

CDBG APPLICATION PROCESS

Application Process - As an urban county entitlement community, Oakland County distributes funds to participating communities through a formula grant application process. The County administers the CDBG Program through the Neighborhood & Housing Development Division of the Health & Human Services Department.

Record Retention - Each participating community must maintain all application documents for at least four years.

Application Steps - The annual application process begins by attending the Annual Application Workshop.-The attached application is to be used by communities requesting CDBG funds.

The **deadline for all CDBG applications is Friday, December 1, 2023 by 5:00 P.M.** Neighborhood & Housing Development staff provide technical assistance with applications and present the draft Annual Action Plan to its Citizens' Advisory Council for recommendation to the Oakland County Board of Commissioners. The following steps describe the application process:

1. Attend the PY 2024 CDBG Application Workshop
2. Determine Local Needs
3. Schedule required Public Hearing
4. Advertise Public Hearing Notice(s) as Required
5. Host Public Hearing
6. Complete Application Materials (Use most recently approved Project Summaries as a guide)
 - Application
 - Environmental Review Record
 - Conflict of Interest Certification
7. Prepare Citizen Participation Materials
 - Public Hearing Affidavit of Publication
 - Meeting Minutes OR Governing Body Resolution
8. Submit Application

Information Updates Oakland County strives to maintain the latest information available. If any information in this guide is incorrect or any additional information is needed, please contact Samantha Ferguson, Grant Compliance Coordinator at (248) 858-5312.

CDBG APPLICATION PART 1 - CHECKLIST

Place this checklist on top of the application. Submit the following pages in the order outlined below plus required attachments.

PART 2 - COMPLETE ONCE PER APPLICATION

- ☒ A - Applicant Contact Information
- ☒ B - Proposed Projects
- ☒ C- Affidavit of Compliance with Federal, State, Local Regulations
- ☒ D - Conflict of Interest Certification

PART 3 - COMPLETE PER PROJECT

- ☒ A- Project Type

PART 4 - COMPLETE PER PROJECT

- ☐ A - CDBG National Objective
- ☐ B - Project Description
- ☐ C - Code Enforcement
- ☐ D - Project Location
- ☐ E - Project Purpose
- ☐ F - Project Duration
- ☐ G - Project Administration
- ☐ H - Additional Resources
- ☐ I - Environmental Review Record

PART 5 - COMPLETE ONCE PER APPLICATION

- ☐ A - Public Hearing Notice
 - ☐ Option #1 Affidavit of Publication
 - ☐ Option #2 Web Posting and Certification
- ☒ B - Public Hearing Minutes
 - ☐ Option #1 True Copy
 - ☐ Option #2 Governing Body Resolution

CDBG APPLICATION PART 2 - APPLICANT INFORMATION

A - APPLICANT CONTACT

Community:	Novi (City)		
CDBG Planning Allocation:	\$ 125,246.00		
Contact Person:	Sabrina Lilla		
Telephone:	248-735-5692		
Best time to contact:	9:30 AM-4:00 PM		
UEI #:	HSCJU29TX894		
Copy of current SAMS attached:	Yes ☒	If No, Explain:	
Is community subject to Single Audit?	Yes ☒	No ☒	

B - PROPOSED PROJECT(S)

Project # <u>1</u>	Name: <u>Minor Home Repair</u>	Allocation: <u>\$ 106,460.00</u>
Project # <u>2</u>	Name: <u>Public Service - Youth Services</u>	Allocation: <u>\$ 8,000.00</u>
Project # <u>3</u>	Name: <u>Public Service - Domestic Violence</u>	Allocation: <u>\$ 5,393.00</u>
Project # <u>4</u>	Name: <u>Public Service - Subsistence payments</u>	Allocation: <u>\$ 5,393.00</u>
Total # of Projects:	4	
# of Public Service Projects:	3	
Public Service %:	15.00%	

C - AFFIDAVIT OF COMPLIANCE

The undersigned certifies that the information in this application is true and correct. In applying for CDBG funds, the applicant has read, understands and agrees to comply with all the provisions of all federal regulations issued thereto by the U.S. Department of Housing and Urban Development (HUD), state and local regulations and laws.

Name of Highest Elected Official or Designee:	Justin Fischer
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Title of Highest Elected or Designee:	Mayor
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Signature:	
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CDBG APPLICATION PART 2 - CONTINUED

D - CONFLICT OF INTEREST CERTIFICATION

Code of Federal Regulations Title 24, Volume 3 Revised as of April 1, 2004 CITE: 24CFR570.611

TITLE 24--HOUSING AND URBAN DEVELOPMENT CHAPTER V--OFFICE OF ASSISTANT SECRETARY FOR COMMUNITY PLANNING AND DEVELOPMENT, DEPARTMENT OF HUD

Part 570 Community Development Block Grants

Subpart K Other Program Requirements

Sec. 570.611 Conflict of interest

(a) **Applicability.** (1) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply. (2) In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to Sec. 570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to Sec. 570.203, 570.204, 570.455, or 570.703(i)).

(b) **Conflicts prohibited.** The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

(c) **Persons covered.** The conflict of interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part.

(d) **Exceptions.** Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it has satisfactorily met the threshold requirements of (d)(1) of this section, taking into account the cumulative effects of paragraph (d)(2) of this section.

(1) **Threshold requirements.** HUD will consider an exception only after the recipient has provided the following documentation: (i) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and (ii) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law.

(2) **Factors to be considered for exceptions.** In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d)(1) of this section, HUD shall conclude that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effect of the following factors, as applicable: (i) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available; (ii) Whether an opportunity was provided for open competitive bidding or negotiation; (iii) Whether the person affected is a member of a group or class of low-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class; (iv) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question; (v) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section; (vi) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and (vii) Any other relevant considerations. By applying for CDBG funds, the Participating Community certifies that they have read the above:

Community Name:

Novi (City)

Name of Highest Elected Official or Designee:

Justin Fischer

Title of Highest Elected or Designee:

Mayor

Signature:

CDBG APPLICATION - PART 3 PROJECT TYPE

(Please ✓ one box per project)

Project #1

Allocation: \$ \$ 106,460.00

PROJECT TYPE						
Account		Account #	Objective	Goal	Indicator	Outcome
✓	ACQUISITION AND DISPOSITION					
	Acquisition of Real Property	172170-730003	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Disposition of Real Property	172170-730536	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Clearance and Demolition	172170-730345	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Cleanup of Contaminated Sites		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Relocation		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
✓	PUBLIC FACILITIES AND IMPROVEMENTS					
	Senior Center	172170-731696	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Persons with Disabilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Homeless Facilities (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Youth Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Neighborhood Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parks, Recreational Facilities	172170-731332	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parking Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Solid Waste Disposal Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Flood Drainage Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Water/Sewer Improvements	172170-732114	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Street Improvements	172170-731864	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Sidewalks	172170-731745	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Child Care Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Tree Planting	172170-732021	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Fire Stations/Equipment	172170-730733	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Health Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Abused and Neglected Children		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Asbestos Removal		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for AIDS Patients (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Other Public Improvements Not Listed in 03A-03T	172170-731498	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Remove Architectural Barriers	172170-731619				
	Special Assessments	172170-731815				

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project # 1

Allocation: \$ \$ 106,460.00

PROJECT TYPE CONTINUED						
Account		Account #	Objective	Goal	Indicator	Outcome
✓	PUBLIC FACILITIES AND IMPROVEMENTS CONTINUED					
	Interim Assistance		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Privately Owned Utilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Non-Residential Historic Preservation	172170-731280	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Tornado Shelters Serving Private Mobile Home Parks		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
✓	PUBLIC SERVICES					
	Homeless/AIDS Patients Programs		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Senior Services	172160-731712				
	Services for Persons with Disabilities	172160-730535	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Legal Services	172160-731073	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Youth Services	172160-732185	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Transportation Services	172160-732011	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Substance Abuse Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for victims of domestic violence/ dating violence/sexual assault/stalking	172160-730137	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Employment Training	172160-731941	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Crime Awareness/Prevention		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Fair Housing Activities (subject to PS cap)	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Tenant/Landlord Counseling		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Child Care Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for Abused and Neglected Children		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Mental Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Screening for Lead Poisoning		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Subsistence Payments	172160-730571	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Homebuyer Downpayment Assistance - Excluding Housing Counseling under 24 CFR 5.100		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Rental Housing Subsidies		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Security Deposits		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # 1

Allocation: \$ \$ 106,460.00

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC SERVICES CONTINUED						
☒ Housing Counseling only, under 24 CFR 5.100	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Neighborhood Cleanups		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Food Banks		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Information and Referral Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Counseling Supporting Homebuyer Downpayment Assist (05R)		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Other Public Services Not Listed in 03T and 05A-05Y (Housekeeping/Safety & Repair/Yard)	172160-730880 172160-731665 172160-732170	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
HOUSING						
☒ Loss of Rental Income		Decent Affordable Housing			Affordability	
☐ Construction of Housing		Decent Affordable Housing			Affordability	
☐ Housing Counseling for Homeownership Assist (13B)		Decent Affordable Housing			Affordability	
☐ Homeownership Assistance – ex Housing Counseling		Decent Affordable Housing			Affordability	
☐ Rehabilitation: Single-Unit Residential	132290-730898	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Emergency Rehab	172170-730569	Decent Affordable Housing	# of units brought to code		Affordability	
☒ Minor Home Repair	172170-731227	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Mobile Home Repair		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Multi-Unit Residential		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Public Housing Modernization		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Other Publicly Owned Res Buildings	172160-731602	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Energy Efficiency Improvements		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Acquisition		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Administration	132280-731605	N/A	N/A	N/A	N/A	
☐ Lead-Based Paint/Lead Hazards Testing/Abatement		Decent Affordable Housing			Affordability	
☐ Housing Services, Excluding Housing Counseling		Decent Affordable Housing			Affordability	
☐ Housing Counseling Support HOME Hsg Activities		Decent Affordable Housing			Affordability	
☐ Housing Counseling in Conjunction with CDBG Assisted Housing Rehab		Decent Affordable Housing			Affordability	
☐ Code Enforcement (See Part 4 C)	172170-730310	Suitable Living Environment	Strengthen Communities	# of LMI persons served	Sustainability	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # ¹

Allocation: \$ \$ 106,460.00

PROJECT TYPE CONTINUED					
Account	Account #	Objective	Goal	Indicator	Outcome
☒	HOUSING CONTINUED				
☐ Residential Historic Preservation		Decent Affordable Housing			Affordability
☐ Operation and Repair of Foreclosed Property ("In-Rem Housing")		Decent Affordable Housing			Affordability
☒	ECONOMIC DEVELOPMENT				
☐ Rehabilitation: Publicly or Privately Owned Commercial/Industrial					
☐ Commercial/Industrial: Acquisition/Disposition					
☐ Commercial/Industrial: Infrastructure Development					
☐ Commercial/Industrial: Building Acquisition, Construction, Rehabilitation					
☐ Commercial/Industrial: Other Improvements					
☐ Economic Development: Direct Financial Assistance to For-Profit Business					
☐ Economic Development: Technical Assistance					
☐ Economic Development: Microenterprise Assistance					
☒	GENERAL ADMINISTRATION				
☐ General Program Administration					
☐ Fair Housing Activities (subject to Admin cap)					
☐ CDBG Funding of HOME Admin					
☐ CDBG Funding of HOME CHDO Operating Expenses					
☒	OTHER				
☐ CDBG Non-Profit Capacity Building					

CDBG APPLICATION - PART 4

Project # ¹ Allocation: \$ \$ 106,460.00

A - CDBG NATIONAL OBJECTIVE		
Which one of the National Objectives will this project target?		
✓	Code/Description	24 CFR
Benefits low and moderate income persons		
For the National Objective that principally benefits low- and moderate-income persons is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) Area Benefit Activity - Those projects carried out in a neighborhood consisting predominantly of LMI persons and providing services for such persons yet could be available to other non-income eligible persons in the area. This information can be documented by documenting that the area is primarily residential (e.g., zoning map); and that the income characteristics of households in the service area (i.e., Census data)	570.208(a)
☐	2) Limited Clientele Activity - Those that benefit a specific group of people (rather than all the residents in a particular area) who are, or presumed to be, income eligible. In order to meet the LMI Limited Clientele criteria, the activity must: serve at least 51% LMI, as evidenced by documentation and data concerning beneficiary family size and income; have income eligibility requirements which limit the service to persons meeting the LMI income requirements, as evidenced by procedures, intake/application forms, income limits and other sources of documentation; serve a specific group presumed by HUD to be income-eligible include: abused children, battered persons, elderly persons, handicapped adults, homeless persons, illiterate persons, migrant farm workers and persons living with AIDS; and be of such a nature and in a location that it may be concluded that the activity's clientele are LMI.	
☒	3) Income Eligible Housing Activity - These projects add or improve a permanent residential structure wherein, upon completion, income eligible persons will occupy 51% or more of the housing units.	
☐	4) Job Creation or Retention Activity - A project which creates or retains permanent jobs, of which at least 51% are either taken by or available to income eligible persons.	
JUSTIFICATION: Providing or improving permanent residential structures that will be occupied by low income households. +		
Aids in the prevention or elimination of slums or blight		
For the National Objective that principally aids in the prevention of elimination of slums or blight is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) At least 25% of the properties throughout the area exhibit the following: a. Physical deterioration of buildings/improvements; b. Abandonment of properties; c. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings; d. Significant declines in property values or abnormally low property values relative to other areas in the community; or e. Known or suspected environmental contamination	570.208(b))
☐	2) Public improvements throughout the area are in a general state of deterioration.	
☐	Documentation must be maintained by the grantee on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications.	
JUSTIFICATION: N/A		

CDBG APPLICATION - PART 4 CONTINUED

Project # 1 Allocation: \$ \$ 106,460.00

B - PROJECT DESCRIPTION

Provide a detailed description of the proposed activity including how the activity will address the needs of the community:

Minor home repairs and mobile home repairs for the homes of income qualified households. Repairs will conform to the Oakland County guidelines and State of Michigan lead based paint requirements.

Identify who will benefit from the proposed activity (ex: homeless, abused children, seniors, etc). If your program was designed to benefit persons on L/M income, describe the process you will use to identify these persons (process for income verification if persons are not members of HUD's presumed L/M clientele):

Person's with low to moderate income will benefit from the program. The City will bid for a contractor to administer and provide services for its Minor Home/Mobile Home Repair Program. The contractor is responsible for verification of income levels by obtaining the proper support (i.e. proof of income for a three month period from all living in the household, all income is added up to get an annual amount and then compared to the HUD income guideline to determine eligibility).

CDBG APPLICATION - PART 4 CONTINUED

Project # 1 **Allocation:** \$ \$ 106,460.00

C - CODE ENFORCEMENT PROJECT ONLY

Will any of the supportive activities offered in conjunction with the Code Enforcement Program possibly trigger displacement of any "persons"? ☐ Yes
☒ No

If "Yes" Explain:

The grantee will be required as a special condition of the CDBG grant contract to submit a formal relocation or displacement plan for the program prior to release of grant funds.

If "No" Explain how that determination was made?

Service Area Where the Code Enforcement Program Will Be Carried Out: Provide a brief narrative of the proposed activity and service area where the Code Enforcement activity will be carried out. N/A

Severity of Problem

What level of service is needed?

- ☐ A new code enforcement program
- ☐ An existing code enforcement program to be increased currently funded by:
- ☐ An existing code enforcement program previously funded with CDBG funds

How was need determined? N/A

Service Area Identified

Census Tract/Block Groups

Census Tract	Census Tract	Census Tract	Census Tract	Census Tract
Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)

Specific streets within a service area

- ☐ Maps attached showing the area is primarily residential

Beneficiaries (People)

Specify the type of beneficiaries who will benefit from this program. Supporting documentation is required.

- ☐ Primarily Low/Mod (Include % of total population that is Low/Mod)

Jurisdiction's definition of *deteriorated or deteriorating* (HCDA, Section 105(a)(3)) Define:

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 1 Allocation: \$ \$ 106,460.00

Conditions within the Service Area

Describe, in enough detail, the existing conditions in the service area that qualifies the area, as defined above by the jurisdiction, as deteriorating or deteriorated.

