



BOARD OF ALDERMEN
AGENDA ITEM
08/06/25

ISSUE: Budget Amendments 2026-26.05 and 2026-26.06

PRESENTED BY: Kim Weaver, Deputy Finance Officer

DEPARTMENT(S): Fire Station #2 Fund - 50
Capital Improvement Fund - 12

Background: Fire Station #2 Fund 50 Becker Morgan Change Order #1 - \$73,000 for Construction Administration and \$27,000 for reimbursable expenses. - Total Change Order \$100,000; with all Town rights reserved to pursue recovery for any underlying design errors or omissions. Note: \$24,000 of reimbursable expenses were previously paid starting in 2022 and this amendment accounts for all reimbursable expenses. The \$100,000 change order is funded by a Transfer from Fund 12 Capital Improvement Fund to Fund 50 Fire Station #2.

Attachments: Budget Amendment 2026-26.05 Fund 50, Budget Amendment 2026-26.06 Fund 12 and Becker Morgan Change Order #1

Recommendation: Approve Amendments as recommended

Action Needed: Yes

Suggested Motion: *"I, _____, make a motion to approve Budget Amendments 2026-26.05 and 2026-26.06 as presented; to include the Change Order #1 for Becker Morgan."*

Funds: 50 and 12

Follow Up: Deputy Finance Officer

ORDINANCE NO. 2026 - 26.05
TOWN OF NORTH TOPSAIL BEACH, NC
Ordinance Amending the Fire Station #2 Capital Project (Fund 50)

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I: This Ordinance is to amend the Fire Station #2 (Fund 50).

Section II: The following amounts are appropriated for the project and authorized for revenue and expenditure.

	Project Budget	Increase (Decrease)	Amended Project
ESTIMATED REVENUES			
50-330-00 Loan Proceeds	5,600,000	-	5,600,000
50-339-01 T/I Fund 12 Capital Improvement	1,000,000	100,000 (1)	1,100,000
50-399-02 T/I Fund 10 General Fund	232,000	-	232,000
Total Revenues	6,832,000	100,000	6,932,000
APPROPRIATIONS			
Capital Improvements			
50-450-02 Construction Costs	6,152,148	-	6,152,148
50-450-05 Environmental Testing (ECS)	59,823	-	59,823
50-440-07 Construction Administration (BM)	320,463	100,000 (1)	420,463
50-450-11 Contingency	65,516	-	65,516
50-450-13 Utilities	2,050	-	2,050
50-450-74 Capital Outlay	232,000	-	232,000
Total Appropriations	6,832,000	100,000	6,932,000

- (1) Becker Morgan Change Order #1 - \$73,000 for Construction Administration and \$27,000 for reimbursable expenses. - Total Change Order \$100,000; with all Town rights reserved to pursue recovery for any underlying design errors or omissions. Note: \$24,000 of reimbursable expenses were previously paid starting in 2022 and this amendment accounts for all reimbursable expenses.

Section III: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section IV: The Town Manager is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section V: Copies of the grant project ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Section VI: This capital project ordinance expires when the Fire Station is completed.

Adopted this 6th Day of August 2025.

Motion made by _____, 2nd by _____

VOTE: __ FOR __ AGAINST __ ABSENT

JOANN MCDERMON, **MAYOR**

KIM WEAVER, **DEPUTY
FINANCE OFFICER**

ORDINANCE NO. 2026-26.06
TOWN OF NORTH TOPSAIL BEACH, NC
Ordinance Amending the 2025-26 Capital Improvement Fund (12)

THE TOWN OF NORTH TOPSAIL BEACH, NORTH CAROLINA DOES ORDAIN that the following annual budget ordinance is hereby amended:

Section I: Estimated Revenues and Appropriations. Capital Improvement Fund is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	2025-26 Adopted Budget	Increase (Decrease)	2025-26 Amended Budget
ESTIMATED REVENUES			
12-301-00 PROPERTY TAX (.07)	1,157,116	-	1,157,116
12-301-03 ONSLOW COUNTY FIRE TAX	486,026	-	486,026
Total Revenues	1,643,142	-	1,643,142
APPROPRIATIONS			
12-440-01 FIRE STATION #2 PRINCIPAL DEBT	373,334	-	373,334
12-440-02 FIRE STATION #2 INTEREST DEBT	198,091	-	198,091
12-440-03 JOENC FIRE TRUCK PRINCIPAL ONLY DEBT	17,500		17,500
12-750-03 BIKE PATH PROJECT	100,000	-	100,000
12-750-04 PUBLIC WORKDS BUILDING PROJECT	20,000	-	20,000
12-750-11 FUTURE CAPITAL IMPROVEMENTS	917,101	(100,000)	(1) 817,101
12-750-45 TAX COLLECTION FEES	17,116		17,116
12-998-02 TRANSFER OUT TO FUND 50 FIRE STATION	-	100,000	(1) 100,000
Total Appropriations	1,643,142	-	1,643,142

- (1) Transfer \$100,000 to Fire Station #2 for the Becker Morgan Change Order #1; with all Town rights reserved to pursue recovery for any underlying design errors or omissions.

Section II: Copies of this ordinance shall be furnished to the Town Manager, the Finance Officer and to the Clerk to the Board.

Adopted this 6th Day of August 2025.

Motion made by _____, 2nd by _____

VOTE: ___ FOR ___ AGAINST ___ ABSENT

JOANN MCDERMON, MAYOR

KIM WEAVER, DEPUTY FINANCE
OFFICER