

MEMORANDUM



TO: JEFFREY MUCK, DIRECTOR OF PRCS
CC: TRACIE RINGLE, DEPUTY DIRECTOR OF PRCS
FROM: GREG MORRIS, RECREATION SUPERVISOR
CHASE ROOT, RECREATION SUPERVISOR
SUBJECT: ITC COMMUNITY SPORTS PARK MASTER PLAN UPDATE
DATE: JANUARY 17, 2023

Mayor and Council,

FYI

- Victor

On November 28, 2022, Novi City Council approved the Spicer Group as the consultant for the ITC Community Sports Park Master Plan. Since approval, staff has been developing a community input plan with Spicer Group. The plan includes identifying and contacting stakeholders for input meetings, creating a public survey, and planning an open house to launch the release of the survey.

PRCS staff and the Spicer Group will be meeting with stakeholders on February 1st from 1-5 pm at the Novi Civic Center. The meetings will be a half-hour long with common questions for each group. Schedule of meetings:

- 1:00 p.m. - Tennis and Pickleball
- 2:00 p.m. - Michigan Jaguars FC and RCX Sports
- 3:00 p.m. - OAS Advisory Board, Cultural Arts Advisory Board, and Novi Parks Foundation
- 4:00 p.m. - Novi Youth Baseball League, Detroit Cricket League, and Michigan Generals

A community open house and input session will be held on February 13 from 6:00 p.m. to 8:00 p.m. at the Novi Civic Center. Attendees will have an opportunity to share their thoughts about the park with staff and Spicer Group staff. The community survey will be opened that evening and distributed to the public through multiple avenues including social media and the PRCS registration database.

Mayor Gatt, City Council and PRCS Commissioners are invited to attend and observe the stakeholder meetings and the community open house.

Upon closure of the survey March 13, the Spicer Group will compile and utilize the data to draft conceptual plans with City staff by early July. A presentation is scheduled for the July 20 PRCS Commission meeting.

PRCS staff and the Spicer Group plan to present conceptual plans to the City Council in August of 2023.

Please let staff know if additional information is needed regarding this project.