



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #12

As of:

4/16/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – April 2025)

PMR FS #4 Tour (4/1/25)

~~FS #4 budget to be created.~~

- FS 4 needs to be assessed later in the program once priority items from PSB/FS3/FS4/Road Construction are addressed

Facility Conditions Assessment

~~Draft report sent to City Administration on 3/29/25; comments received 4/1/25.~~

~~Final Report sent to City Administration on 4/7/25~~

Education Plan (in progress – City deliverable)

Site Selection (FS #2 alt site in progress – PMR deliverable)

- Offer submitted by PMR

Upcoming Activities

Refine Cost Estimates (PMR – Complete for 3/10 Council meeting)

- FS #4 improvements to be identified with city per its request on 2/28/25

Royal Oak PD / W. Bloomfield FS Tour to be rescheduled

Education Plan

- PMR providing support for the City
- City landing webpage is now live

Request For Proposals

- PMR drafting RFPs for A/E and CM
- PMR advising City as to procurement strategy

Community Center

- PMR recommends a feasibility study to help determine not only the program and probable cost to construct but potential operating costs/revenues based on current local community center operations. City Manager has asked for the costs associated with particular uses to inform City Council discussions.

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward

Procurement (PMR drafting recommendation letter to City Manager)

To establish guidelines for procuring professional services and maintaining the project schedule, PMR requests approval for **an invite-only Request for Proposal (RFP) and selection process**. The recommendation for an invite-only process is based on the following considerations:

Promotes participation from qualified firms with previous experience on projects of similar size and scope.

- Ensures a time-efficient selection process for CON and the participating firms, while respecting the time and efforts of other proposing firms that may not meet the minimum qualifications prioritized by CON.
- Where current vendor engagements with CON do not exist for needed services, PMR and CON will collaborate to provide a pool of qualified firms for Team evaluation and selection.

Construction Delivery Method (PMR drafting recommendation letter)

Selecting the construction delivery method is critical to the program schedule, enabling PMR and CON legal counsel to begin drafting the RFPs and contract documents for the Architect, Construction Manager, and Technology Consultant. Starting this process now will allow for final contract execution and a kick-off meeting immediately following a successful vote.

PMR recommends using the Construction Manager as a Constructor (CMc) for the construction delivery method.

Upcoming Administration Meeting: 5/5/25