



CITY OF NOVI CITY COUNCIL
JUNE 23, 2025

SUBJECT: Approval to award a unit price contract for Street Sweeping Services to SCA of MI, LLC, the lowest qualified bidder, at an estimated annual cost of \$65,350. The contract term is one year with three optional one-year extensions.

SUBMITTING DEPARTMENT: Department of Public Works, Field Operations Division

KEY HIGHLIGHTS:

- The DPW performs street sweeping work using in-house equipment and staff, which is augmented by contractual services.
- Continuation of this program would ensure Oakland County Roads are swept three times, City Major Roads are swept two times, and City Local Roads are swept four times annually.
- Sweeping ensures aesthetically appealing streets and enhances the ability for catch basins to function properly while minimizing sediment deposits in ponds, rivers, and lakes.

FINANCIAL IMPACT

	FY 2025/26
EXPENDITURE REQUIRED	\$ 6,450 Municipal Roads <u>\$ 58,900 Drains</u> \$ 65,350 Estimated annual amount
BUDGET Municipal Roads Fund 204-446.00-866.048	\$15,000
Drain Fund 211-445.00-936.120	\$85,000
APPROPRIATION REQUIRED	\$ 0
FUND BALANCE IMPACT	\$ 0

BACKGROUND INFORMATION:

Street sweeping is the first step in managing the City's stormwater collection and discharge system. This service is conducted using mechanical equipment that brooms curb lines and vacuums up loose debris, such as sediment, woody debris, and refuse from roadways.

Sweeping ensures aesthetically appealing streets and enhances the ability for catch basins to function properly while minimizing sediment deposits in ponds, rivers, and lakes.

Since 2018, DPW has performed street sweeping work using in-house equipment and staff, which is augmented by contractual services. Continuation of this program would ensure Oakland County roads are swept three times, City Major Roads are swept two times, and City Local Roads are swept four times annually.

Following a bid solicitation period, five (5) bids were received and opened on March 27, 2025. After reviewing the bids, SCA of MI, LLC, is recommended as being in the best interest of the City for being responsive (i.e. SCA of MI has complied with all requirements of the bidding instructions), and for submitting the lowest qualified price based on extended unit pricing.

In addition to this award, a Summer Maintenance Agreement with the Road Commission for Oakland County was approved on the April 7, 2025, agenda. The agreement allows the City to sweep an additional 43.88 miles of RCOC roadways, thus expanding services to internal and border roads. The reimbursement from the RCOC for providing these services three times a year is \$25,340.70.

RECOMMENDED ACTION: Approval to award a unit price contract for Street Sweeping Services to SCA of MI, LLC, the lowest qualified bidder, at an estimated annual cost of \$63,350. The contract term is one year with three optional one-year extensions.