



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #33

As of:

9/24/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – September 2025)

PMR Procurement Activities

- ~~FAC interviewed two A/E firms on 9/15. Both firms were acceptable. Per FAC direction, PMR will negotiate fees and scope with one (or both) firms for all (or a portion of) the design scope of the public safety project.~~
- On 9/22, Novi CC approved FAC recommendation for PMR to negotiate with both A/E firms. PMR met with these firms on 9/24 and will be receiving revised terms this week or early next. Anticipated CC award date is October 6.
- City Admin and PMR interviewed 3 CM firms on 9/24.

Upcoming Activities

PMR Procurement Activities-

- PMR/City interviews of CM firms took place on 9/24. FAC interview of two finalists will occur on 10/21, with a final CM award recommendation to be made at a November City Council meeting (tentative).

Governance

- PMR preparing governance documents clarifying roles and responsibilities for City Council, City Admin, PMR and other third parties as project moves forward.
- A draft will be circulated to City Administration for comments/feedback the week of ~~9/15~~ 9/22 or 9/30.
- Once approved by City Admin, a draft will be sent to the FAC as a future committee discussion item.
- City Council's anticipated approvals consist of 1) Owner's Rep; 2) A/E firm; 3) CM firm; 4) Technology firm; 5) Governance Documents/Program budget; 6) Schematic design; 7) Design development; 8) Furniture vendor; 9) Contractor bid packages; 10) Change orders in excess of \$100,000 and/or change orders that exceed project contingency or program budget.

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward.
- City / PMR to review any outstanding due diligence items for all three sites and to begin coordinating site analysis.

City of Novi Road Project

- Approx. \$20 million, which includes property acquisition and utilities
- PMR's assumption is that it is responsible for activities within the project sites, and that utilities are available at lot line; if not, City/OHM coordination needed with road project to ensure PSB and FS project sites are ready with utilities.

Procurement and Contracts

- Intent is to award A/E on ~~September or~~ October 6 and CM in ~~October~~ November, with one year of design leading to a package for bid in Fall 2026 and construction in 2027.
- Site work/land clearing to occur 3rd Quarter 2026
- PMR working with PFM to further refine construction timeline in response to alternate bond issuance timeline(s).
- PMR to submit a contract amendment reaffirming Owner's Representation scope of services and site responsibilities in addition to project budget. No new terms or fees are being presented to the city.

Next PMR/City Administration meeting is 10/6/25

Agenda will include setting regular design meetings with the City and the A/E firm(s), governance, CM interviews with FAC on 10/21 and approval of A/E contract(s) by the CC at that night's meeting.