N/A

☐ Photos attached with any applicable reports or information

Identify problems resulting if the code enforcement program is not provided, continued or expanded:

N/A

Extent of the Solution

Explain how and to what extent the proposed activity will solve the problem:

N/A

Provide a summary of the proposed strategy for using code enforcement together with public or private improvements or services (e.g., a homeowner rehabilitation program) that can be expected to arrest the decline of the service area.

N/A

Describe the methodology and metrics to be used to assess whether the code enforcement program and other activities will mitigate the deterioration of the service area during the time CDBG funds are expended to implement the code enforcement program.

N/A

Activity Implementation Plan

Provide a detailed plan of how the code enforcement program, together with "supportive activities" (i.e. public or private improvements, rehabilitation, or services) will mitigate deterioration and is expected to arrest the decline of the area. Also, identify any current or potential funding sources available to assist with proposed supportive activities.

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 1 Allocation: \$ \$ 106,460.00

D - PROJECT LOCATION		
Please ☒ one box	☒	
Describe Project Location	☒	City/Township/Village Wide
	☐	Area Wide Benefit Only
	☒	Specific
Parcel ID#		
Address		
City	Novi	
Zip Code	45175	
Areawide Benefit (AWB) Projects Only	List Census Tract	
	List Block Group	
Attach AWB Map with project location indicated		
Describe service area for:		
Fire Stations/ Equipment	N/A	
Parks, Recreational Facilities	N/A	
Special Assessments	N/A	

E - PROJECT PURPOSE			
ALL PROJECTS Enter number of units in the appropriate type. Enter 0 for other unit types			
# of clients to be served	Type of clients to be served		
0	People		
15	Households		
0	Housing Units		
0	Public Facilities		
PUBLIC SERVICES PROJECTS ONLY			
Help Prevent Homelessness?	☐	Yes	☐ No
Help the Homeless?	☐	Yes	☐ No
Help those with HIV/AIDS?	☐	Yes	☐ No
Help Persons with Disabilities?	☐	Yes	☐ No
PUBLIC FACILITIES & IMPROVEMENTS PROJECTS ONLY			
Will the project meet ADA standards for access?	☐	Yes	☐ No
SENIOR CENTER PROJECT DEMOGRAPHICS			
Estimated Number of Current Members			
White alone		Asian Alone	
Black or African American alone		Some other race alone	
American Indian and Alaska Native alone		Two or more races	
Native Hawaiian & Other Pacific Islander alone			

CDBG APPLICATION - PART 4 CONTINUED

Project # 1 **Allocation:** \$\$ 106,460.00

This is a new project	Yes ☐	No ☒
This is an ongoing project	Yes ☐	No ☒
This is an expanded project from previous years	Yes ☐	No ☒

G - PROJECT ADMINISTRATION

Community will manage project	Yes ☐	No ☒
Community will hire a vendor to manage project	Yes ☒	No ☐
County will administer contract	Yes ☐	No ☒

Other Federal Funds	\$ 0	State/Local Funds	\$ 0	Other	\$ 0
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Please ☒ each box as it applies and attach all required documents

☒	Exempt Project
☐	Project is Exempt per 24 CFR 58.34
☐	Exempt Form Attached ☐ Project Location Map Attached ☐

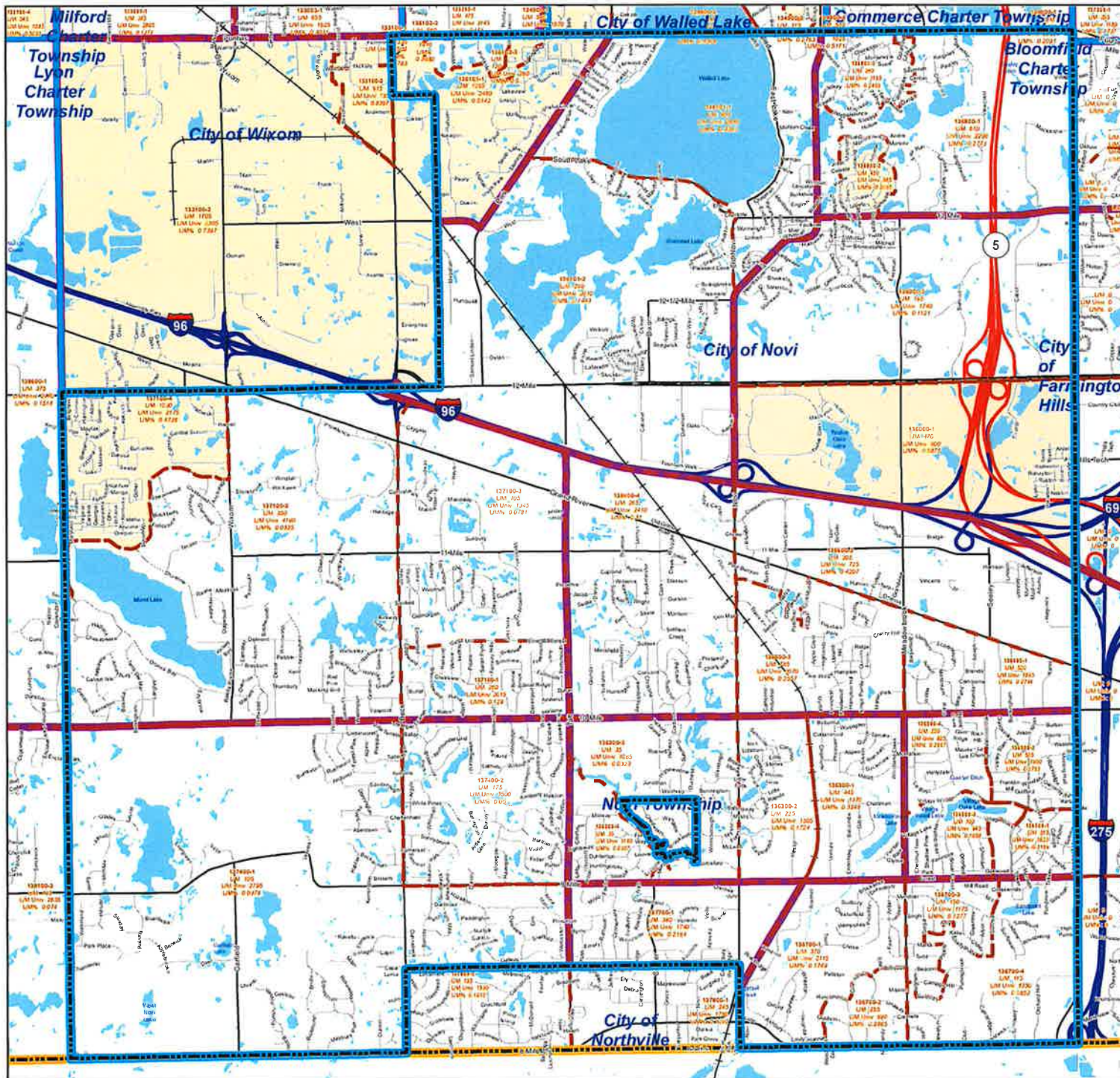
OR

☒	Categorically Excluded Project
☒	Project is Categorically Excluded
☒	Statutory Checklist Attached ☒ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☒	Flood Plain Map https://msc.fema.gov/portal/home

OR

☒	Environmentally Assessed Project
☐	Project is Environmentally Assessed
☐	Environmental Assessment Attached ☐ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home

☒	Other Projects
☐	Historic Preservation Profile (HPP) Attached ☐ Demolition Checklist Attached



Economic Development & Community Affairs
David Coulter, County Executive

OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT

Oakland Pointe
250 Elizabeth Lake Road, Ste. 1900
Pontiac, MI 48341-0414
248.858.0493
www.oakgov.com/chi



Area-Wide Benefit Map

City of Novi

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies

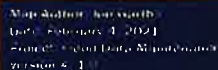


1 in = 0.82 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020

Floodway



 Major Road
 Minor Road
 Multi-Lane Divided Highway
 Railroad
 FEMA Base Flood Elevation (ft)
 Parks

1.0% Chance Flood Zone A
 1.0% Chance Flood Zone AE
 0.2% Chance Flood Zone X

Floodway
Lake
Stream or Drain



Integrated Solutions Team
Parsons Research, Inc.
45175 Wilton Way, Ste.
Nine, Milpitas, CA
95035-5000

SALES





U.S. Department of Housing and Urban
Development

451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

**Environmental Review for Activity/Project that is
Categorically Excluded Subject to Section 58.5
Pursuant to 24 CFR 58.35(a)**

Project Information

Project Name: Minor Home Repair

Responsible Entity: OAKLAND COUNTY

Grant Recipient (if different than Responsible Entity):

State/Local Identifier: Novi

Preparer: Sabrina Lilla

Certifying Officer Name and Title: Justin Fischer, Mayor

Grant Recipient (if different than Responsible Entity):

Consultant (if applicable):

Direct Comments to: Sabrina Lilla, Deputy Finance Director 248-735-5692

Project Location: City Wide

Description of the Proposed Project [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

The City will contract out the administration services for its minor home repair and mobile home repair services. The administrator will offer low to moderate income qualified single family, one-unit structure homes minor home (mobile home) repairs such as (but not limited to) furnace replacement, water heater replacement, toilet replacement, installation of storm doors and or windows, roof replacement, and replacement of defective light fixtures.

Level of Environmental Review Determination:

Categorically Excluded per 24 CFR 58.35(a), and subject to laws and authorities at §58.5: _____

Funding Information

Grant Number	HUD Program	Funding Amount
OAKLAND	COUNTY	USE ONLY

Estimated Total HUD Funded Amount = PLANNING ALLOCATION \$106,460

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$106,460

Compliance with 24 CFR 50.4, 58.5, and 58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR §58.5 and §58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 & 58.6		
Airport Hazards 24 CFR Part 51 Subpart D	Yes No ☐ ☒	<i>New Hudson Airport is approx.. 10 miles away from the City. A site-specific map will be included with the tier II</i>
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No ☐ ☒	<i>Novi is not within a coastal zone</i>
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes No ☐ ☒	<i>No work will be done in a flood plain. A site-specific map will be included with the tier II.</i>
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 & 58.5		
Clean Air Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93	Yes No ☐ ☒	<i>Local permits will be required, and inspectors will monitor compliance.</i> <i>Due to the minor nature of the projects, air quality impact will not be impacted.</i>
Coastal Zone Management Coastal Zone Management Act, sections 307(c) & (d)	Yes No ☐ ☒	<i>No coastal barriers are in Oakland County.</i>
Contamination and Toxic Substances 24 CFR Part 50.3(i) & 58.5(i)(2)	Yes No ☐ ☒	<i>Project will be evaluated to discover if house is near contamination or toxic substances.</i> <i>MHR excludes commercial sites associated with hazardous materials.</i>
Endangered Species	Yes No ☐ ☒	<i>No impact anticipated as no new construction is expected. The Endangered Species U.S. Fish & Wildlife website will be reviewed if applicable.</i>

Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402		
Explosive and Flammable Hazards 24 CFR Part 51 Subpart C	Yes ☐ No ☒	<i>Visual inspection for every case, building inspector or other appropriate city staff that will site visit.</i>
Farmlands Protection Farmland Protection Policy Act of 1981, particularly sections 1504(b) and 1541; 7 CFR Part 658	Yes ☐ No ☒	<i>Project sites will not include prime or unique farmland.</i>
Floodplain Management Executive Order 11988, particularly section 2(a); 24 CFR Part 55	Yes ☐ No ☒	<i>No work will be done in a flood plan. A site-specific map will be included with the tier II.</i>
Historic Preservation National Historic Preservation Act of 1966, particularly sections 106 and 110; 36 CFR Part 800	Yes ☐ No ☒	<i>Will be addressed on a case-by-case basis; any repair listed under the rehab section will be sent to SHPO for review. If any significant ground disturbance takes place, the THPO's will be notified.</i>
Noise Abatement and Control Noise Control Act of 1972, as amended by the Quiet Communities Act of 1978; 24 CFR Part 51 Subpart B	Yes ☒ No ☐	<i>If the project is impacted by a major road or railroad, then a noise assessment plan for residences within 1,000 feet of a major road of 3,000 feet of a railroad will be addressed.</i>
Sole Source Aquifers Safe Drinking Water Act of 1974, as amended, particularly section 1424(e); 40 CFR Part 149	Yes ☐ No ☒	<i>No sole source aquifers in Oakland County</i>
Wetlands Protection Executive Order 11990, particularly sections 2 and 5	Yes ☐ No ☒	<i>If te project involves ground disturbance this will be addressed on a case-by-case basis and a site-specific map will be reviewed and submitted.</i>
Wild and Scenic Rivers Wild and Scenic Rivers Act of 1968, particularly section 7(b) and (c)	Yes ☐ No ☒	<i>If the project is within 1/3 mile of the Clinton/Huron River and there will be ground disturbance, OC will be contacted. A site-specific map will be included.</i>
ENVIRONMENTAL JUSTICE		
Environmental Justice Executive Order 12898	Yes ☐ No ☒	The project sites will be suitable for the proposed use and the projects will not adversely affect existing environmental conditions. Low-income people will be positively impacted. This will be done at the tier II level.

Field Inspection (Date and completed by): N/A

Summary of Findings and Conclusions: The City will contract the administration services for its minor home repair and mobile home repair services. The administer will offer low to moderate income qualified single family, one-unit structure homes minor home (mobile home) repairs such as (but not limited to) furnace, replacement, water heater replacement, toilet replacement, installation of storm doors and or windows, roof replacement, and replacement of defective light fixtures.

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
N/A	N/A

Determination:

- ☐ This categorically excluded activity/project converts to Exempt, per 58.34(a)(12) because there are no circumstances which require compliance with any of the federal laws and authorities cited at §58.5. **Funds may be committed and drawn down after certification of this part** for this (now) EXEMPT project; OR
- ☒ This categorically excluded activity/project cannot convert to Exempt because there are circumstances which require compliance with one or more federal laws and authorities cited at §58.5. Complete consultation/mitigation protocol requirements, **publish NOI/RROF and obtain “Authority to Use Grant Funds”** (HUD 7015.16) per Section 58.70 and 58.71 before committing or drawing down any funds; OR
- ☐ This project is now subject to a full Environmental Assessment according to Part 58 Subpart E due to extraordinary circumstances (Section 58.35(c)).

