

May 16, 2025

City of Novi
45175 Ten Mile Road
Novi, MI 48375

Dear City Manager Cardenas,

As you may know, the Michigan legislature passed Public Act 480, known as the Uniform Video Services Franchise Act ("the Act"), which became effective January 1, 2007. The Michigan Public Service Commission provided the Uniform Video Service Local Franchise Agreement ("Agreement") for use by cable operators and municipalities shortly thereafter. Charter Communications, LLC, dba "Spectrum" is hereby filing for a video franchise under the terms and conditions of the uniform Agreement established by the state of Michigan. Therefore, I'd like to direct your attention to the enclosed Agreement.

- a) **Franchise Fee:** As you review the Agreement, please note the franchise fee section. On page four of the Agreement, the directions stipulate that the municipality must indicate the franchise fee percentage they wish Charter to collect from customers for the term of the Agreement (from 0 to 5%). **The current franchise fee in your community is 5%.** Therefore, if you choose to elect a franchise fee to be collected from customers and paid to your community, as allowed by the Act, please write the franchise fee percentage (%) in the blank on page four, paragraph VI.
- b) **PEG Fees:** Your community currently imposes a fee for support of Public, Educational, and Government ("PEG") channel(s). If the community elects a PEG fee, it will be reflected on page six of the Agreement; note that PEG fees must be agreed to by both parties and substantiated.

I have enclosed **two originals** of the **Agreement**, and an authorized Charter representative has signed both. Please **complete and sign both documents** and **return one fully executed (signed & dated) original to me** (and the completed W-9, if applicable), using the enclosed self-addressed envelope. Be sure to keep one signed/dated original for your records.

We are proud to offer our services in your community and are committed to providing the highest level of customer service to our customers. Should you have questions on the materials provided, or the processes and steps described above, please feel free to call me at (616) 607-2380.

Sincerely,



Derrick Mathis
Manager, State Government Affairs - Michigan
Charter Communications
Enclosures