

MEMORANDUM



TO: VICTOR CARDENAS, CITY MANAGER
FROM: SHERYL WALSH-MOLLOY, DIRECTOR OF COMMUNICATIONS
SUBJECT: MAYOR'S YOUTH FORUM UPDATE
DATE: OCTOBER 15, 2025

Following the adoption of the resolution establishing the Mayor's Youth Forum, I wanted to provide a brief status update.

The **Operational Guidelines** (attached) have been created and finalized to support the successful launch of the Forum. The **first meeting** is scheduled for **January 20, 2026, from 6:30 to 8:00 p.m.**

In preparation for that date, staff is developing **branding, marketing, and educational materials** to promote participation and awareness among Novi's high school students.

Additional details, including the agenda and promotional materials, will be shared as they are completed.

Thank you for your continued support as we work to launch this exciting new initiative to engage Novi's youth in civic leadership and community dialogue.