Preparer Signature: Sabrina Lilla Date: 11/18/23

Name/Title/Organization: Sabrina Lilla, Deputy Finance Director, City of Novi

Responsible Entity Agency Official Signature:

Date: _____

Name/Title: _____

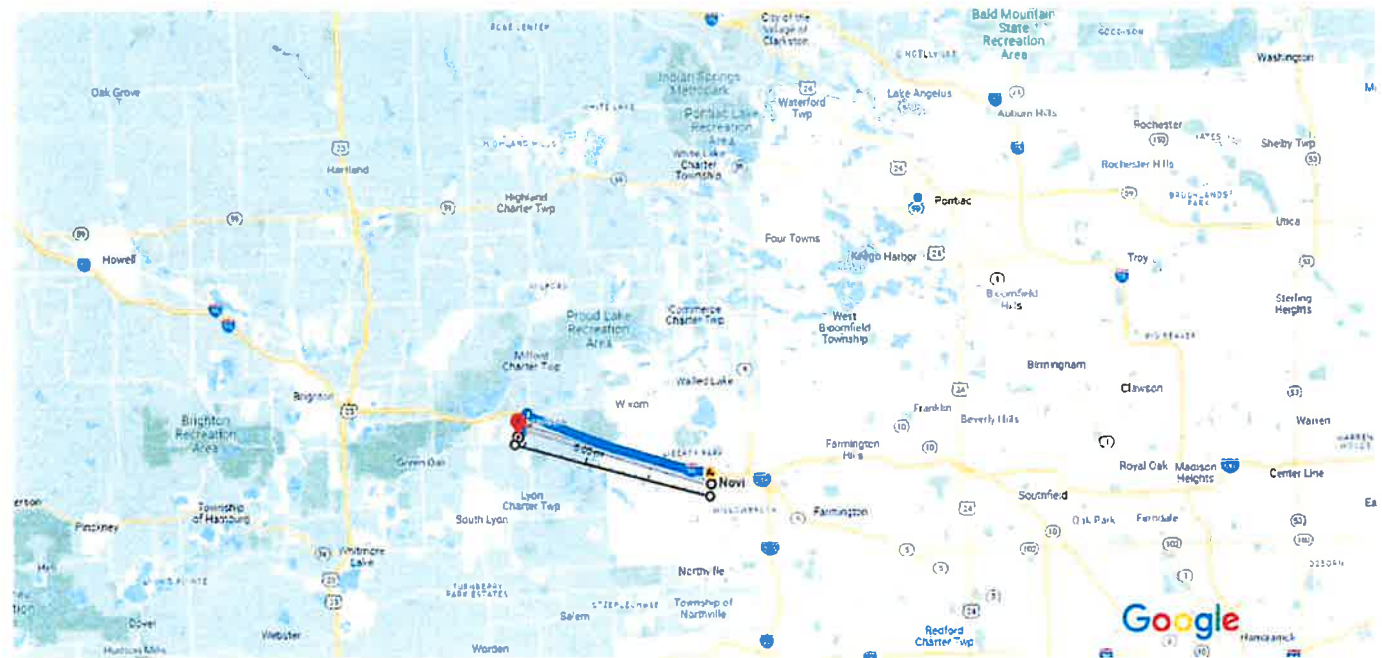
This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

10/6/2022



Novi, Michigan to New Hudson Airport - Y47, 57751
Pontiac Trail Building #2, New Hudson, MI 48165

Drive 9.8 miles, 13 min



Map data ©2023 Google 2 mi

- 
via I-96 W **13 min**
 Fastest route now due to traffic conditions 9.8 miles
- 
via I-96 W and Milford Rd **14 min**
 Some traffic, as usual 9.7 miles
- 
via Grand River Ave **17 min**
 Lighter traffic than usual 8.0 miles

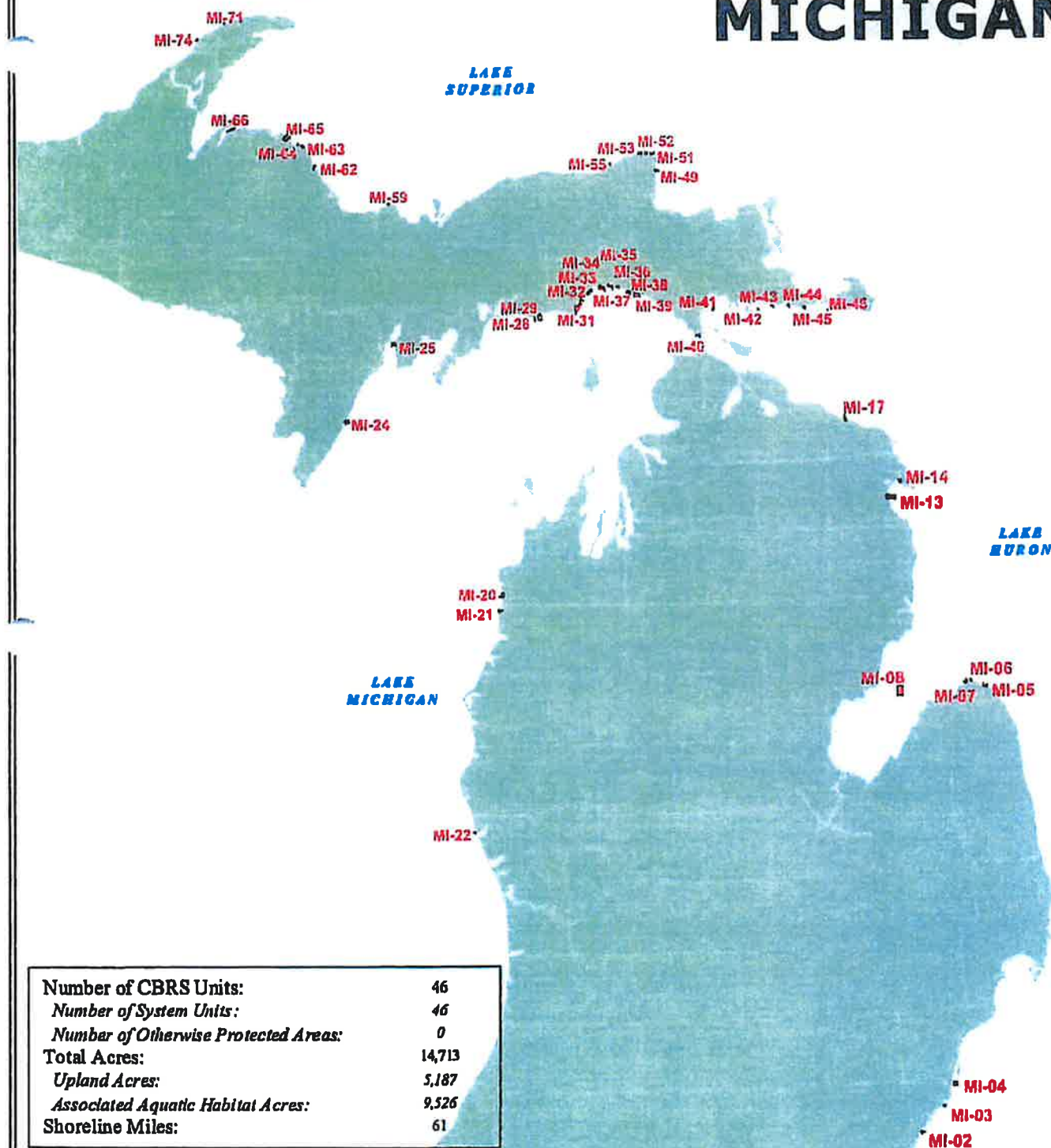
Explore New Hudson Airport - Y47

Restaurants Hotels Gas stations Parking Lots More

Measure distance

Total distance: 7.90 mi (12.71 km)

JOHN H. CHAFEE COASTAL BARRIER RESOURCES SYSTEM MICHIGAN

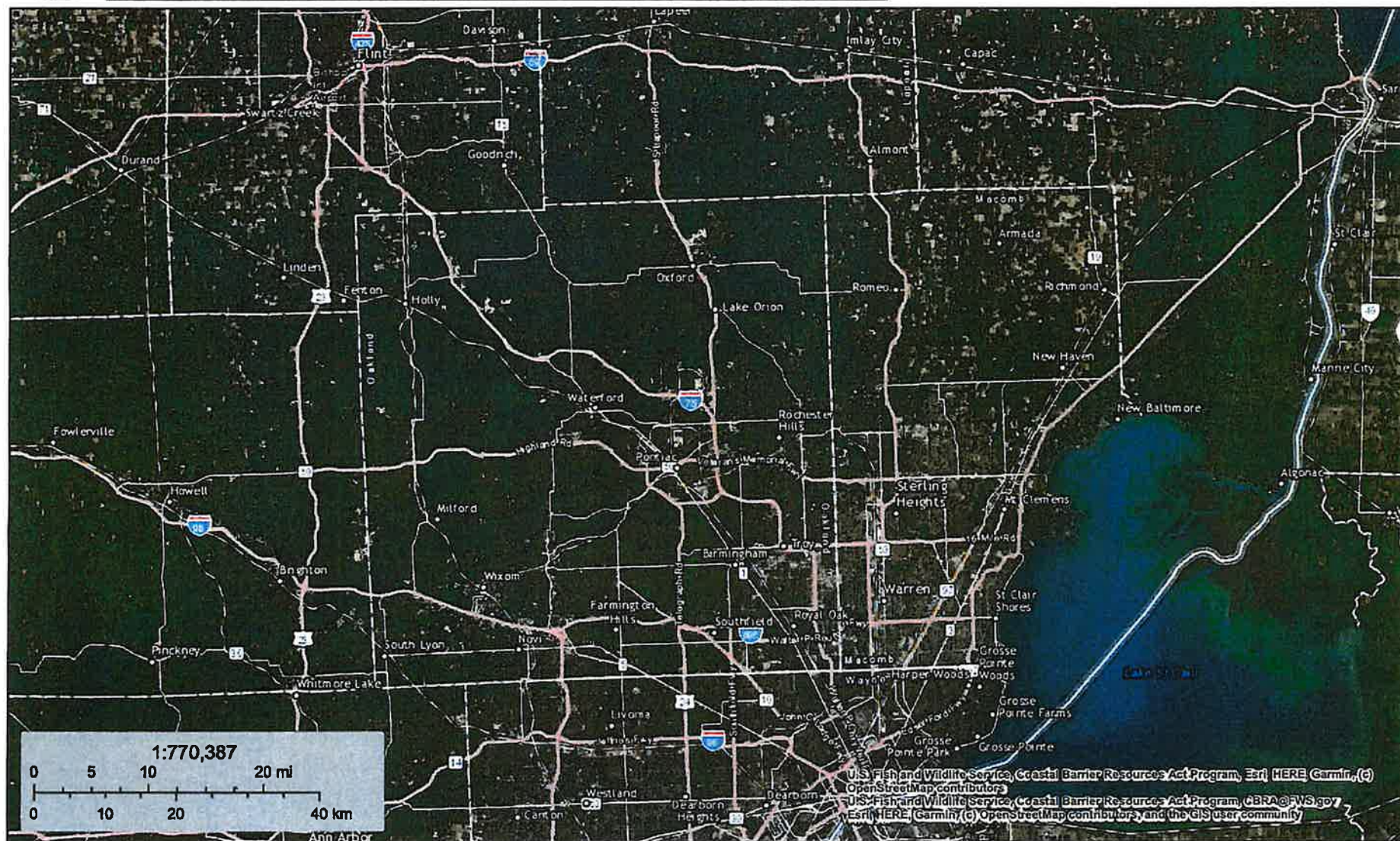


Boundaries of the John H. Chafee Coastal Barrier Resources System (CBRS) shown on this map were transferred from the official CBRS maps for this area and are depicted on this map (in red) for informational purposes only. The official CBRS maps are enacted by Congress via the Coastal Barrier Resources Act, as amended, and are maintained by the U.S. Fish and Wildlife Service. The official CBRS maps are available for download at http://www.fws.gov/habitatconservation/coastal_barrier.html.



U.S. Fish and Wildlife Service Coastal Barrier Resources System

Oakland County, MI



May 5, 2023

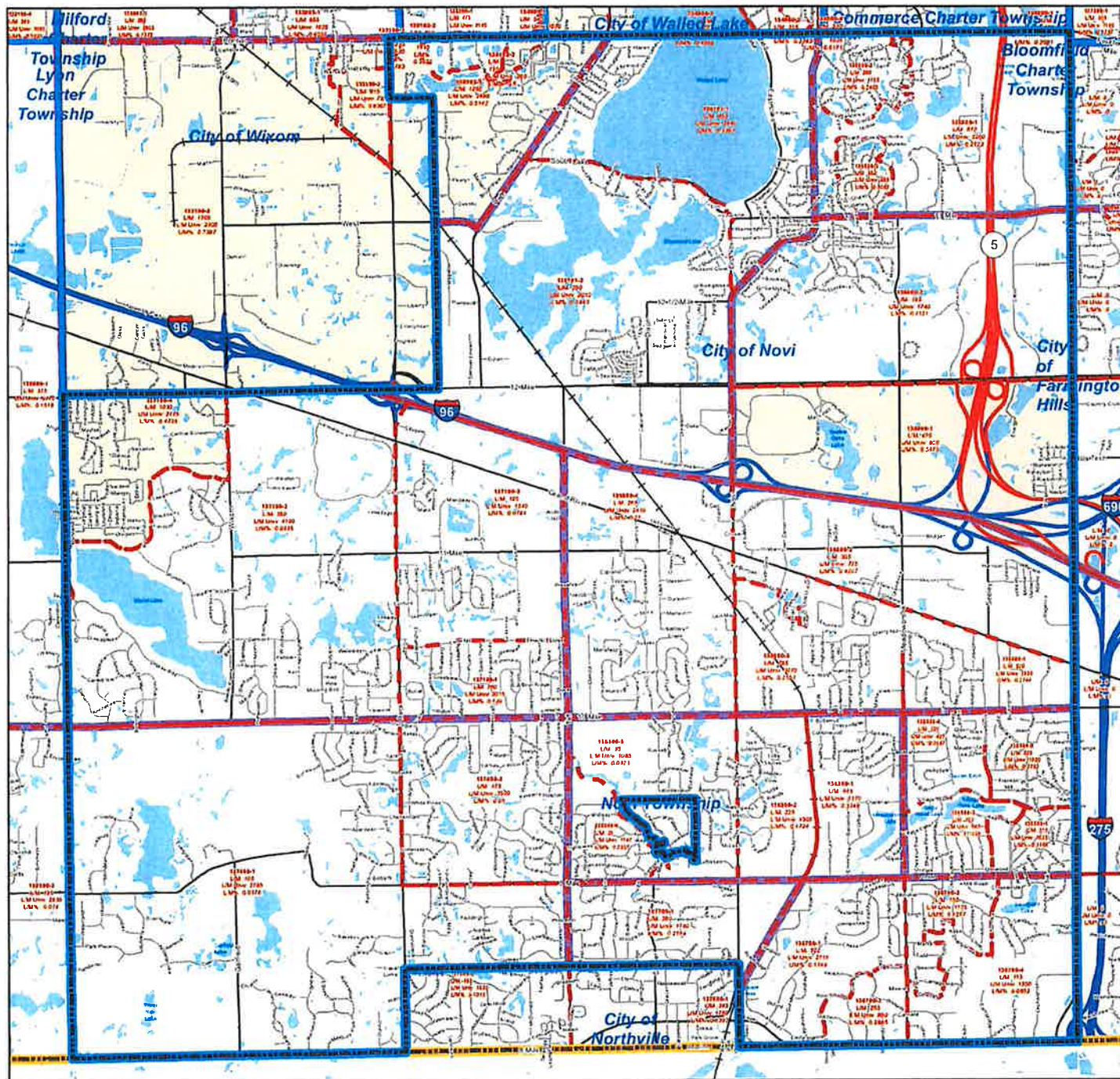
CBRS Units

- ☐ Otherwise Protected Area
- ☐ System Unit

This map is for general reference only. The Coastal Barrier Resources System (CBRS) boundaries depicted on this map are representations of the controlling CBRS boundaries, which are shown on the official maps, accessible at <https://www.fws.gov/library/collections/official-coastal-barrier-resources-system-maps>. All CBRS related data should be used in accordance with the layer metadata found on the CBRS Mapper website.

The CBRS Buffer Zone represents the area immediately adjacent to the CBRS boundary where users are advised to contact the Service for an official determination (<https://www.fws.gov/service/coastal-barrier-resources-system-property-documentation>) as to whether the property or project site is located "in" or "out" of the CBRS.

