



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #11

As of:

4/9/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – April 2025)

PMR FS #4 Tour (4/1/25)

~~FS #4 budget to be created.~~

- FS 4 needs to be assessed later in the program once priority items from PSB/FS3/FS4/Road Construction are addressed

Facility Conditions Assessment

~~Draft report sent to City Administration on 3/29/25; comments received 4/1/25.~~

- Final Report sent to City Administration on 4/7/25

Education Plan (in progress – City deliverable)

Site Selection (FS #2 alt site in progress – PMR deliverable)

- Offer submitted by PMR

Upcoming Activities

Refine Cost Estimates (PMR – Complete for 3/10 Council meeting)

- FS #4 improvements to be identified with city per its request on 2/28/25

Royal Oak PD / W. Bloomfield FS Tour to be rescheduled

Education Plan

- PMR providing support for the City
- City landing webpage is now live

Request For Proposals

- PMR drafting RFPs for A/E and CM
- PMR advising City as to procurement strategy

Community Center

- PMR recommends a feasibility study to help determine not only the program and probable cost to construct but potential operating costs/revenues based on current local community center operations. City Manager has asked for the costs associated with particular uses to inform City Council discussions.

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward

Procurement (discussed at 4/7/25 CON/PMR Meeting)

- PMR recommends CMc delivery method (see attached). Approval of the delivery method is the critical path item to move forward with the A/E RFP and getting a contract template established with CON legal. City open to delivery method, but would not approve without City Council being aware. City/PMR needs to confirm who at the City needs to officially approve this method and the timing of this decision.
- PMR further recommends an invite-only RFP process vs. public bid for professional services: CM and A/E. PMR will seek large national firms with local presence and public safety expertise for invitations to bid. City expressed no individual preference for CM and A/E firms.

Education Plan Roles and Responsibilities:

- City of Novi to lead all elements of the educational plan
- PMR will provide editorial support as needed upon request

Upcoming Administration Meeting: 5/5/25

Future City/PMR meetings will occur first Monday of the month