

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
THROUGH: JEFFREY HERCZEG, DIRECTOR OF PUBLIC WORKS
FROM: MEGAN MIKUS, DEPUTY DIRECTOR OF PUBLIC WORKS
WESLEY SCALLIONS, PUBLIC WORKS MANAGER
SUBJECT: APWA ACCREDITATION APPLICATION
DATE: JULY 20, 2023

Mayor and Council –

Our great team at the DPW are off and running to become accredited, similar to their colleagues in Parks, Police and Dispatch.

- Victor

The Department of Public Works (DPW) initiated the process of becoming an American Public Works Association (APWA) Accredited Agency in 2022 by submitting a statement of intent to apply for accreditation and begin the self-assessment process. Throughout the self-assessment process (Phase I of the "Road Map" attached), DPW has worked diligently to assess operations and identify where improvements can be made. By doing so, DPW has pushed to establish an agency-wide culture of continuous improvement. Staff has reached the point where it is now time to submit a formal application to APWA for accreditation, intending to become the fourth accredited agency in Michigan.

Participating in the accreditation process has brought and will bring many improvements for DPW. Among these are enhanced operational performance, succession planning, retention and cataloging of institutional knowledge, and an overall increase in efficiencies. These improvements are accomplished by utilizing the APWA Public Works Management Manual to assess where DPW operations currently stand and identify how industry best practices can be implemented. Additionally, by following the "Road Map", DPW's policies, procedures, and practices will be aggregated in a central location.

The APWA application fee is based upon two factors: the population of the area the agency services and the number of chapters from the APWA Public Works Management Manual that the agency is responsible for. For DPW, this fee will be \$13,850. Additionally, travel costs will need to be reimbursed once an on-site evaluation occurs. Evaluations must be completed within 36 months of application.

DPW appreciates City Council and City Administration's support as we strive to be recognized as a top-performing agency and provide residents with the highest quality of services possible.



ACCREDITATION ROAD MAP