CBRS Units normally extend seaward out to the 20- or 30-foot bathymetric contour (depending on the location of the unit). The true seaward



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Area-Wide Benefit Map
City of Novi

- County Border
- Community Boundary (Highlight)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies



1 in = 0.82 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020

PROJECT # 2

PART 3 – PROJECT TYPE

Project Type (Select 1) – Include Project # and Allocation

PART 4 – PROJECT DETAILS

- A - CDBG National Objective
- B - Project Description
- C - Code Enforcement
- D - Project Location
- E - Project Purpose
- F - Project Duration
- G - Project Administration
- H - Additional Resources
- I - Environmental Review Record

CDBG APPLICATION - PART 3 PROJECT TYPE

(Please ✓ one box per project)

Project #2

Allocation: \$ \$ 8,000.00

PROJECT TYPE						
Account	Account #	Objective	Goal	Indicator	Outcome	
✓	ACQUISITION AND DISPOSITION					
	Acquisition of Real Property	172170-730003	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Disposition of Real Property	172170-730536	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Clearance and Demolition	172170-30345	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Cleanup of Contaminated Sites		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Relocation		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
✓	PUBLIC FACILITIES AND IMPROVEMENTS					
	Senior Center	172170-731696	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Persons with Disabilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Homeless Facilities (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Youth Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Neighborhood Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parks, Recreational Facilities	172170-731332	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parking Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Solid Waste Disposal Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Flood Drainage Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Water/Sewer Improvements	172170-732114	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Street Improvements	172170-731864	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Sidewalks	172170-731745	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Child Care Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Tree Planting	172170-732021	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Fire Stations/Equipment	172170-730733	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Health Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Abused and Neglected Children		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Asbestos Removal		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for AIDS Patients (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Other Public Improvements Not Listed in 03A-03T	172170-731498	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Remove Architectural Barriers	172170-731619				
	Special Assessments	172170-731815				

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project #²

Allocation: \$ \$ 8,000.00

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC FACILITIES AND IMPROVEMENTS CONTINUED						
☒		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐	172170-731280	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability	
☐		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
PUBLIC SERVICES						
☒		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-731712					
☐	172160-730535	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-731073	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☒	172160-732185	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-732011	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-730137	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-731941	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐	172160-730571	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project #2

Allocation: \$ \$ 8,000.00

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC SERVICES CONTINUED						
☒ Housing Counseling only, under 24 CFR 5.100	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Neighborhood Cleanups		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Food Banks		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Information and Referral Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Counseling Supporting Homebuyer Downpayment Assist (05R)		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Other Public Services Not Listed in 03T and 05A-05Y (Housekeeping/Safety & Repair/Yard)	172160-730880 172160-731665 172160-732170	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
HOUSING						
☐ Loss of Rental Income		Decent Affordable Housing			Affordability	
☐ Construction of Housing		Decent Affordable Housing			Affordability	
☐ Housing Counseling for Homeownership Assist (13B)		Decent Affordable Housing			Affordability	
☐ Homeownership Assistance – ex Housing Counseling		Decent Affordable Housing			Affordability	
☐ Rehabilitation: Single-Unit Residential	132290-730898	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Emergency Rehab	172170-730569	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Minor Home Repair	172170-731227	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Mobile Home Repair		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Multi-Unit Residential		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Public Housing Modernization		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Other Publicly Owned Res Buildings	172160-731602	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Energy Efficiency Improvements		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Acquisition		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Administration	132280-731605	N/A	N/A	N/A	N/A	
☐ Lead-Based Paint/Lead Hazards Testing/Abatement		Decent Affordable Housing			Affordability	
☐ Housing Services, Excluding Housing Counseling		Decent Affordable Housing			Affordability	
☐ Housing Counseling Support HOME Hsg Activities		Decent Affordable Housing			Affordability	
☐ Housing Counseling in Conjunction with CDBG Assisted Housing Rehab		Decent Affordable Housing			Affordability	
☐ Code Enforcement (See Part 4 C)	172170-730310	Suitable Living Environment	Strengthen Communities	# of LMI persons served	Sustainability	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # 2

Allocation: \$ \$ 8,000.00

PROJECT TYPE CONTINUED					
Account	Account #	Objective	Goal	Indicator	Outcome
☒	HOUSING CONTINUED				
☐ Residential Historic Preservation		Decent Affordable Housing			Affordability
☐ Operation and Repair of Foreclosed Property ("In-Rem Housing")		Decent Affordable Housing			Affordability
☒	ECONOMIC DEVELOPMENT				
☐ Rehabilitation: Publicly or Privately Owned Commercial/Industrial					
☐ Commercial/Industrial: Acquisition/Disposition					
☐ Commercial/Industrial: Infrastructure Development					
☐ Commercial/Industrial: Building Acquisition, Construction, Rehabilitation					
☐ Commercial/Industrial: Other Improvements					
☐ Economic Development: Direct Financial Assistance to For-Profit Business					
☐ Economic Development: Technical Assistance					
☐ Economic Development: Microenterprise Assistance					
☒	GENERAL ADMINISTRATION				
☐ General Program Administration					
☐ Fair Housing Activities (subject to Admin cap)					
☐ CDBG Funding of HOME Admin					
☐ CDBG Funding of HOME CHDO Operating Expenses					
☒	OTHER				
☐ CDBG Non-Profit Capacity Building					

CDBG APPLICATION - PART 4

Project # 2 Allocation: \$ \$ 8,000.00

A - CDBG NATIONAL OBJECTIVE		
Which one of the National Objectives will this project target?		
✓	Code/Description	24 CFR
Benefits low and moderate income persons		
For the National Objective that principally benefits low- and moderate-income persons is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) Area Benefit Activity - Those projects carried out in a neighborhood consisting predominantly of LMI persons and providing services for such persons yet could be available to other non-income eligible persons in the area. This information can be documented by documenting that the area is primarily residential (e.g., zoning map); and that the income characteristics of households in the service area (i.e., Census data)	570.208(a)
☒	2) Limited Clientele Activity - Those that benefit a specific group of people (rather than all the residents in a particular area) who are, or presumed to be, income eligible. In order to meet the LMI Limited Clientele criteria, the activity must: serve at least 51% LMI, as evidenced by documentation and data concerning beneficiary family size and income; have income eligibility requirements which limit the service to persons meeting the LMI income requirements, as evidenced by procedures, intake/application forms, income limits and other sources of documentation; serve a specific group presumed by HUD to be income-eligible include: abused children, battered persons, elderly persons, handicapped adults, homeless persons, illiterate persons, migrant farm workers and persons living with AIDS; and be of such a nature and in a location that it may be concluded that the activity's clientele are LMI.	
☐	3) Income Eligible Housing Activity - These projects add or improve a permanent residential structure wherein, upon completion, income eligible persons will occupy 51% or more of the housing units.	
☐	4) Job Creation or Retention Activity - A project which creates or retains permanent jobs, of which at least 51% are either taken by or available to income eligible persons.	
JUSTIFICATION: LMC - Low income limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low-income +		
Aids in the prevention or elimination of slums or blight		
For the National Objective that principally aids in the prevention of elimination of slums or blight is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) At least 25% of the properties throughout the area exhibit the following: a. Physical deterioration of buildings/improvements; b. Abandonment of properties; c. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings; d. Significant declines in property values or abnormally low property values relative to other areas in the community; or e. Known or suspected environmental contamination	570.208(b))
☐	2) Public improvements throughout the area are in a general state of deterioration.	
☐	Documentation must be maintained by the grantee on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications.	
JUSTIFICATION: N/A		

CDBG APPLICATION - PART 4 CONTINUED

Project # 2

Allocation: \$ \$ 8,000.00

B - PROJECT DESCRIPTION

Provide a detailed description of the proposed activity including how the activity will address the needs of the community:

Provide specialized counseling and camp and field trip scholarships to children 13 -19 years of age from income qualified households.

Identify who will benefit from the proposed activity (ex: homeless, abused children, seniors, etc). If your program was designed to benefit persons on L/M income, describe the process you will use to identify these persons (process for income verification if persons are not members of HUD's presumed L/M clientele):

Low to moderate income households. NYA collects the family's 1040 tax forms from the most recent year. If a 1040 is not available, W2/1099's from the most recent year is obtained. The NYA application also asks the total gross household income and the applicant signs an affidavit at the end of the application.

CDBG APPLICATION - PART 4 CONTINUED

Project # 2 **Allocation:** \$ \$ 8,000.00

C - CODE ENFORCEMENT PROJECT ONLY

Will any of the supportive activities offered in conjunction with the Code Enforcement Program possibly trigger displacement of any "persons"? ☐ Yes
☒ No

If "Yes" Explain:

The grantee will be required as a special condition of the CDBG grant contract to submit a formal relocation or displacement plan for the program prior to release of grant funds.

If "No" Explain how that determination was made?

Service Area Where the Code Enforcement Program Will Be Carried Out: Provide a brief narrative of the proposed activity and service area where the Code Enforcement activity will be carried out. N/A

Severity of Problem

What level of service is needed?

- ☐ A new code enforcement program
- ☐ An existing code enforcement program to be increased currently funded by:
- ☐ An existing code enforcement program previously funded with CDBG funds

How was need determined? N/A

Service Area Identified

Census Tract/Block Groups

Census Tract	Census Tract	Census Tract	Census Tract	Census Tract
Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)

Specific streets within a service area

- ☐ Maps attached showing the area is primarily residential

Beneficiaries (People)

Specify the type of beneficiaries who will benefit from this program. Supporting documentation is required.

- ☐ Primarily Low/Mod (Include % of total population that is Low/Mod)

Jurisdiction's definition of *deteriorated or deteriorating* (HCDA, Section 105(a)(3)) Define:

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 2 Allocation: \$ \$ 8,000.00

Conditions within the Service Area

Describe, in enough detail, the existing conditions in the service area that qualifies the area, as defined above by the jurisdiction, as deteriorating or deteriorated.

N/A

☐ Photos attached with any applicable reports or information

Identify problems resulting if the code enforcement program is not provided, continued or expanded:

N/A

Extent of the Solution

Explain how and to what extent the proposed activity will solve the problem:

N/A

Provide a summary of the proposed strategy for using code enforcement together with public or private improvements or services (e.g., a homeowner rehabilitation program) that can be expected to arrest the decline of the service area.

N/A

Describe the methodology and metrics to be used to assess whether the code enforcement program and other activities will mitigate the deterioration of the service area during the time CDBG funds are expended to implement the code enforcement program.

N/A

Activity Implementation Plan

Provide a detailed plan of how the code enforcement program, together with "supportive activities" (i.e. public or private improvements, rehabilitation, or services) will mitigate deterioration and is expected to arrest the decline of the area. Also, identify any current or potential funding sources available to assist with proposed supportive activities.

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 2 **Allocation:** \$ \$ 8,000.00

D - PROJECT LOCATION		
Please ☒ one box	☒	
Describe Project Location	☒	City/Township/Village Wide
	☐	Area Wide Benefit Only
	☐	Specific
Parcel ID#		
Address	25345 Taft Road	
City	Novi	
Zip Code	48374	
Areawide Benefit (AWB) Projects Only	List Census Tract	
	List Block Group	
Attach AWB Map with project location indicated		
Describe service area for:		
Fire Stations/ Equipment		
Parks, Recreational Facilities		
Special Assessments		

E - PROJECT PURPOSE			
ALL PROJECTS Enter number of units in the appropriate type. Enter 0 for other unit types			
# of clients to be served	Type of clients to be served		
50	People		
0	Households		
0	Housing Units		
0	Public Facilities		
PUBLIC SERVICES PROJECTS ONLY			
Help Prevent Homelessness?	☐ Yes	☒ No	
Help the Homeless?	☐ Yes	☒ No	
Help those with HIV/AIDS?	☐ Yes	☒ No	
Help Persons with Disabilities?	☐ Yes	☒ No	
PUBLIC FACILITIES & IMPROVEMENTS PROJECTS ONLY			
Will the project meet ADA standards for access?	☐ Yes	☐ No	
SENIOR CENTER PROJECT DEMOGRAPHICS			
Estimated Number of Current Members			
White alone		Asian Alone	
Black or African American alone		Some other race alone	
American Indian and Alaska Native alone		Two or more races	
Native Hawaiian & Other Pacific Islander alone			

CDBG APPLICATION - PART 4 CONTINUED

Project # 2 **Allocation: \$** \$ 8,000.00

This is a new project	Yes ☐	No ☒
This is an ongoing project	Yes ☐	No ☒
This is an expanded project from previous years	Yes ☐	No ☒

G - PROJECT ADMINISTRATION

Community will manage project	Yes ☐	No ☒
Community will hire a vendor to manage project	Yes ☒	No ☐
County will administer contract	Yes ☐	No ☒

Other Federal Funds	\$ 0	State/Local Funds	\$ 0	Other	\$ 0
---------------------	------	-------------------	------	-------	------

Please ☒ each box as it applies and attach all required documents

☒	Exempt Project
☒	Project is Exempt per 24 CFR 58.34
☒	Exempt Form Attached ☒ Project Location Map Attached

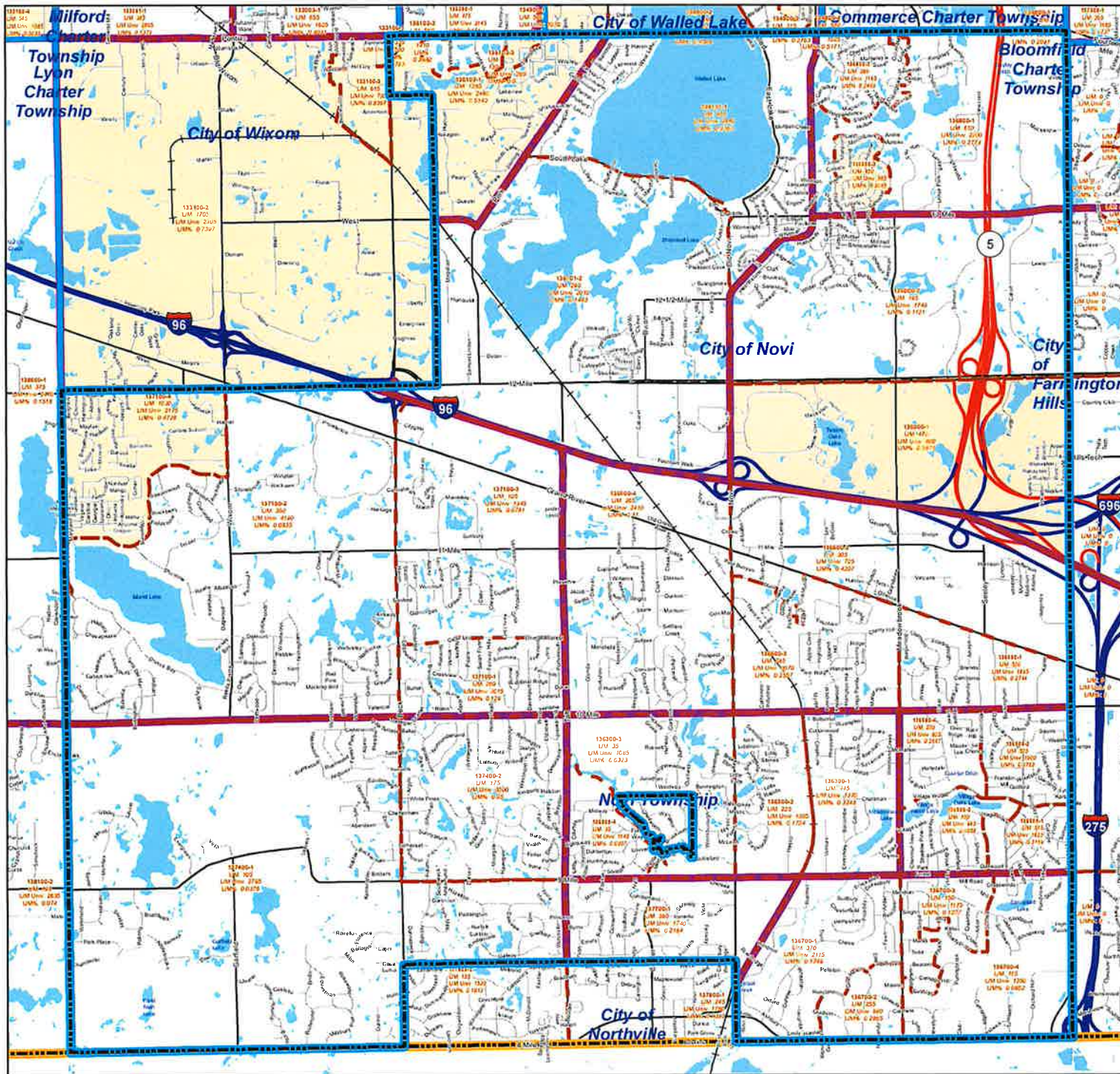
OR

☒	Categorically Excluded Project
☐	Project is Categorically Excluded
☐	Statutory Checklist Attached ☐ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home

OR

☒	Environmentally Assessed Project
☐	Project is Environmentally Assessed
☐	Environmental Assessment Attached ☐ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home

☒	Other Projects
☐	Historic Preservation Profile (HPP) Attached ☐ Demolition Checklist Attached



Economic Development & Community Affairs
David Coulter, County Executive

OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT

Oakland Pointe
250 Elizabeth Lake Road, Ste. 1900
Pontiac, MI 48341-0414
248.858.0493
www.oakgov.com/chi



Area-Wide Benefit Map

City of Novi

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies



1 in = 0.82 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020



U.S. Department of Housing and Urban
Development

451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

Environmental Review
for Activity/Project that is Exempt or
Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: Youth services

Responsible Entity: OAKLAND COUNTY

Grant Recipient (if different than Responsible Entity):

State/Local Identifier: Novi

Preparer: Sabrina Lilla

Certifying Officer Name and Title: Justin Fischer, Mayor

Consultant (if applicable):

Project Location: Novi

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

Provide specialized counseling and camp scholarships for youth 13-19 years old from income qualified households.

