

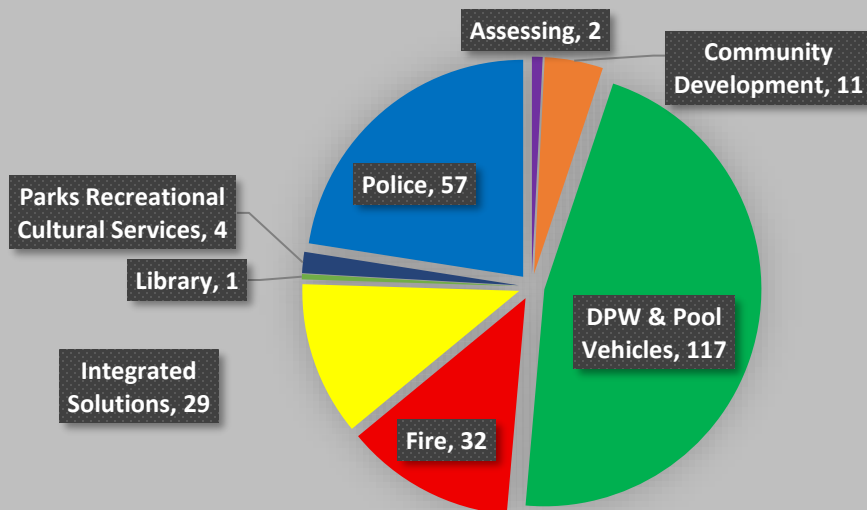
MEMORANDUM



TO: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS
FROM: MICHAEL RHATIGAN, FLEET ASSET MANAGER
SUBJECT: FLEET DIVISION REPORT FROM FY 2023-2025
DATE: FEBRUARY 5, 2026

This memorandum provides an update on the Fleet Division operations for the last two Fiscal years- FY 2023-24 and 2024-25. The Fleet Division is responsible for the maintenance and repair of over 253 vehicles and pieces of equipment in the City's fleet.

Fiscal Years 2023-2025 Vehicles (Total Assets 253)



The Fleet has increased by 25 units over the last two years for various reasons listed below:

New Equipment/ Vehicles:

1. #679 a new 2023 Bobcat mini excavator (E-42) was added to DPW Field operations crew to complete additional roadside work from spring to fall instead of renting a unit each year.
2. #691 a new 2024 Bandit Woodchipper was purchased after the ice storm in 2024, which GFL was called in to assist with the removal of tree debris.

3. #SP-5 is a new 2024 Ford Expedition for the two Commander positions to share, which were created in April 2022.
4. #553 2024 Open Trailer & M-4 a 2023 Enclosed trailer are new to transport equipment for Parks Maintenance and the Police ATV / Motorcycles.
5. #301 a new 2024 Sutphen Custom Fire Engine- The Public Safety Chiefs decided to keep the oldest one for training and backup use, which brings our fire trucks fleet to seven.

The other 20 vehicles have been held for the last two years are due to the vehicle purchasing market, reduction of vehicle replacements to prolong the vehicle life cycle and more vehicles needed for new full-time positions or seasonals. The Fleet Division will be looking to auction off at least 17 units over the next fiscal year that have been held onto, under-utilized, or in a transition process of being built for service. The following is a list of vehicles to be auctioned or repurposed.

Vehicle ID #	Year	Make	Model	Department	Primary Usage	Notes
142	2016	Chevrolet	Colorado	Com. Dev.	Inspections	To be auctioned FY 25-26
326	2011	Ford	Expedition	Fire	Utility	Replacing with Equinox, then Auction FY 25-26
335	2011	Ford	Expedition	Fire	Utility	Replacing with Escape, then Auction FY 25-26
342	2005	Seagrave	Pumper Class A	Fire	Front-line	Auctioning once the newest truck arrives
641	2014	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
647	2014	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
651	2014	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
655	2016	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
676	2005	Bandit	Chipper (Large)	DPW Equipment	General	To be auctioned FY 25-26
692	2011	Ford	F-350	DPW - FO light duty	Seasonal/PT/FT	To be auctioned FY 25-26
693	2011	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
694	2013	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
696	2013	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
697	2013	Ford	F-350	IS-Parks Maintenance	Seasonal/PT/FT	Seasonal/ Backup
704	2020	Ford	F-350	DPW - W&S	Seasonal/PT/FT	Seasonal/ Backup
728	2013	Ford	F-350	DPW - W&S	Seasonal/PT/FT	Seasonal/ Backup

733	2016	Ford	F-350	DPW - W&S	Seasonal/PT/FT	Seasonal/ Backup
734	2017	Ford	F-350	DPW - W&S	Seasonal/PT/FT	Seasonal/ Backup
851	2021	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
853	2021	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
854	2022	Ford	Explorer Hybrid	Police	Patrol	Keeping as Pool vehicle for PD until new vehicles arrive
861	2020	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
862	2021	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
865	2020	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
866	2021	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
868	2020	Ford	Explorer Hybrid	Police	Patrol	Keeping as Pool vehicle for PD until new vehicles arrive
871	2020	Ford	Explorer Hybrid	Police	Patrol	To be auctioned FY 25-26
877	2015	Ford	Explorer	Police	VIPS	Auctioning (bad transmission); replacing with Escape
SP-1	2015	Chevrolet	Tahoe	Police	K-9 Take Home	Auctioning once backup K-9 Tahoe is finished
SP-2	2016	Ford	Explorer	Police	K-9 Take Home	To be auctioned FY 25-26
SP-3	2017	Chevrolet	Tahoe	Police	SRT Training	To be auctioned FY 25-26

Vehicles Still on Order:

Since 2021, the City has been waiting longer than originally anticipated for a few orders to be fulfilled.

