



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #3

As of:

2/5/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – February 2025)

PMR Request for additional due diligence (1/27/25)

- (Environmental reports; Geotechnical; Utilities; Legal Descriptions) for all three sites plus road construction work
- All information accessible via Sharepoint website and is being reviewed
- Due diligence meeting between PMR and City occurred on 1/29/25
- PMR due diligence checklist and budget list added to Sharepoint

Facility Conditions Assessment (PMR deliverable - in progress)

Site Selection (PMR deliverable – in progress):

- PMR continuing to monitor sites within 1-2 miles of Fire Station #2 (2+acres)
- PMR approaching owner/broker of 2.76 acre site
- Novi investigating alternative sites for FS #3

PMR received executed agreement (1/30/25)

Upcoming Activities

Refine Cost Estimates (PMR – Due Date March 2025)

- Importing site data into budget, along with reviewing cost estimates for road construction and demolition. Further feedback and validation in progress
- Second due diligence and budget item meeting on 2/12

Develop Informational Plan (PMR/City – Strategic Plan due February)

- PMR Marketing and Sheryl Walsh-Molloy meeting on 2/4/25 and every Tuesday thereafter
- PMR Marketing has drafted strategy and timeline to review for 2/4/25
- Novi City Magazine released first week of April
- PMR Target Date for City Council Update: 3/10/25 (materials due 3/3)

Areas for Discussion

Upcoming PMR Meeting with City Administration – 2/10/25

Site Due Diligence / Budget Items Checklist:

- Preliminary environmental review has identified some soil issues at Public Safety Building site
- *PMR scheduling meeting with environmental firm G2 on 2/5/25.*
- *The parcels on Lee BeGole Drive have not been combined*
- *Demolishing all three Fire Stations and the Police Station will be in budget*
- *PMR request for road construction estimates / conceptual plan to City Manager (1/30/25)*
- Work session meetings set between PMR and CON for 2/12

Fire Station #2 Site:

- Reviewing current parcel on market for sale with City within 1 mile

Fire Station #3 Site:

- CON investigating additional sites (2/10/25 closed session discussion)

Financing Discussion: Sensitivity analysis from bond counsel will dictate proposed millage rate increase); PMR to send contact info for Baker Tilly; *CON leading this aspect of the project with PMR support*

Marketing Discussion:

- PMR Marketing and Sheryl Walsh-Molloy setting work session dates to begin crafting Public Safety **Informational Plan**, consisting of narrative, appropriate channels for distribution of information, and timeline. First meeting is 2/4/25 with subsequent meetings on Tuesdays

Upcoming Administration Meeting: 2/24/25