Level of Environmental Review Determination:

☒ Activity/Project is Exempt per 24 CFR 58.34(a): _____

☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

Grant Number	HUD Program	Funding Amount
OAKLAND	COUNTY	USE ONLY

Estimated Total HUD Funded Amount: \$8,000**Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$8,000****Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes ☐ No ☒	<i>The City of Novi is not located within 15,000 feet of a military or 3,000 feet of a commercial airport. The nearest is in New Hudson which is 10 miles away. The project does not involve the sale or acquisition of developed property.</i>
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes ☐ No ☒	<i>This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act. There are no Coastal Barriers in Oakland County.</i>
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes ☐ No ☒	<i>The project does not involve mortgage insurance, refinance, acquisition, repairs, rehabilitation, or construction of a structure, mobile home, or insurance personal property and does not require flood insurance. Flood plains will not affect this project.</i>

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
N/A	N/A

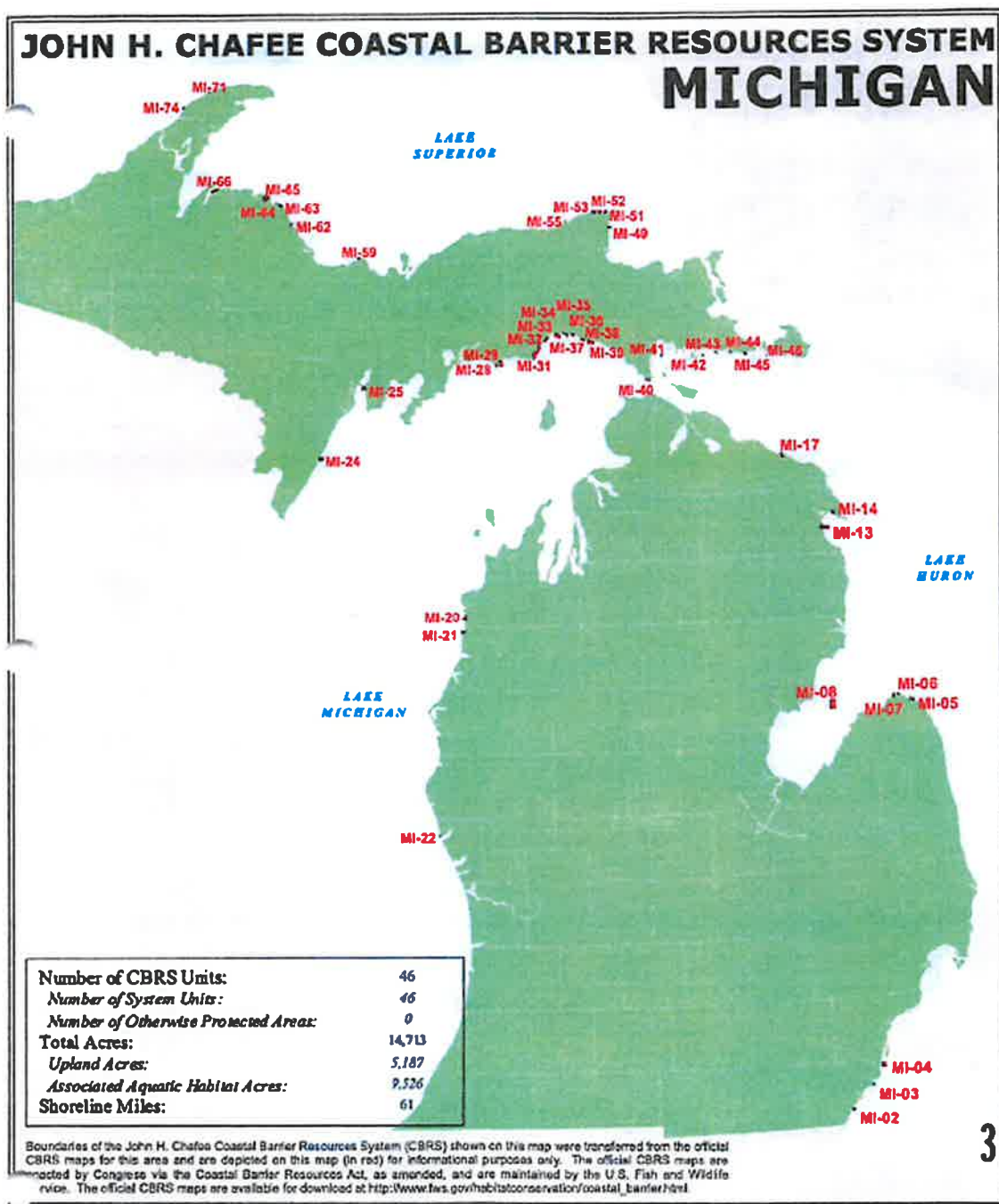
Preparer Signature: Sabrina Lilla Date: 11/18/23

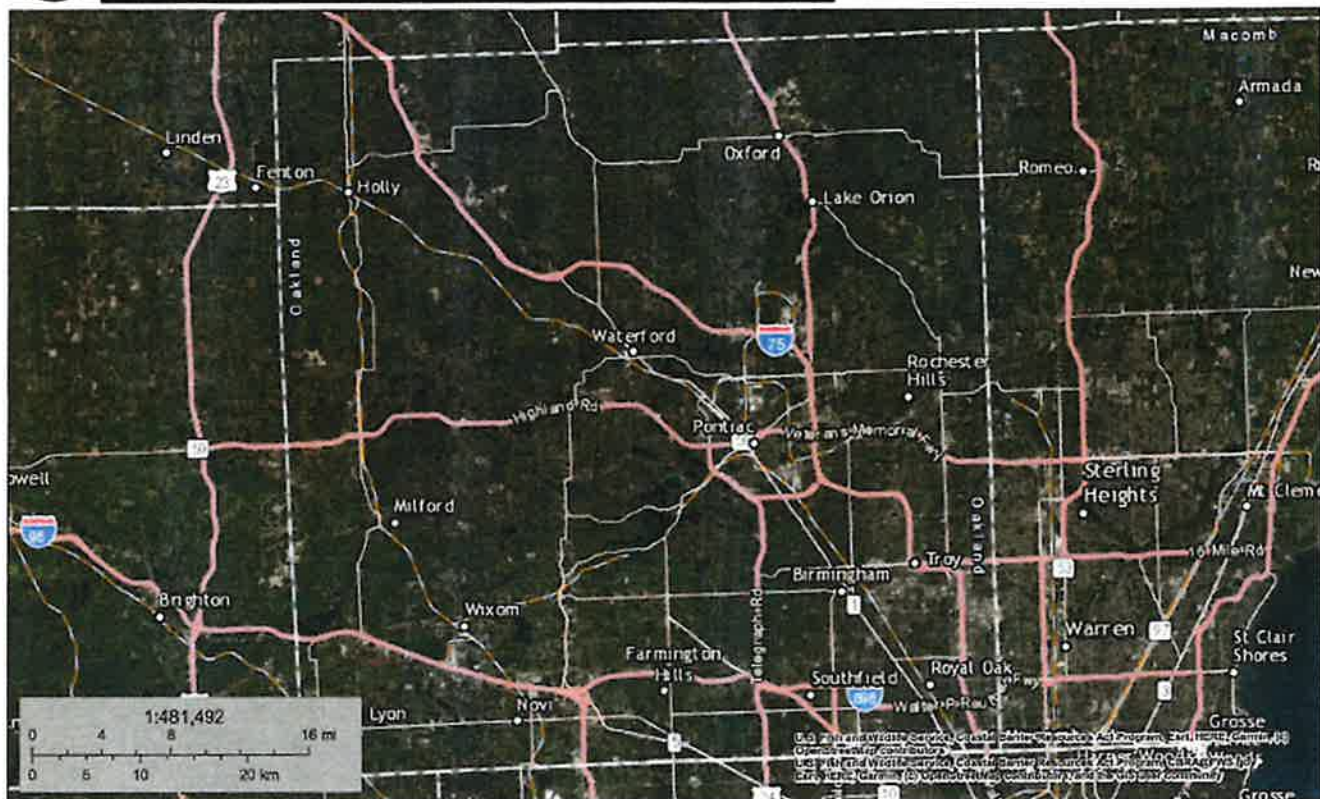
Name/Title/Organization: Sabrina Lilla, Deputy Finance Director, City of Novi

Responsible Entity Agency Official Signature: _____ Date: _____

Name/Title: _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).



**U.S. Fish and Wildlife Service
Coastal Barrier Resources System****Oakland County**

June 29, 2022

CBRS Units

- ☐ Otherwise Protected Area
☐ System Unit

This map is for general reference only. The Coastal Barrier Resources System (CBRS) boundaries depicted on this map are representations of the controlling CBRS boundaries, which are shown on the official maps, accessible at <https://www.fws.gov/library/collections/official-coastal-barrier-resources-system-maps>. All CBRS related data should be used in accordance with the layer metadata found on the CBRS Mapper website.

The CBRS Buffer Zone represents the area immediately adjacent to the CBRS boundary where users are advised to contact the Service for an official determination (<https://www.fws.gov/library/collections/coastal-barrier-resources-system-property-documentation>) as to whether the property or project site is located "in" or "out" of the CBRS.

CBRS Units normally extend seaward out to the 20- or 30-foot bathymetric contour (depending on the location of the unit). The true seaward

This page was produced by the CBRS Mapper

PROJECT # 3

PART 3 – PROJECT TYPE

Project Type (Select 1) – Include Project # and Allocation

PART 4 – PROJECT DETAILS

- A - CDBG National Objective
- B - Project Description
- C - Code Enforcement
- D - Project Location
- E - Project Purpose
- F - Project Duration
- G - Project Administration
- H - Additional Resources
- I - Environmental Review Record

CDBG APPLICATION - PART 3 PROJECT TYPE

(Please ☒ one box per project)

Project # 3

Allocation: \$ \$ 5,393.00

PROJECT TYPE						
Account	Account #	Objective	Goal	Indicator	Outcome	
☒	ACQUISITION AND DISPOSITION					
☐ Acquisition of Real Property	172170-730003	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Disposition of Real Property	172170-730536	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Clearance and Demolition	172170-30345	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability	
☐ Cleanup of Contaminated Sites		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Relocation		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☒	PUBLIC FACILITIES AND IMPROVEMENTS					
☐ Senior Center	172170-731696	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Facilities for Persons with Disabilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Homeless Facilities (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Youth Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Neighborhood Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Parks, Recreational Facilities	172170-731332	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Parking Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Solid Waste Disposal Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Flood Drainage Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Water/Sewer Improvements	172170-732114	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Street Improvements	172170-731864	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Sidewalks	172170-731745	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Child Care Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Tree Planting	172170-732021	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Fire Stations/Equipment	172170-730733	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Health Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Facilities for Abused and Neglected Children		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Asbestos Removal		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Facilities for AIDS Patients (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Other Public Improvements Not Listed in 03A-03T	172170-731498	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability	
☐ Remove Architectural Barriers	172170-731619					
☐ Special Assessments	172170-731815					

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project #³

Allocation: \$ \$ 5,393.00

PROJECT TYPE CONTINUED						
Account		Account #	Objective	Goal	Indicator	Outcome
✓	PUBLIC FACILITIES AND IMPROVEMENTS CONTINUED					
	Interim Assistance		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Privately Owned Utilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Non-Residential Historic Preservation	172170-731280	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Tornado Shelters Serving Private Mobile Home Parks		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
✓	PUBLIC SERVICES					
	Homeless/AIDS Patients Programs		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Senior Services	172160-731712				
	Services for Persons with Disabilities	172160-730535	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Legal Services	172160-731073	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Youth Services	172160-732185	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Transportation Services	172160-732011	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Substance Abuse Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
✓	Services for victims of domestic violence/ dating violence/sexual assault/stalking	172160-730137	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Employment Training	172160-731941	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Crime Awareness/Prevention		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Fair Housing Activities (subject to PS cap)	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Tenant/Landlord Counseling		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Child Care Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for Abused and Neglected Children		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Mental Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Screening for Lead Poisoning		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Subsistence Payments	172160-730571	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Homebuyer Downpayment Assistance - Excluding Housing Counseling under 24 CFR 5.100		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Rental Housing Subsidies		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Security Deposits		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project # 3

Allocation: \$ 5,393.00

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC SERVICES CONTINUED						
☒ Housing Counseling only, under 24 CFR 5.100	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Neighborhood Cleanups		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Food Banks		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Information and Referral Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Counseling Supporting Homebuyer Downpayment Assist (05R)		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Other Public Services Not Listed in 03T and 05A-05Y (Housekeeping/Safety & Repair/Yard)	172160-730880 172160-731665 172160-732170	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
HOUSING						
☒ Loss of Rental Income		Decent Affordable Housing			Affordability	
☐ Construction of Housing		Decent Affordable Housing			Affordability	
☐ Housing Counseling for Homeownership Assist (13B)		Decent Affordable Housing			Affordability	
☐ Homeownership Assistance – ex Housing Counseling		Decent Affordable Housing			Affordability	
☐ Rehabilitation: Single-Unit Residential	132290-730898	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Emergency Rehab	172170-730569	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Minor Home Repair	172170-731227	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Mobile Home Repair		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Multi-Unit Residential		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Public Housing Modernization		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Other Publicly Owned Res Buildings	172160-731602	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Energy Efficiency Improvements		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Acquisition		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Administration	132280-731605	N/A	N/A	N/A	N/A	
☐ Lead-Based Paint/Lead Hazards Testing/Abatement		Decent Affordable Housing			Affordability	
☐ Housing Services, Excluding Housing Counseling		Decent Affordable Housing			Affordability	
☐ Housing Counseling Support HOME Hsg Activities		Decent Affordable Housing			Affordability	
☐ Housing Counseling in Conjunction with CDBG Assisted Housing Rehab		Decent Affordable Housing			Affordability	
☐ Code Enforcement (See Part 4 C)	172170-730310	Suitable Living Environment	Strengthen Communities	# of LMI persons served	Sustainability	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # 3

Allocation: \$ \$ 5,393.00

PROJECT TYPE CONTINUED					
Account	Account #	Objective	Goal	Indicator	Outcome
☒ HOUSING CONTINUED					
☐ Residential Historic Preservation		Decent Affordable Housing			Affordability
☐ Operation and Repair of Foreclosed Property ("In-Rem Housing")		Decent Affordable Housing			Affordability
☒ ECONOMIC DEVELOPMENT					
☐ Rehabilitation: Publicly or Privately Owned Commercial/Industrial					
☐ Commercial/Industrial: Acquisition/Disposition					
☐ Commercial/Industrial: Infrastructure Development					
☐ Commercial/Industrial: Building Acquisition, Construction, Rehabilitation					
☐ Commercial/Industrial: Other Improvements					
☐ Economic Development: Direct Financial Assistance to For-Profit Business					
☐ Economic Development: Technical Assistance					
☐ Economic Development: Microenterprise Assistance					
☒ GENERAL ADMINISTRATION					
☐ General Program Administration					
☐ Fair Housing Activities (subject to Admin cap)					
☐ CDBG Funding of HOME Admin					
☐ CDBG Funding of HOME CHDO Operating Expenses					
☒ OTHER					
☐ CDBG Non-Profit Capacity Building					

CDBG APPLICATION - PART 4

Project #³

Allocation: \$ \$ 5,393.00

A - CDBG NATIONAL OBJECTIVE

Which one of the National Objectives will this project target?

