

# MEMORANDUM



**TO:** VICTOR CARDENAS, CITY MANAGER  
**FROM:** KATHERINE OPPERMANN, ASST. TO THE CITY MANAGER  
**SUBJECT:** 2025 NEIGHBORHOOD ENTRYWAY ENHANCEMENT  
MATCHING GRANT PROGRAM CYCLE UPDATE  
**DATE:** MAY 8, 2025

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Due to a clerical oversight, a valid Neighborhood Entryway Matching Grant application from Walden Woods II (initially believed to be an invalid application from Walden Woods I) was inadvertently omitted from the initial review process for the 2025 grant cycle. Upon identifying the error, staff promptly contacted the applicant and ensured their submission was reviewed through the full program process, though on a delayed timeline.

The grant program is funded at \$25,000 per cycle. At the April 7<sup>th</sup> City Council meeting, the total amount recommended for award was \$14,316.50. As such, sufficient funds remain to support Walden Woods II's additional request of \$4,325.50, should the Council choose to approve it.

If the Beautification Commission determines to recommend Walden Woods II for the requested grant amount at their meeting on Wednesday, May 14<sup>th</sup>, it will appear on the City Council Consent Agenda for the May 19<sup>th</sup> meeting.