



CITY OF NOVI CITY COUNCIL
FEBRUARY 27, 2023

SUBJECT: Consideration of approval to award the contract to Weatherseal Home Improvements, the low bidder, for Meadowbrook Commons Housing Window Replacement in the amount of \$554,299, and amend the budget.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services
Facilities Management Division

EXPENDITURE REQUIRED	\$ 554,299
AMOUNT BUDGETED	\$ 0.00
APPROPRIATION REQUIRED	\$ 692,875 (includes 25% contingency)
LINE ITEM NUMBER	594-000.00-969.049 apartments 594-000.00-969.050 ranches

BACKGROUND INFORMATION:

The windows of the Meadowbrook Commons nine ranch housing units and main building are original to their construction in 1999. The windows have been experiencing deterioration including draft leaks and fogging and require replacement. In 2022, attempts to secure quotes were made with multiple vendors with no response.

On January 3, 2023, an RFP for a contractor/window supplier to supply complete windows and frames and provide complete removal of the existing windows and frames was advertised for public bids. A total of five hundred twenty-four (524) new vinyl double pane windows and frames of various sizes were specified. Contractors were notified of the responsibility for their own measurements and calculations in order to bid and complete the project.

Six (6) bids were received and opened on January 26, 2023, following the solicitation period. Staff from PRCS, KMG Prestige, and City of Novi Facilities Management Division reviewed the bids. Weatherseal Home Improvements, the low bidder, is recommended in the best interest of the City, as it is responsive and complies with all requirements of the bidding instructions. A summary of the bids is attached.

Staff is recommending pulling this project forward into the current fiscal year, originally budgeted for FY 2023-24, and is recommending approval of the contract. Work will begin after April 1, 2023, pending City Council approval.

RECOMMENDED ACTION: Approval to award the contract to Weatherseal Home Improvements, the low bidder, for Meadowbrook Commons Housing Window Replacement in the amount of \$554,299, and amend the budget.