✓	Code/Description	24 CFR
Benefits low and moderate income persons		
For the National Objective that principally benefits low- and moderate-income persons is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) Area Benefit Activity - Those projects carried out in a neighborhood consisting predominantly of LMI persons and providing services for such persons yet could be available to other non-income eligible persons in the area. This information can be documented by documenting that the area is primarily residential (e.g., zoning map); and that the income characteristics of households in the service area (i.e., Census data)	570.208(a)
☒	2) Limited Clientele Activity - Those that benefit a specific group of people (rather than all the residents in a particular area) who are, or presumed to be, income eligible. In order to meet the LMI Limited Clientele criteria, the activity must: serve at least 51% LMI, as evidenced by documentation and data concerning beneficiary family size and income; have income eligibility requirements which limit the service to persons meeting the LMI income requirements, as evidenced by procedures, intake/application forms, income limits and other sources of documentation; serve a specific group presumed by HUD to be income-eligible include: abused children, battered persons, elderly persons, handicapped adults, homeless persons, illiterate persons, migrant farm workers and persons living with AIDS; and be of such a nature and in a location that it may be concluded that the activity's clientele are LMI.	
☐	3) Income Eligible Housing Activity - These projects add or improve a permanent residential structure wherein, upon completion, income eligible persons will occupy 51% or more of the housing units.	
☐	4) Job Creation or Retention Activity - A project which creates or retains permanent jobs, of which at least 51% are either taken by or available to income eligible persons.	
JUSTIFICATION:		
LMC - Low income limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low-income +		
Aids in the prevention or elimination of slums or blight		
For the National Objective that principally aids in the prevention of elimination of slums or blight is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) At least 25% of the properties throughout the area exhibit the following: a. Physical deterioration of buildings/improvements; b. Abandonment of properties; c. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings; d. Significant declines in property values or abnormally low property values relative to other areas in the community; or e. Known or suspected environmental contamination	570.208(b))
☐	2) Public improvements throughout the area are in a general state of deterioration.	
Documentation must be maintained by the grantee on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications.		
JUSTIFICATION:		
N/A		

CDBG APPLICATION - PART 4 CONTINUED

Project # 3 Allocation: \$ \$ 5,393.00

B - PROJECT DESCRIPTION

Provide a detailed description of the proposed activity including how the activity will address the needs of the community:

Provide services to abused spouses and their children as part of a county executed and administered contract.

Identify who will benefit from the proposed activity (ex: homeless, abused children, seniors, etc). If your program was designed to benefit persons on L/M income, describe the process you will use to identify these persons (process for income verification if persons are not members of HUD's presumed L/M clientele):

Abused spouses and their children

CDBG APPLICATION - PART 4 CONTINUED

Project # 3 **Allocation:** \$ \$ 5,393.00

C - CODE ENFORCEMENT PROJECT ONLY

Will any of the supportive activities offered in conjunction with the Code Enforcement Program possibly trigger displacement of any "persons"?	☐	Yes
	☒	No

If "Yes" Explain:

The grantee will be required as a special condition of the CDBG grant contract to submit a formal relocation or displacement plan for the program prior to release of grant funds.

If "No" Explain how that determination was made?

Service Area Where the Code Enforcement Program Will Be Carried Out: Provide a brief narrative of the proposed activity and service area where the Code Enforcement activity will be carried out. N/A

Severity of Problem

What level of service is needed?

- ☐ A new code enforcement program
- ☐ An existing code enforcement program to be increased currently funded by:
- ☐ An existing code enforcement program previously funded with CDBG funds

How was need determined? N/A

Service Area Identified

Census Tract/Block Groups

Census Tract	Census Tract	Census Tract	Census Tract	Census Tract
Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)

Specific streets within a service area

- ☐ Maps attached showing the area is primarily residential

Beneficiaries (People)

Specify the type of beneficiaries who will benefit from this program. Supporting documentation is required.

- ☐ Primarily Low/Mod (Include % of total population that is Low/Mod)

Jurisdiction's definition of *deteriorated or deteriorating* (HCDA, Section 105(a)(3)) Define:

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # ³ Allocation: \$ 5,393.00

Conditions within the Service Area

Describe, in enough detail, the existing conditions in the service area that qualifies the area, as defined above by the jurisdiction, as deteriorating or deteriorated.

N/A

☐ Photos attached with any applicable reports or information

Identify problems resulting if the code enforcement program is not provided, continued or expanded:

N/A

Extent of the Solution

Explain how and to what extent the proposed activity will solve the problem:

N/A

Provide a summary of the proposed strategy for using code enforcement together with public or private improvements or services (e.g., a homeowner rehabilitation program) that can be expected to arrest the decline of the service area.

N/A

Describe the methodology and metrics to be used to assess whether the code enforcement program and other activities will mitigate the deterioration of the service area during the time CDBG funds are expended to implement the code enforcement program.

N/A

Activity Implementation Plan

Provide a detailed plan of how the code enforcement program, together with "supportive activities" (i.e. public or private improvements, rehabilitation, or services) will mitigate deterioration and is expected to arrest the decline of the area. Also, identify any current or potential funding sources available to assist with proposed supportive activities.

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 3 **Allocation:** \$ 5,393.00

D - PROJECT LOCATION		
Please ☒ one box	☒	
Describe Project Location	☐	City/Township/Village Wide
	☐	Area Wide Benefit Only
	☒	Specific
Parcel ID#		
Address	80 Vanguard Drive	
City	Pontiac	
Zip Code	48341	
Areawide Benefit (AWB) Projects Only	List Census Tract	
	List Block Group	
Attach AWB Map with project location indicated		
Describe service area for:		
Fire Stations/ Equipment		
Parks, Recreational Facilities		
Special Assessments		

E - PROJECT PURPOSE			
ALL PROJECTS Enter number of units in the appropriate type. Enter 0 for other unit types			
# of clients to be served	Type of clients to be served		
262	People		
0	Households		
0	Housing Units		
0	Public Facilities		
PUBLIC SERVICES PROJECTS ONLY			
Help Prevent Homelessness?	☐ Yes	☒ No	
Help the Homeless?	☐ Yes	☒ No	
Help those with HIV/AIDS?	☐ Yes	☒ No	
Help Persons with Disabilities?	☐ Yes	☒ No	
PUBLIC FACILITIES & IMPROVEMENTS PROJECTS ONLY			
Will the project meet ADA standards for access?	☐ Yes	☐ No	
SENIOR CENTER PROJECT DEMOGRAPHICS			
Estimated Number of Current Members			
White alone		Asian Alone	
Black or African American alone		Some other race alone	
American Indian and Alaska Native alone		Two or more races	
Native Hawaiian & Other Pacific Islander alone			

CDBG APPLICATION - PART 4 CONTINUED

Project # 3 **Allocation:** \$ 5,393.00

This is a new project	Yes ☐	No ☒
This is an ongoing project	Yes ☐	No ☒
This is an expanded project from previous years	Yes ☐	No ☒

G - PROJECT ADMINISTRATION

Community will manage project	Yes ☐	No ☒
Community will hire a vendor to manage project	Yes ☐	No ☒
County will administer contract	Yes ☒	No ☐

Other Federal Funds	\$ 0	State/Local Funds	\$ 0	Other	\$ 0
---------------------	------	-------------------	------	-------	------

Please ☒ each box as it applies and attach all required documents

☒	Exempt Project
☒	Project is Exempt per 24 CFR 58.34
☒	Exempt Form Attached ☒ Project Location Map Attached

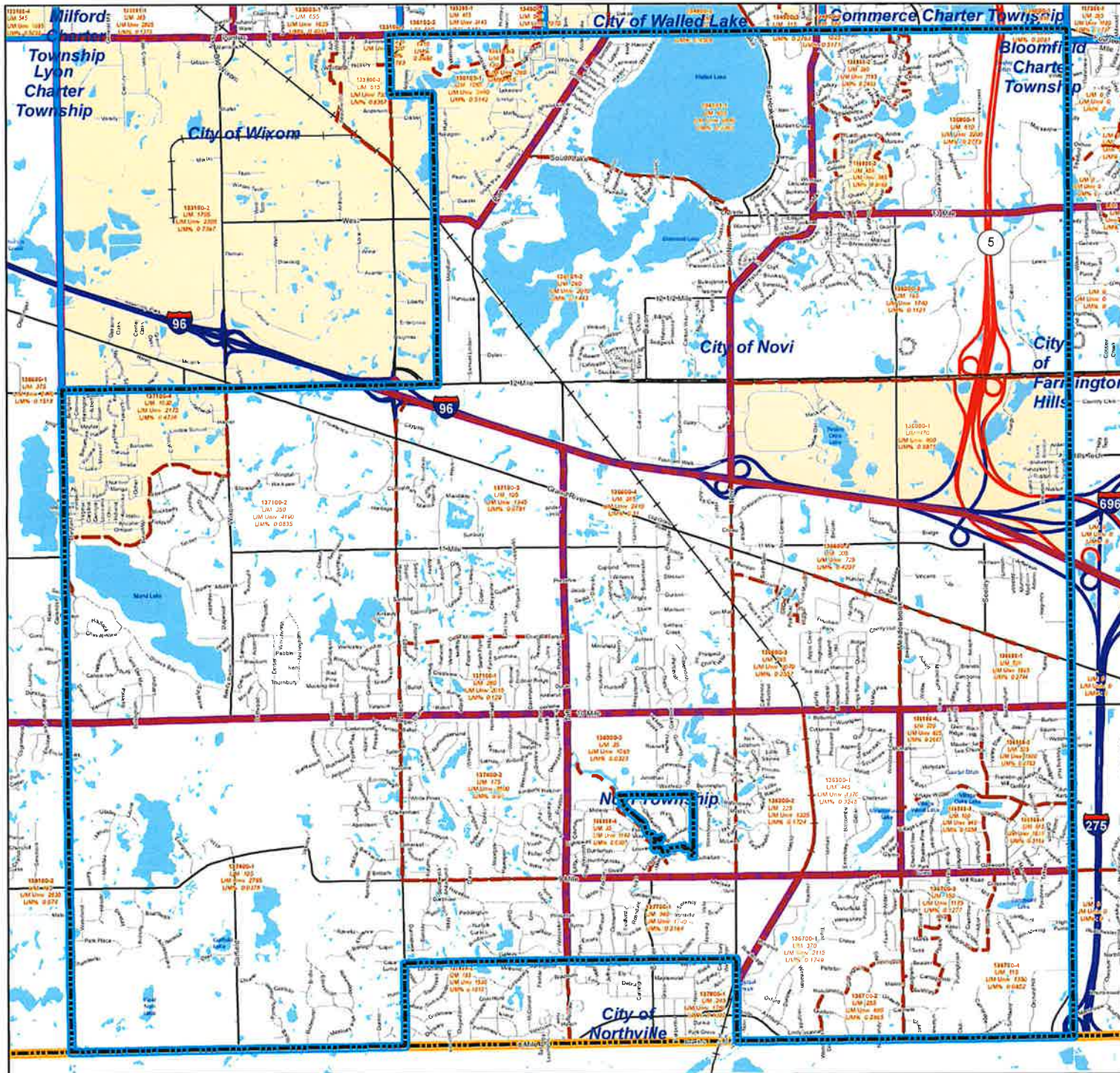
OR

☒	Categorically Excluded Project
☐	Project is Categorically Excluded
☐	Statutory Checklist Attached ☐ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home

OR

☒	Environmentally Assessed Project
☐	Project is Environmentally Assessed
☐	Environmental Assessment Attached ☐ Project Location Map Attached
☐	Project is in Flood Plain ☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home

☒	Other Projects
☐	Historic Preservation Profile (HPP) Attached ☐ Demolition Checklist Attached



Economic Development & Community Affairs
David Coulter, County Executive

OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT

Oakland Pointe
250 Elizabeth Lake Road, Ste. 1900
Pontiac, MI 48341-0414
248.858.0493
www.oakgov.com/chl



Area-Wide Benefit Map City of Novi

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies



1 in = 0.82 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020



U.S. Department of Housing and Urban
Development

451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

Environmental Review
for Activity/Project that is Exempt or
Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: Services for victims of domestic violence, dating violence, sexual assault or stalking.

Responsible Entity: OAKLAND COUNTY

Grant Recipient (if different than Responsible Entity):

State/Local Identifier: Novi

Preparer: Sabrina Lilla

Certifying Officer Name and Title: Justin Fischer, Mayor

Consultant (if applicable):

Project Location: Novi

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

Provide services to abused spouses and their children as part of a county executed and administered contract

Level of Environmental Review Determination:

☒ Activity/Project is Exempt per 24 CFR 58.34(a): _____

☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

Grant Number	HUD Program	Funding Amount
OAKLAND	COUNTY	USE ONLY

Estimated Total HUD Funded Amount: \$5,393

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$5,393

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes ☐ No ☒	<i>The City of Novi is not located within 15,000 feet of a military or 3,000 feet of a commercial airport. The nearest is in New Hudson which is 10 miles away. The project does not involve the sale or acquisition of developed property.</i>
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes ☐ No ☒	<i>This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act. There are no Coastal Barriers in Oakland County.</i>
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes ☐ No ☒	<i>The project does not involve mortgage insurance, refinance, acquisition, repairs, rehabilitation, or construction of a structure, mobile home, or insurance personal property and does not require flood insurance. Flood plains will not affect this project.</i>

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
N/A	N/A

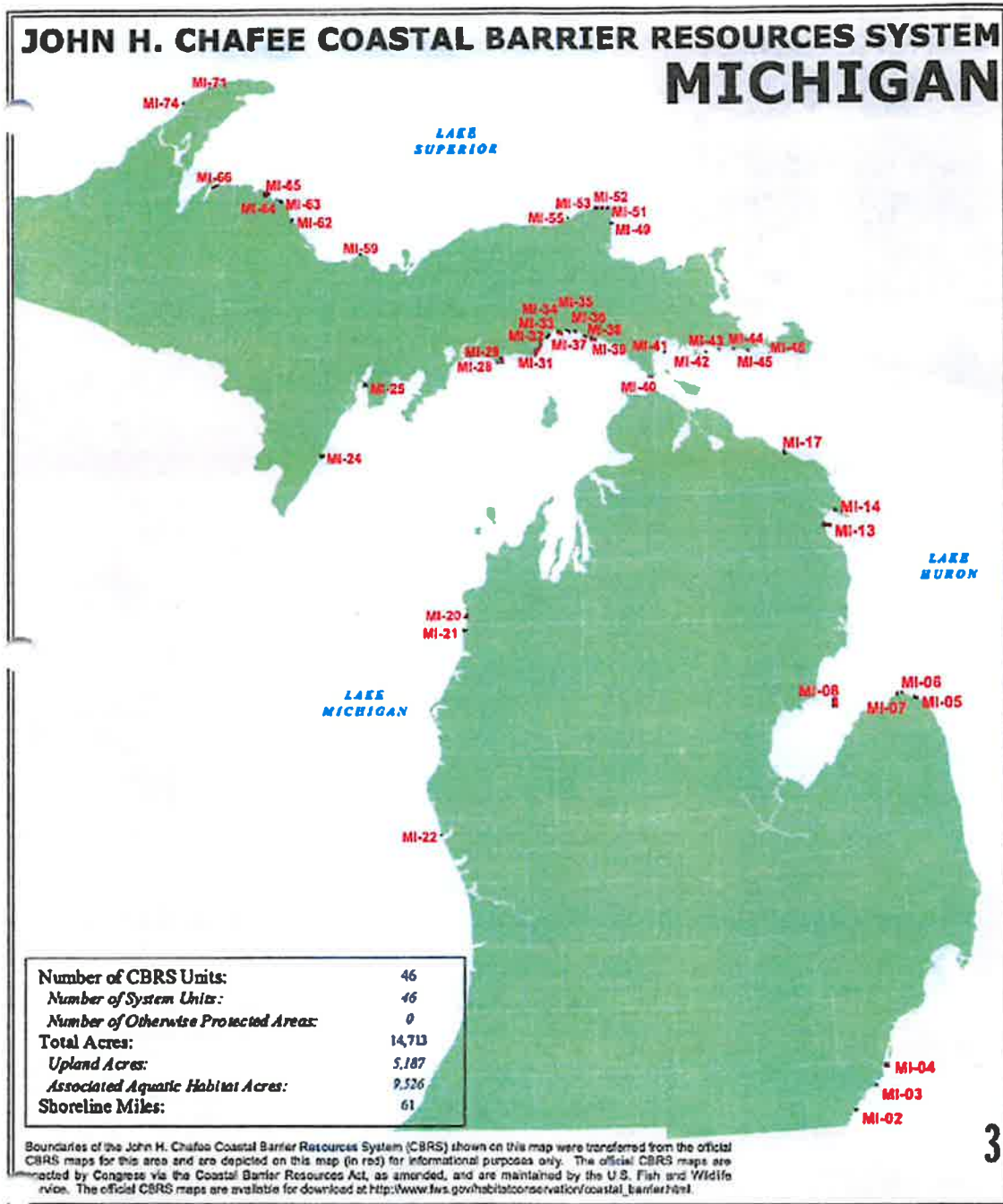
Preparer Signature: Sabrina Lilla Date: 11/18/23

