent per sq ft
Plumbing	8 cent per sq ft
Mechanical	8 cent per sq ft
Insulation	8 cent per sq ft

\*\$70 minimum permit fee

All Fees based on Cost of Construction can be substantiated as stated in Section 143-151.8 of NC General Statues at discretion of Inspections Department

## Commercial Renovations & Repairs\*

Building	\$5 per \$1000 cost of construction
Electrical	\$3 per \$1000 cost of construction
Plumbing	\$3 per \$1000 cost of construction
Mechanical	\$3 per \$1000 cost of construction
Insulation	\$3 per \$1000 cost of construction

\*\$70 minimum permit fee

**Residential Renovations & Repairs\*\***

Building Addition & Accessory or Alteration	\$70.00 plus trades
Electrical Addition & Accessory	\$70 per trade
Plumbing Addition & Accessory	\$70 per trade
Mechanical Addition & Accessory	\$70 per trade
Insulation	\$70 per trade
Gas Fuel Piping	\$70 per trade

\*\*Duplex with separate owners requires two permits.

**Mobile Homes**

Single Wide	Treat like new construction
Double Wide	Treat like new construction
Triple Wide	Treat like new construction
Modular Home	Treat like new construction
Service Pole	\$70.00 Pole Fee
Electrical Service Upgrade Meter Base/Service Panel	Change \$70.00 per 200 amp
Temporary Power Extension Permit (Permits expire 30 days from issue date.)	\$25.00

House Moving	\$60 Permit plus posting of \$1000 Bond or \$1000 Cashiers Check plus \$50 per hour per officer for traffic control (check will be refunded within 30 days of completion of project and inspections less any damages incurred)
Home Owners Recovery Fee	\$10.00

**RV Sites/Campgrounds**

Electric	\$75.00
Plumbing	\$75.00

**Various Inspection Types**

Swimming Pool (Residential)	\$100.00 plus Zoning and Electrical (\$305.00)
Swimming Pool (Commerical)	\$150.00 plus Zoning, Electrical and Plumbing (\$432.50)
Canopy/Awning/Hurricane Shutters	\$70.00
Building Sprinkler (Residential - 1)	\$70.00
Building Sprinkler (Commercial - 2)	\$100.00
Yard Sprinklers	\$70.00
Fire/ Burglar Alarm System	\$70.00
Elevator (Commercial & Residential)	\$100.00 plus Zoning and Electrical (\$305)
Docks, Bulkheads and Retaining Walls	\$70.00 + Zoning
Boat Lift	\$70.00 + Trade
Dumbwaiter	\$70.00 Plus Zoning and Trade
Signs	\$70.00





**FIRE FEES**

Fees effective 7/1/2023

**Fire**

Fire Safety Inspection Fees	Annual Inspection \$75.00
ALE Compliance	\$75.00
Re-Inspection for Non-Compliance	First Re-Inspection No Charge Second Re-Inspection \$250.00 Third & Subsequent Re-Inspections \$500.00 each
Sprinkler System - Up fit Only	\$75.00
Fire Alarm System - Up fit	\$75.00
Tent Inspection	\$75.00
Fire Flow Test	\$75.00
Standpipe Test Per Riser	\$75.00

**Other Fees**

Unauthorized Burning	\$250.00
Key Holder Failure to Respond on Fire Alarm	\$150.00

**Alarm System Fees**

Alarm Reconnection	\$75.00
Fire Alarm / Sprinkler System	\$85.00
Foster Home Inspection	No Charge

***Definitions of Life Safety Violations***

(Violation of any of the following code requirements renders a citation action)

1. **Blocked Exit** - \$200.00 -- Any obstruction in the required width of means of egress. (A means of egress is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)
2. **Fire Alarm System Inspection/Maintenance** - \$ 150.00 – Failure to have the required annual maintenance test conducted of all the fire suppression system(s) , all deficiencies corrected, and to have required documentation of test(s) available to the fire code official on site.
3. **Emergency Lighting Inspection/Maintenance** - \$75.00 Failure to provide documentation and/or to conduct the required emergency lighting tests set forth in Section 604.6 of the NC Fire Code.
4. **Fire Extinguisher Inspection/Maintenance** - \$75.00 Failure to properly maintain and service required portable fire extinguishers.
5. **Use of Non-Approved Heating Appliances** - \$75.00 the use of non-listed heating appliances and/or use in an unapproved manner or location.

**PARKING FEES**

Fees effective 7/1/2023

**Standard Lots**

Hourly	\$5.00
Daily	\$25.00
Weekly	\$100.00
Annual (Calendar Year) - 1 Vehicle	\$150.00
Annual (Calendar Year) - 2 Vehicles	\$250.00

**4x4 Area**

Daily	\$25.00
After 3 pm	\$10.00
Weekly	\$100.00
Annual (Calendar Year) - 1 Vehicle	\$150.00
Annual (Calendar Year) - 2 Vehicles	\$250.00

**Enforcement / Violation Fees**

Same Day Violation Payment	\$25.00
Standard Violation Payment	\$50.00
Late Penalty	Additional \$25.00 for payments not received within 30 days of violation. After 60 days, will be forwarded to collection agency.