MEMORANDUM

TO: MAYOR AND COUNCIL

FROM: VICTOR CARDENAS, CITY MANAGER

SUBJECT: RESPONSES TO 4/7/25 COUNCIL MEETING

DATE: APRIL 10, 2025

cityofnovi.org

There were a few questions that were posed during Monday's council meeting, please see the following responses to those questions to the Administration:

The Action Plan in the draft Master Plan (Pages 129 – 131)
https://www.cityofnovi.org/media/k5pbpqb4/250407matter5.pdf

The carryover Action Plan items are shaded (**brown**) in the plan draft. This is explained in the paragraphs that introduce the Action Plan in the draft document:
The goals outlined in the Action Plan are those listed in the 2016 Plan for Future Land Use. Some actions contained in the 2016 document have migrated into this Action Plan if they were deemed relevant and still need to be accomplished. The actions carried forward from the 2016 Master Plan are shaded in Table 23. New actions that advance the initiatives outlined in the 2025 Plan for Land Use are incorporated, and each action is paired with the primary responsible entity that will serve as a lead to promote its completion.

Those pages are enclosed.

Following the presentation from the Assessor, a question was posed about the assumptions used in the budget for the possible loss in Taxable Value:

Within each fund that has a tax levy we have an allowance budgeted for refunds. It is shown as a *414.000 Property Tax Revenue - Tax Tribunal Accr,*

General Fund	*$10,000*
Municipal Street	*$2,000*
CIP Fund	*$10,000*
Library Const	*$1,000*
Library Fund	*$1,000*
Drain Fund	*$5,000*
PRCS Fund	*$1,000*

Staff also records an estimate of possible future refunds on the balance sheet in account 258.702 – it's very conservative and is a revenue account, so will never have a budget act issue. Finance receives quarterly reports from the Assessing Dept. on outstanding appeals and monitors the budget closely.