

2026 CAPRA Reaccreditation

PRCS Commission meeting | October 15, 2026



About CAPRA

CAPRA is the national accreditation for park and recreation agencies. It measures the quality of an agency's operations, management, and service to the community.

BENEFITS OF ACCREDITATION

- Shows the agency meets national standards of best practice
- Keeps the agency accountable and responsive to the community
- Improves operations, efficiency, and credibility
- Builds teamwork and pride and provides professional development to our staff
- Many more...

THE STANDARDS

154

TOTAL STANDARDS

36

FUNDAMENTAL

118

NON-FUNDAMENTAL

- *All fundamental standards must be met.*
- *A total of 148 (96%) standards must be met.*

Standards by chapter

154 standards across 10 chapters. All 154 were met.

CHAPTER 1

Agency Authority,
Role, and
Responsibility

14

standards

CHAPTER 2

Planning

11

standards

CHAPTER 3

Organization and
Administration

14

standards

CHAPTER 4

Human Resources

31

standards

CHAPTER 5

Financial
Management

20

standards

CHAPTER 6

Programs and
Services
Management

14

standards

CHAPTER 7

Facility and Land Use
Management

17

standards

CHAPTER 8

Public Safety, Law
Enforcement, and
Security

14

standards

CHAPTER 9

Risk Management

6

standards

CHAPTER 10

Evaluation,
Assessment, and
Research

13

standards

What a standard looks like

Example: Standard 1.7, Agency Relationships

THE STANDARD

There shall be ongoing liaison roles with complementary organizations, such as nearby park and recreation agencies, social service organizations, and other governmental units and regulatory bodies.

SUGGESTED EVIDENCE OF COMPLIANCE

Provide evidence of cooperative efforts, including a list of staff with liaison responsibility. This information may be evidenced through Memorandum of Agreement, Memorandum of Understanding, Cooperative Agreements, etc.

NOVI'S NARRATIVE

Novi Parks, Recreational, and Cultural Services (PRCS) and the City of Novi recognizes the importance of working with other park and recreation agencies along with social service organizations and other governmental units. This is evident in the Strategic Community Recreation and Master Park Plan 2025-2029 as well as a matrix of all the staff who have liaison roles with different organizations. Staff is encouraged to participate in regional and state organizations such as the Michigan Recreation and Parks Association and USA Softball. Staff serves on a variety of committees and Boards including leadership roles as Past President mParks, Certification Chair, Chair Elect of Young Professionals and Athletics Chair. Finally, PRCS has relationships with user groups such as the Novi Youth Baseball League, Motor City Mountain Biking Association and the Michigan Jaguar Soccer Club on the use and maintenance of facilities and trails.

SUPPORTING EOCs

- Master Park Plan 2025-2029
- Staff liaison matrix
- mParks roster
- Youth Baseball League agreement
- MCMBBA agreement
- Jaguar Soccer Club agreement

