



CITY OF NOVI CITY COUNCIL NOVEMBER 17, 2025

SUBJECT: Approval of the second reading of Ordinance Amendment 25-196 to establish consistent starting and ending dates for Boards and Commissions, and approval of the related Resolution.

SUBMITTING DEPARTMENT: City Clerk

KEY HIGHLIGHTS:

- This action is in support of City Council goal: Review and update current board and commission structure and add new boards/commissions as appropriate to maximize opportunities for resident engagement and input to City Staff.
- First Reading was approved 10/13/2025.
- Accompanying resolution to align the majority of terms with a January 1st start.

BACKGROUND INFORMATION:

As part of our effort to meet the Council goal of updating the boards and commission structure, staff is recommending this ordinance amendment that would establish a single, standardized term start date for all boards, commissions, and committees. If the first reading is approved, a resolution would be brought forward with the second reading to ensure that all advisory bodies – regardless of how they were originally established – are included in this alignment.

The goal is to simplify and modernize the appointment process for those interested in serving. This approach is a broad-based action to address the appointment process generally. Members of boards or commissions affected by a change in appointment date will remain in place until their successor (which may be themselves) is formally appointed on the standardized term date. This approach results in a more manageable, equitable, and predictable appointment cycle for Council, staff and residents alike.

RECOMMENDED ACTION: Consideration of Ordinance Amendment 25-196 to add a new section at Chapter 2, "Administration," Article V, "Boards and Commissions," Division 1, "Generally," to add a new section 2-161, "Commencement of Term of Office," in order to establish consistent starting and ending dates for Boards and Commissions where a different date is not set by other law or ordinance or resolution.

FIRST READING, and approval of a Resolution relating to commencement of term of office for certain boards and commissions.