

MEMORANDUM



TO: CONSULTANT REVIEW COMMITTEE
FROM: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS
SUBJECT: PUBLIC CIVIL ENGINEERING CONSULTANT SERVICES
CONTRACT RENEWAL FOR ORCHARD, HILTZ & MCCLIMENT
DATE: JUNE 10, 2024

The City uses three pre-qualified consultants (AECOM, Spalding DeDecker, and Orchard Hiltz & McCliment) under a common fee schedule to provide professional civil engineering services for public projects. The design phase and construction phase services provided by these consultants are necessary for the implementation of the City's Capital Improvement Program.

With today's economic uncertainty regarding services and their related costs, staff recommended taking advantage of the existing agreements with these three firms. The Novi-specific knowledge and experience these firms have gained over the last 10 years provides a tremendous benefit to staff members who interact with them daily.

At the Consultant Review Committee (CRC) meeting on May 2, 2022, the Engineering Division recommended the extension of the 2017-22 contracts for another five years (or until December 18, 2027). Based on feedback from the CRC during the meeting regarding current **Exhibit A** percentage increases and performance of one firm (OHM) on one project (Nine Mile Gravity Relief Sanitary Sewer), staff provided the following recommendations for each consultant's contract extension:

- Five-year extension for AECOM and Spalding DeDecker
- Two-year extension for OHM Advisors, with three one-year renewal options

Given the circumstances with OHM Advisors (specific to the Nine Mile Gravity Sewer Project, over budget and taking longer than anticipated) staff recommended a two-year extension with three one-year extension options. The two-year extension allowed incremental performance evaluation from the CRC without interruption or redistribution of CIP projects initiated or in the queue. Additionally further investigation of the Nine Mile Sewer project did not indicate errors in engineering design and execution. A second study by Spalding DeDecker confirmed there were no ecological or environmental impacts resulting from the Nine Mile Sewer project.

OHM engineering performance was exceptional after the May 2022 contract extension regarding the following projects:

Taft Road (10 Mile to City Limits) & 9 Mile Roundabout	Final construction of the contract was completed in August of 2023.
Safe Routes To School	Final Construction of the contract with MDOT was completed in June of 2023.
Howell's Sub Water Main, Paving and Sanitary Sewer Improvements	Final construction and pay was approved by City Council on February 4, 2024.
Sanitary Sewer Master Plan	Completed in January 2023.
Streambank Stabilization of Middle Rouge (10 Mile to Novi Rd)	Assessment and conceptual design completed in March of 2023.
Middle Rouge Streambank Stabilization and Meadowbrook Lake Dredging	Construction completed in May of 2024, minus some minor punch list items.
8 Mile/Garfield Pump Station	Completed construction in May of 2024.
West Park Booster Station Improvements	All work completed in 2022.
Westminster Water Main Rehab	Construction completed, minus punch list work in November of 2023.

The following projects are currently in progress or design:

Wixom Road Rehabilitation	Construction over halfway complete.
Jessica's Splash Pad	Construction complete and open to the public on Saturday, May 25, 2024.
West Park Rehabilitation (12 Mile Rd to Pontiac Trail)	Design 2024, construct 2025
13 Mile Road (M5 – Haggerty Rd)	Design 2024, construct 2025
SW Watermain Loop (8 Mile/Napier)	Design awarded

Based on evaluation and performance staff recommends extending OHM Advisors contract for one, two, or three years (three years aligns with other contracts) to be determined by the CRC.