Division	Qty.	Year	Make	Model	Cost Per Vehicle	Total	Notes
Fire	1	2026	Sutphen	Custom pumper PA-17	\$990,423	\$990,423	Ordered 2022: EST date of delivery 4/2026
Fire	1	2027	Sutphen	Custom pumper PA-17	\$1,324,169	\$1,324,169	Ordered 2023: EST date to receive 3/2027
DPW Field Ops	3	2025	International	Single-Axle RDS Snow Truck	\$309,206	\$927,618	Ordered 2022, 2023, and 2024: EST date to receive 2 in 3/2026 and one in 11/2026.

Total: \$3,242,210

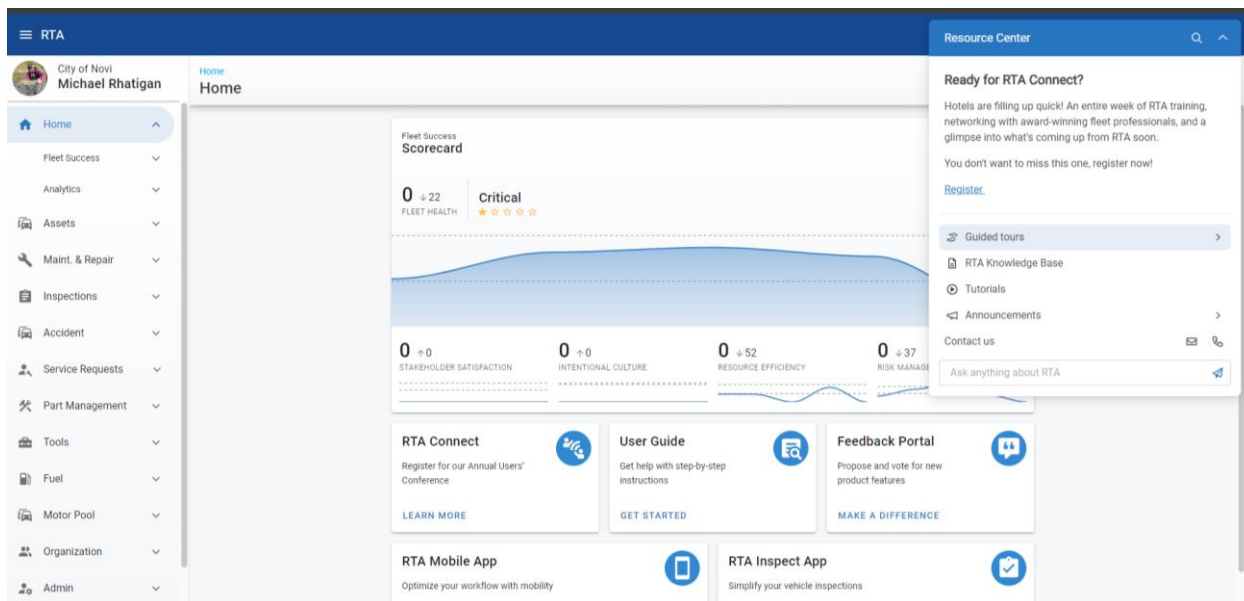
Special Projects:

In March 2023, the Police Department formed a Vehicle Committee to review the current patrol vehicle functionality and public appearance. After several meetings over two years, many hours of refining and feedback on the vehicle build and equipment, the committee agreed on a standard build for patrol vehicles moving forward. Here are some of the bulletins from the committee:

- New vehicle build committee evaluated the current patrol vehicles to be a safety hazard for officers when outside of their vehicles due to inadequate lighting. This is why 85% of the new builds have new lights around the vehicles.
- All equipment was added to help promote officer safety through visibility and quick reaction functions, such as the takedown lights and low-frequency sirens to clear intersections safely.
- Staff prioritize the reuse of equipment from the old vehicles to the new builds, but if the equipment is in poor condition or if the manufacturer has changed the vehicle dimensions, some new equipment needs to be purchased.
- Upfitters-ABS storage, Priority One, and Canfield have been used over the last 10 years to build police vehicles. All started off with quick and well-built vehicles; however, overtime they all have fallen short in build timing and placement of the equipment in the vehicles, which is why staff is pursuing new build options that sell the Whelen packages in our vehicles.

Fleet Management Software Upgrades

In 2024, our fleet management software was upgraded to a cloud-based system known as RTA Fleet360. We have been working to familiarize staff with the new interface system. Some features we are working on implementing are: 1) going to a paperless shop, where mechanics put orders directly into the system (eliminating paperwork orders), and 2) the ability for operators to input service requests directly in the application from their phones and track the repairs via the app (eliminating paper service requests).



Outlook

DPW Fuel Island & Tank Replacement

The DPW fuel station provides gas to all city vehicles with three 10,000-gallon tanks: two for unleaded and one for diesel. By purchasing gas directly, fuel costs less and is more efficient than private gas stations.

The existing tanks were installed in 1985. At over 40 years old, the fiberglass tanks have reached/are at their useful life. If the tanks are not proactively replaced, there is a risk of a leak, which would lead to a costly environmental cleanup. A proactive replacement is expected to take 6 to 9 weeks. If the tanks started leaking, it could be a 6-to-9-month cleanup and replacement process. In the upcoming budget cycle, recommendation for replacement of the island and tanks are recommended in the six-year CIP.

Total Cost of Ownership (TCO)

Since COVID changes to government purchasing contracts, lead times, and inflation have all impacted asset management and TCO models for Fleet. Buying light duty vehicles at reduced government rates and flipping them before maintenance costs are greater than resale value has changed. Staff continue to evaluate all asset TCO and adjust CIP purchases in relation to budget impact. More simply put, assets are being retained longer, which will likely result in an increase of maintenance costs.