Name/Title/Organization: Sabrina Lilla, Deputy Finance Director, City of Novi

Responsible Entity Agency Official Signature: _____ Date: _____

Name/Title: _____

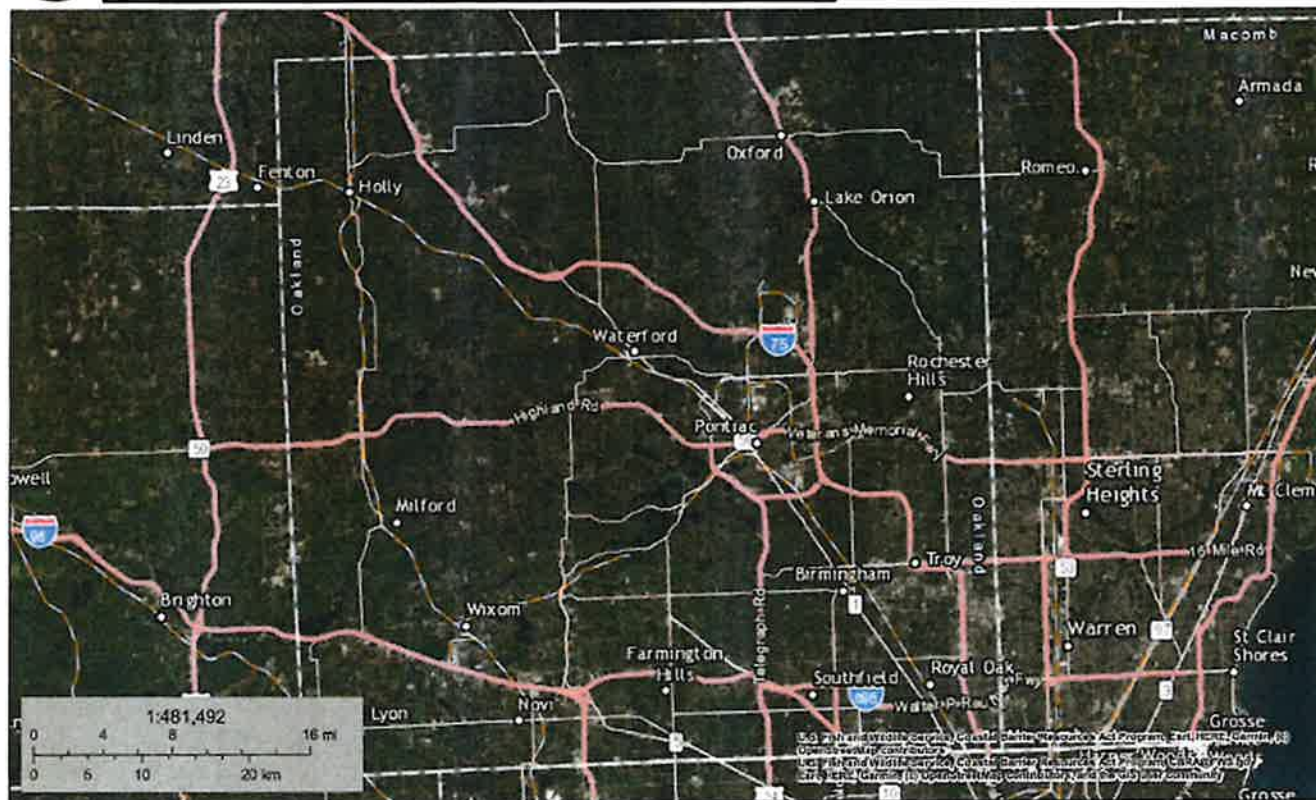
This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).





U.S. Fish and Wildlife Service
Coastal Barrier Resources System

Oakland County



June 29, 2022

CBRS Units

- ☐ Otherwise Protected Area
☐ System Unit

This map is for general reference only. The Coastal Barrier Resources System (CBRS) boundaries depicted on this map are representations of the controlling CBRS boundaries, which are shown on the official maps, accessible at <https://www.fws.gov/library/collections/official-coastal-barrier-resources-system-maps>. All CBRS related data should be used in accordance with the layer metadata found on the CBRS Mapper website.

The CBRS Buffer Zone represents the area immediately adjacent to the CBRS boundary where users are advised to contact the Service for an official determination (<https://www.fws.gov/service/coastal-barrier-resources-system-property-documentation>) as to whether the property or project site is located "in" or "out" of the CBRS.

CBRS Units normally extend seaward out to the 20- or 30-foot bathymetric contour (depending on the location of the unit). The true seaward

This page was produced by the CBRS Mapper

PROJECT #

PART 3 – PROJECT TYPE

Project Type (Select 1) – Include Project # and Allocation

PART 4 – PROJECT DETAILS

- A - CDBG National Objective
- B - Project Description
- C - Code Enforcement
- D - Project Location
- E - Project Purpose
- F - Project Duration
- G - Project Administration
- H - Additional Resources
- I - Environmental Review Record

CDBG APPLICATION - PART 3 PROJECT TYPE

(Please ☒ one box per project)

Project #4

Allocation: \$ \$ 5,393.00

PROJECT TYPE						
Account	Account #	Objective	Goal	Indicator	Outcome	
☒	ACQUISITION AND DISPOSITION					
☐	Acquisition of Real Property	172170-730003	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Disposition of Real Property	172170-730536	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Clearance and Demolition	172170-30345	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
☐	Cleanup of Contaminated Sites		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Relocation		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☒	PUBLIC FACILITIES AND IMPROVEMENTS					
☐	Senior Center	172170-731696	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Facilities for Persons with Disabilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Homeless Facilities (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Youth Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Neighborhood Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Parks, Recreational Facilities	172170-731332	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Parking Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Solid Waste Disposal Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Flood Drainage Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Water/Sewer Improvements	172170-732114	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Street Improvements	172170-731864	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Sidewalks	172170-731745	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Child Care Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Tree Planting	172170-732021	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Fire Stations/Equipment	172170-730733	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Health Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Facilities for Abused and Neglected Children		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Asbestos Removal		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Facilities for AIDS Patients (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Other Public Improvements Not Listed in 03A-03T	172170-731498	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
☐	Remove Architectural Barriers	172170-731619				
☐	Special Assessments	172170-731815				

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project #4

Allocation: \$ 5,393.00

PROJECT TYPE CONTINUED						
Account		Account #	Objective	Goal	Indicator	Outcome
✓	PUBLIC FACILITIES AND IMPROVEMENTS CONTINUED					
	Interim Assistance		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Privately Owned Utilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Non-Residential Historic Preservation	172170-731280	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Tornado Shelters Serving Private Mobile Home Parks		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
✓	PUBLIC SERVICES					
	Homeless/AIDS Patients Programs		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Senior Services	172160-731712				
	Services for Persons with Disabilities	172160-730535	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Legal Services	172160-731073	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Youth Services	172160-732185	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Transportation Services	172160-732011	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Substance Abuse Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for victims of domestic violence/ dating violence/sexual assault/stalking	172160-730137	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Employment Training	172160-731941	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Crime Awareness/Prevention		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Fair Housing Activities (subject to PS cap)	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Tenant/Landlord Counseling		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Child Care Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for Abused and Neglected Children		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Mental Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Screening for Lead Poisoning		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
✓	Subsistence Payments	172160-730571	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Homebuyer Downpayment Assistance - Excluding Housing Counseling under 24 CFR 5.100		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Rental Housing Subsidies		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Security Deposits		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # 4

Allocation: \$ \$ 5,393.00

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC SERVICES CONTINUED						
☒ Housing Counseling only, under 24 CFR 5.100	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Neighborhood Cleanups		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Food Banks		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Information and Referral Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Housing Counseling Supporting Homebuyer Downpayment Assist (05R)		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
☐ Other Public Services Not Listed in 03T and 05A-05Y (Housekeeping/Safety & Repair/Yard)	172160-730880 172160-731665 172160-732170	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
HOUSING						
☒ Loss of Rental Income		Decent Affordable Housing			Affordability	
☐ Construction of Housing		Decent Affordable Housing			Affordability	
☐ Housing Counseling for Homeownership Assist (13B)		Decent Affordable Housing			Affordability	
☐ Homeownership Assistance – ex Housing Counseling		Decent Affordable Housing			Affordability	
☐ Rehabilitation: Single-Unit Residential	132290-730898	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Emergency Rehab	172170-730569	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Minor Home Repair	172170-731227	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Mobile Home Repair		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Multi-Unit Residential		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Public Housing Modernization		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Other Publicly Owned Res Buildings	172160-731602	Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Energy Efficiency Improvements		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Acquisition		Decent Affordable Housing	# of units brought to code		Affordability	
☐ Rehabilitation: Administration	132280-731605	N/A	N/A	N/A	N/A	
☐ Lead-Based Paint/Lead Hazards Testing/Abatement		Decent Affordable Housing			Affordability	
☐ Housing Services, Excluding Housing Counseling		Decent Affordable Housing			Affordability	
☐ Housing Counseling Support HOME Hsg Activities		Decent Affordable Housing			Affordability	
☐ Housing Counseling in Conjunction with CDBG Assisted Housing Rehab		Decent Affordable Housing			Affordability	
☐ Code Enforcement (See Part 4 C)	172170-730310	Suitable Living Environment	Strengthen Communities	# of LMI persons served	Sustainability	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ☒ one box per project)

Project # 4

Allocation: \$ \$ 5,393.00

PROJECT TYPE CONTINUED					
Account	Account #	Objective	Goal	Indicator	Outcome
☒	HOUSING CONTINUED				
☐ Residential Historic Preservation		Decent Affordable Housing			Affordability
☐ Operation and Repair of Foreclosed Property ("In-Rem Housing")		Decent Affordable Housing			Affordability
☒	ECONOMIC DEVELOPMENT				
☐ Rehabilitation: Publicly or Privately Owned Commercial/Industrial					
☐ Commercial/Industrial: Acquisition/Disposition					
☐ Commercial/Industrial: Infrastructure Development					
☐ Commercial/Industrial: Building Acquisition, Construction, Rehabilitation					
☐ Commercial/Industrial: Other Improvements					
☐ Economic Development: Direct Financial Assistance to For-Profit Business					
☐ Economic Development: Technical Assistance					
☐ Economic Development: Microenterprise Assistance					
☒	GENERAL ADMINISTRATION				
☐ General Program Administration					
☐ Fair Housing Activities (subject to Admin cap)					
☐ CDBG Funding of HOME Admin					
☐ CDBG Funding of HOME CHDO Operating Expenses					
☒	OTHER				
☐ CDBG Non-Profit Capacity Building					

CDBG APPLICATION - PART 4

Project #4

Allocation: \$ 5,393.00

A - CDBG NATIONAL OBJECTIVE

Which one of the National Objectives will this project target?

	Code/Description	24 CFR
☒	Benefits low and moderate income persons	
For the National Objective that principally benefits low- and moderate-income persons is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) Area Benefit Activity - Those projects carried out in a neighborhood consisting predominantly of LMI persons and providing services for such persons yet could be available to other non-income eligible persons in the area. This information can be documented by documenting that the area is primarily residential (e.g., zoning map); and that the income characteristics of households in the service area (i.e., Census data)	570.208(a)
☒	2) Limited Clientele Activity - Those that benefit a specific group of people (rather than all the residents in a particular area) who are, or presumed to be, income eligible. In order to meet the LMI Limited Clientele criteria, the activity must: serve at least 51% LMI, as evidenced by documentation and data concerning beneficiary family size and income; have income eligibility requirements which limit the service to persons meeting the LMI income requirements, as evidenced by procedures, intake/application forms, income limits and other sources of documentation; serve a specific group presumed by HUD to be income-eligible include: abused children, battered persons, elderly persons, handicapped adults, homeless persons, illiterate persons, migrant farm workers and persons living with AIDS; and be of such a nature and in a location that it may be concluded that the activity's clientele are LMI.	
☐	3) Income Eligible Housing Activity - These projects add or improve a permanent residential structure wherein, upon completion, income eligible persons will occupy 51% or more of the housing units.	
☐	4) Job Creation or Retention Activity - A project which creates or retains permanent jobs, of which at least 51% are either taken by or available to income eligible persons.	
JUSTIFICATION:		
LMC - Low income limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low-income +		
Aids in the prevention or elimination of slums or blight		
For the National Objective that principally aids in the prevention of elimination of slums or blight is selected, describe how the activity will address ONE of the subcategories listed below:		
☐	1) At least 25% of the properties throughout the area exhibit the following: a. Physical deterioration of buildings/improvements; b. Abandonment of properties; c. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings; d. Significant declines in property values or abnormally low property values relative to other areas in the community; or e. Known or suspected environmental contamination	570.208(b))
☐	2) Public improvements throughout the area are in a general state of deterioration.	
☐	Documentation must be maintained by the grantee on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications.	
JUSTIFICATION:		
N/A		

CDBG APPLICATION - PART 4 CONTINUED

Project # 4 Allocation: \$ \$ 5,393.00

B - PROJECT DESCRIPTION

Provide a detailed description of the proposed activity including how the activity will address the needs of the community:

Provide one-time or short-term (no more than three months per household per year) emergency payments for food assistance to low and moderate income residents of Novi.

Identify who will benefit from the proposed activity (ex: homeless, abused children, seniors, etc). If your program was designed to benefit persons on L/M income, describe the process you will use to identify these persons (process for income verification if persons are not members of HUD's presumed L/M clientele):

Low to moderate income households. Income will be verified by reviewing household documents (i.e. tax returns, W-2's, 1099's).

CDBG APPLICATION - PART 4 CONTINUED

Project # 4 **Allocation:** \$ \$ 5,393.00

C - CODE ENFORCEMENT PROJECT ONLY

Will any of the supportive activities offered in conjunction with the Code Enforcement Program possibly trigger displacement of any "persons"? ☐ Yes
☒ No

If "Yes" Explain:

The grantee will be required as a special condition of the CDBG grant contract to submit a formal relocation or displacement plan for the program prior to release of grant funds.

If "No" Explain how that determination was made?

Service Area Where the Code Enforcement Program Will Be Carried Out: Provide a brief narrative of the proposed activity and service area where the Code Enforcement activity will be carried out. N/A

Severity of Problem

What level of service is needed?

- ☐ A new code enforcement program
- ☐ An existing code enforcement program to be increased currently funded by:
- ☐ An existing code enforcement program previously funded with CDBG funds

How was need determined? N/A

Service Area Identified

Census Tract/Block Groups

Census Tract	Census Tract	Census Tract	Census Tract	Census Tract
Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)	Block Group (s)

Specific streets within a service area

- ☐ Maps attached showing the area is primarily residential

Beneficiaries (People)

Specify the type of beneficiaries who will benefit from this program. Supporting documentation is required.

- ☐ Primarily Low/Mod (Include % of total population that is Low/Mod)

Jurisdiction's definition of *deteriorated or deteriorating* (HCDA, Section 105(a)(3)) Define:

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # ⁴ Allocation: \$ \$ 5,393.00

Conditions within the Service Area

Describe, in enough detail, the existing conditions in the service area that qualifies the area, as defined above by the jurisdiction, as deteriorating or deteriorated.

N/A

☐ Photos attached with any applicable reports or information

Identify problems resulting if the code enforcement program is not provided, continued or expanded:

N/A

Extent of the Solution

Explain how and to what extent the proposed activity will solve the problem:

N/A

Provide a summary of the proposed strategy for using code enforcement together with public or private improvements or services (e.g., a homeowner rehabilitation program) that can be expected to arrest the decline of the service area.

N/A

Describe the methodology and metrics to be used to assess whether the code enforcement program and other activities will mitigate the deterioration of the service area during the time CDBG funds are expended to implement the code enforcement program.

N/A

Activity Implementation Plan

Provide a detailed plan of how the code enforcement program, together with "supportive activities" (i.e. public or private improvements, rehabilitation, or services) will mitigate deterioration and is expected to arrest the decline of the area. Also, identify any current or potential funding sources available to assist with proposed supportive activities.

