



**CITY OF NOVI CITY COUNCIL**  
**OCTOBER 28, 2024**

**SUBJECT:** Consideration of approval to purchase one 2024 Ford F-550, one 2024 Ford F-350s, two 2024 Ford F-150s, two 2024 Ford Escapes, and one 2024 Ford Escape Hybrid from Signature Ford, through the MiDeal Cooperative Purchasing Contract; and upfits to be completed by Truck and Trailer Specialties through the City of Rochester Hills RFP contract, in the amount of \$483,853.

**SUBMITTING DEPARTMENT:** Department of Public Works, Fleet Division

**KEY HIGHLIGHTS:**

- Each vehicle is customized with the proper equipment to optimize work performance and safety per department specification.
- These ten vehicle purchases align with the City's light-duty vehicle replacement plan to replace assets and equipment by capturing optimal resale values; thereby, bringing the overall cost of the units' life cycle as low as possible.

**FINANCIAL IMPACT**

|                                                                                                                                                                                                                                                  | <b>FY 2024/25</b>                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>EXPENDITURE REQUIRED</b>                                                                                                                                                                                                                      | <b>\$ 272,208.00 General Fund</b><br><b>\$ 142,464.00 Forfeiture Fund</b><br><b><u>\$ 69,181.00 Water &amp; Sewer Fund</u></b><br><b>\$ 483,853.00 TOTAL</b> |
| <b>BUDGET</b><br><br><b>GENERAL FUND</b><br><br>#140-Assessing 101-257.00-983.066<br>#141-CD Building 101-371.00-983.070<br>#138-CD Building 101-371.00-983.076<br>#143- CD Building 101-701.00-983.062<br>#147-DPW Field Ops 101-441.30-983.055 | <br><br><br><br><br><br><br><b>\$ 275,950.00</b>                                                                                                             |

|                                                                                                                                                                |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| #634-DPW Field Ops 101-441.30-984.024                                                                                                                          |                      |
| <b>FORFEITURE FUND</b><br>Police Patrol Hybrids 262-302.00-983.000                                                                                             | <b>\$ 400,000.00</b> |
| <b>WATER &amp; SEWER FUND</b><br>#702 - DPW W&S 592-536.00-983.086                                                                                             | <b>\$ 78,980.00</b>  |
| <b>APPROPRIATION REQUIRED</b>                                                                                                                                  | <b>\$ 0</b>          |
| <b>FUND BALANCE IMPACT</b>                                                                                                                                     | <b>\$ 0</b>          |
| All vehicles were budgeted in the FY 2023/24 or FY 2024/25 Budget. Some vehicles could not be purchased last budget cycle due to a lack of model availability. |                      |

#### BACKGROUND INFORMATION:

| Department                      | Vehicle ID # | Current Model           | Current Mileage        | Replacement Model         |
|---------------------------------|--------------|-------------------------|------------------------|---------------------------|
| Assessing                       | 140          | 2016 Ford Escape        | 29,221                 | 2024 Ford Escape          |
| Community Development-Ordinance | 141          | 2016 Chevrolet Colorado | 37,559                 | 2024 Ford F-150           |
|                                 | 138          | 2016 Chevrolet Colorado | 28,037                 | 2024 Ford F-150           |
| Community Development-Building  | 143          | 2017 Chevrolet Equinox  | 48,244                 | 2024 Ford Escape Hybrid   |
| DPW- Engineering                | 147          | 2017 Ford Escape        | 41,624                 | 2024 Ford Escape          |
| DPW- Field Operations           | 634          | 2013 Ford F-550         | 28,017                 | 2024 Ford F-550           |
| Police                          | 861          | 2020 Ford Explorer      | All three over 100,000 | 2024 Ford Explorer Hybrid |
|                                 | 862          | 2021 Ford Explorer      |                        | 2024 Ford Explorer Hybrid |
|                                 | 865          | 2020 Ford Explorer      |                        | 2024 Ford Explorer Hybrid |
| DPW -Water & Sewer              | 733          | 2016 Ford F-350         | 71,414                 | 2024 Ford F-350           |

Vehicle #140 is assigned to the Assessing Department for daily property assessments.

Vehicles #141 and #138 are assigned to Community Development Code Enforcement Officers for all inspections and daily code patrol duties, signage removal, and citizen complaint investigations.

Vehicle #143 is assigned to Community Development Inspectors for daily construction inspections including electrical, plumbing, mechanical, and building.

Vehicle #147 is assigned to DPW Engineering Division for right-of-way inspections.

Vehicles #861, #862, and #865 are assigned to the Police Department and are used for daily patrol, responding to emergency calls, and resident concerns.

Vehicle #733 is assigned to the DPW Water and Sewer Division and is used for daily activities, such as sewage and water pump station maintenance, meter readings, meter repairs, water system flushing, and water quality testing. The F-350 will be equipped with a plow to provide access to sites during winter events as well.

Vehicle #634 is assigned to the DPW Field Operations Division and is used for transporting trailerable equipment, tools, materials, and staff to job sites. It is also equipped with plows for winter snow removal operations. The F-550 will be a fixed dump body for materials transport.

Each vehicle is customized with the proper equipment to optimize the work performance and safety of each city employee for a variety of tasks assigned to them. These ten vehicle purchases align with the City's light-duty replacement plan to replace assets and equipment by capturing optimal resale values; thereby, bringing the overall cost of the units' life cycle as low as possible.

**RECOMMENDED ACTION:** Approval to purchase one 2024 Ford F-550, one 2024 Ford F-350s, two 2024 Ford F-150s, two 2024 Ford Escapes, and one 2024 Ford Escape Hybrid from Signature Ford, through the MiDeal Cooperative Purchasing Contract; and upfits to be completed by Truck and Trailer Specialties through the City of Rochester Hills RFP contract, in the amount of \$483,853.