



Temporary Credit Card Log

Department: _____

All rules and procedures of the Town of North Topsail Beach Purchasing Policy apply, including preaudit requirements, when buying goods and services on credit. I have received and read a copy of the current Town of North Topsail Beach Credit Privilege Policy, and I understand and agree to its conditions:

Date	Employee	Credit Card 4 Digits	Vendor/Purpose	Limit	Employee Signature