N/A

CDBG APPLICATION - PART 4 CONTINUED

Project # 4 Allocation: \$ \$ 5,393.00

D - PROJECT LOCATION		
Please ☒ one box	☒	
Describe Project Location	☒	City/Township/Village Wide
	☐	Area Wide Benefit Only
	☐	Specific
Parcel ID#		
Address		
City	Novi	
Zip Code	48375	
Areawide Benefit (AWB) Projects Only	List Census Tract	
	List Block Group	
Attach AWB Map with project location indicated		
Describe service area for:		
Fire Stations/ Equipment		
Parks, Recreational Facilities		
Special Assessments		

E - PROJECT PURPOSE			
ALL PROJECTS Enter number of units in the appropriate type. Enter 0 for other unit types			
# of clients to be served	Type of clients to be served		
354	People		
0	Households		
0	Housing Units		
0	Public Facilities		
PUBLIC SERVICES PROJECTS ONLY			
Help Prevent Homelessness?	☐ Yes	☒ No	
Help the Homeless?	☐ Yes	☒ No	
Help those with HIV/AIDS?	☐ Yes	☒ No	
Help Persons with Disabilities?	☐ Yes	☒ No	
PUBLIC FACILITIES & IMPROVEMENTS PROJECTS ONLY			
Will the project meet ADA standards for access?	☐ Yes	☐ No	
SENIOR CENTER PROJECT DEMOGRAPHICS			
Estimated Number of Current Members			
White alone		Asian Alone	
Black or African American alone		Some other race alone	
American Indian and Alaska Native alone		Two or more races	
Native Hawaiian & Other Pacific Islander alone			

CDBG APPLICATION - PART 4 CONTINUEDProject # 4 Allocation: \$ 5,393.00

This is a new project	Yes ☐	No ☒
This is an ongoing project	Yes ☐	No ☒
This is an expanded project from previous years	Yes ☐	No ☒

G - PROJECT ADMINISTRATION

Community will manage project	Yes ☐	No ☒
Community will hire a vendor to manage project	Yes ☐	No ☒
County will administer contract	Yes ☒	No ☐

Other Federal Funds	\$ <u>0</u>	State/Local Funds	\$ <u>0</u>	Other	\$ <u>0</u>
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Please ☒ each box as it applies and attach all required documents

☒	Exempt Project	
☒	Project is Exempt per 24 CFR 58.34	
☒	Exempt Form Attached	☒ Project Location Map Attached

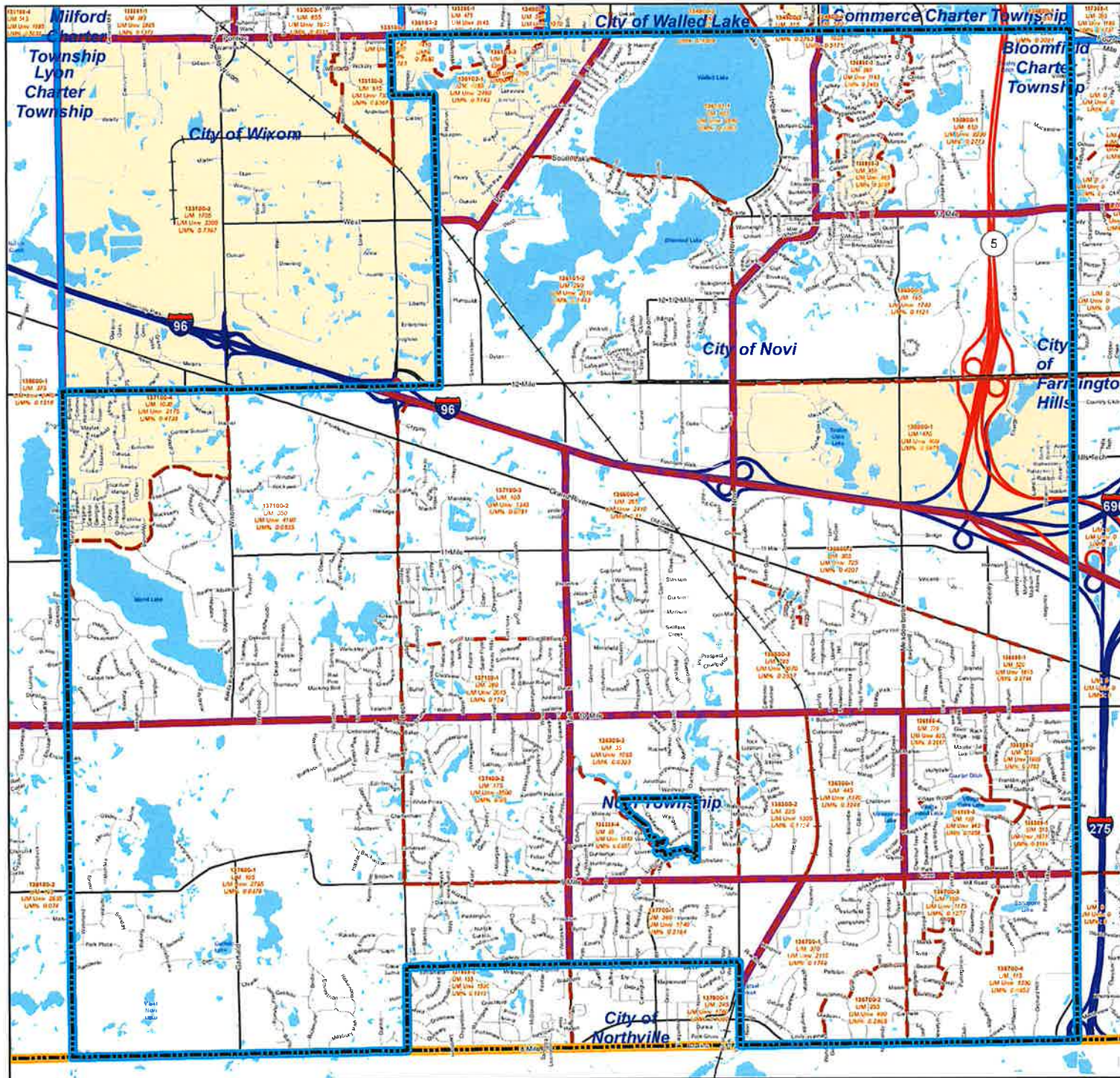
OR

☒	Categorically Excluded Project	
☐	Project is Categorically Excluded	
☐	Statutory Checklist Attached	☐ Project Location Map Attached
☐	Project is in Flood Plain	☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home	

OR

☒	Environmentally Assessed Project	
☐	Project is Environmentally Assessed	
☐	Environmental Assessment Attached	☐ Project Location Map Attached
☐	Project is in Flood Plain	☐ 8 Step Attached
☐	Flood Plain Map https://msc.fema.gov/portal/home	

☒	Other Projects	
☐	Historic Preservation Profile (HPP) Attached	☐ Demolition Checklist Attached



Area-Wide Benefit Map City of Novi

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies

1 in = 0.82 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020



U.S. Department of Housing and Urban
Development

451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

**Environmental Review
for Activity/Project that is Exempt or
Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

Project Information

Project Name: Subsistence Payments

Responsible Entity: OAKLAND COUNTY

Grant Recipient (if different than Responsible Entity):

State/Local Identifier: Novi

Preparer: Sabrina Lilla

Certifying Officer Name and Title: Justin Fischer, Mayor

Consultant (if applicable):

Project Location: Novi

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

Provide one time or short term (no more than three month per household per year) emergency payments or food assistance to low or moderate income residents of Novi.

Level of Environmental Review Determination:

☒ Activity/Project is Exempt per 24 CFR 58.34(a): _____

☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

Grant Number	HUD Program	Funding Amount
OAKLAND	COUNTY	USE ONLY

Estimated Total HUD Funded Amount: \$5,393**Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$5,393****Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes ☐ No ☒	<i>The City of Novi is not located within 15,000 feet of a military or 3,000 feet of a commercial airport. The nearest is in New Hudson which is 10 miles away. The project does not involve the sale or acquisition of developed property.</i>
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes ☐ No ☒	<i>This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act. There are no Coastal Barriers in Oakland County.</i>
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes ☐ No ☒	<i>The project does not involve mortgage insurance, refinance, acquisition, repairs, rehabilitation, or construction of a structure, mobile home, or insurance personal property and does not require flood insurance. Flood plains will not affect this project.</i>

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
N/A	N/A

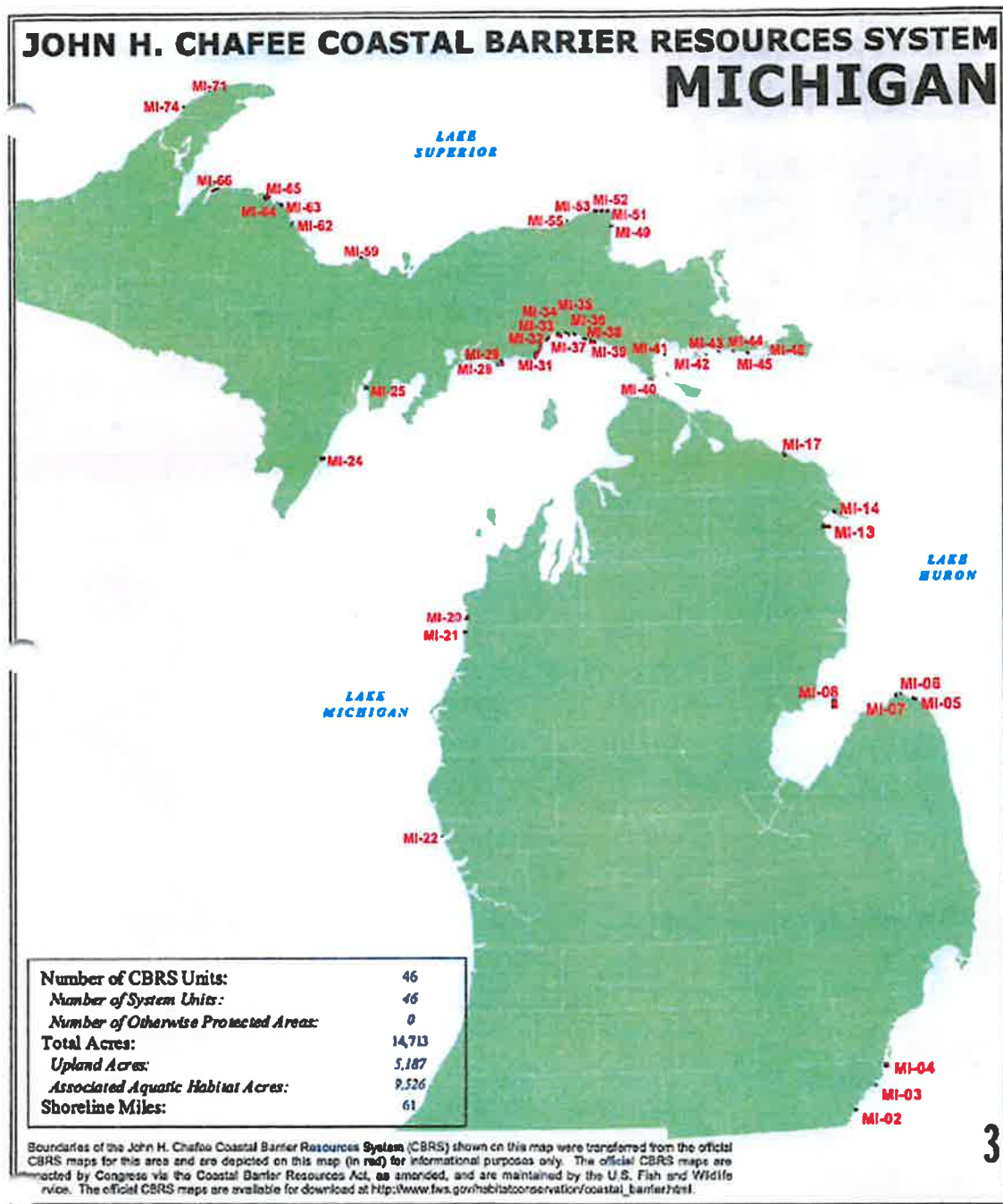
Preparer Signature: Sabrina Lilla Date: 11/18/23

Name/Title/Organization: Sabrina Lilla, Deputy Finance Director, City of Novi

Responsible Entity Agency Official Signature: _____ Date: _____

Name/Title: _____

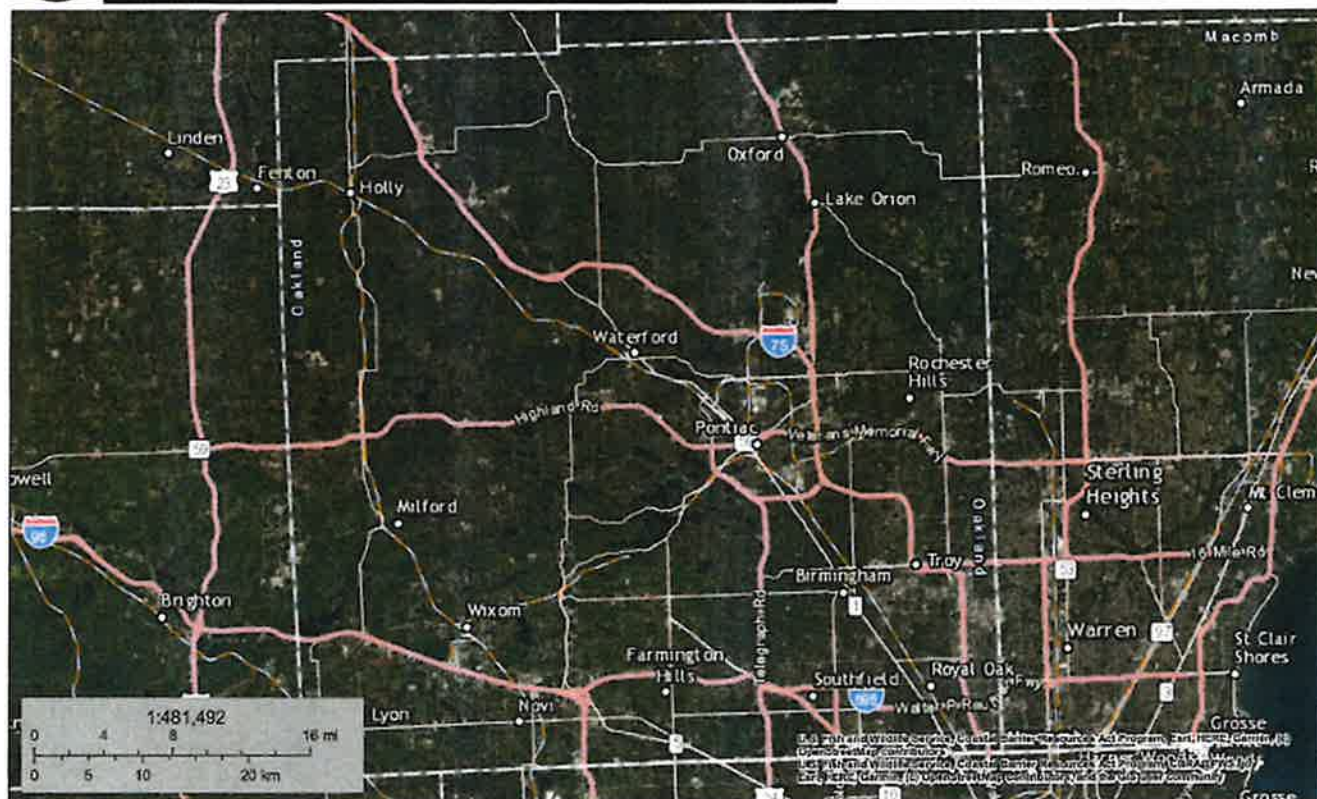
This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).





U.S. Fish and Wildlife Service
Coastal Barrier Resources System

Oakland County



June 29, 2022

CBRS Units

- ☐ Otherwise Protected Area
☐ System Unit

This map is for general reference only. The Coastal Barrier Resources System (CBRS) boundaries depicted on this map are representations of the controlling CBRS boundaries, which are shown on the official maps, accessible at <https://www.fws.gov/library/collections/official-coastal-barrier-resources-system-maps>. All CBRS related data should be used in accordance with the layer metadata found on the CBRS Mapper website.

The CBRS Buffer Zone represents the area immediately adjacent to the CBRS boundary where users are advised to contact the Service for an official determination (<https://www.fws.gov/services/coastal-barrier-resources-system-property-documentation>) as to whether the property or project site is located "in" or "out" of the CBRS.

CBRS Units normally extend seaward out to the 20- or 30-foot bathymetric contour (depending on the location of the unit). The true seaward 19 m page was produced by the CBRS Mapper