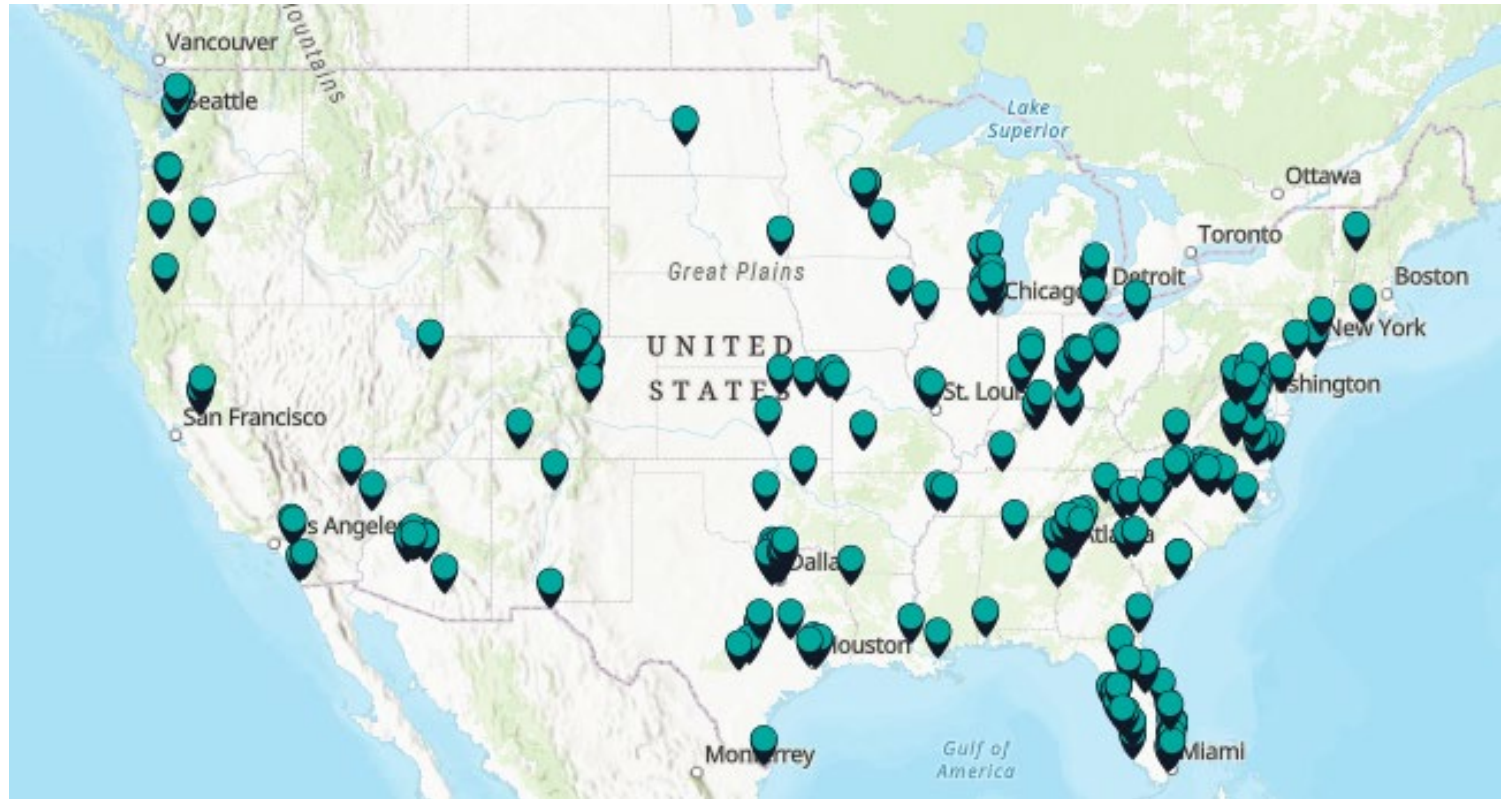
CAPRA-accredited agencies

222

park and recreation agencies are
currently accredited

3

of those agencies are in
Michigan, including Novi



Our accreditation history



Next reaccreditation: 2031, under the 2027 standards

Team effort



Maintaining accreditation is led by PRCS staff, but it requires support of every department across the City of Novi.

Our 2026 results

TOTAL	FUNDAMENTAL	NON-FUNDAMENTAL	STANDARDS MET
154	36	118	154
standards in the 2019 edition	standards every agency must meet	additional standards	all fundamental and all non-fundamental

Reaccreditation requires all 36 fundamental standards and 112 of the 118 non-fundamental standards. **We met all 154!**

The 2027 standards

THE 2019 STANDARDS

154

standards used for this reaccreditation

Evidence of compliance was suggested

THE 2027 STANDARDS

67

standards: 37 fundamental and 30 non-fundamental

Each standard has required evidence and a published rubric

We will move all of our documentation into the 2027 framework. This may mean more work, but it will make the review less subjective.

What changes in 2027

WHAT MAY REQUIRE MORE

- Evidence is required for every standard, not just suggested
- Many standards name specific items, such as dated records, rosters, and several examples
- Practices we already follow now need documented proof
- All of our existing documentation must move into the new framework

WHAT BECOMES CLEARER

- Each standard states exactly what evidence is required
- Reviewers score against published rubric questions, such as whether the agency provided the emergency management plan
- We will know what a pass looks like before the review

There is more to document, and less guesswork about what reviewers need to see.

Thanks for your support!



Accreditation is always in-progress. But for now, we're celebrating our accomplishment!