



# City of Novi - Project Status Overview

## Status Summary

Novi City Council Weekly Update #35

As of:

10/8/2025

Overall  
Status

In progress

## PMR Previous Activities (October 2024 – September 2025)

### PMR Procurement Activities

- ~~On 9/22, Novi CC approved FAC recommendation for PMR to negotiate with both A/E firms. PMR met with these firms on 9/24, received revised terms, and sent a recommendation letter to the City on 10/1/25 for anticipated CC award on 10/6.~~
- ~~PMR's recommendation is for HED to be the A/E for the entire project~~
- City Admin and PMR interviewed 3 CM firms on 9/24 and agreed to recommend two of those firms for FAC interviews on 10/21.
- Novi CC approved HED/BRW as A/E for the Public Safety Project on 10/6/25.

## Upcoming Activities

### PMR Procurement Activities-

- PMR/City interviews of CM firms took place on 9/24. FAC interview of two finalists will occur on 10/21, with a final CM award recommendation to be made at a November City Council meeting (tentative).

### Governance

- PMR provided draft governance documents to City Manager on 10/3. These documents clarify roles and responsibilities for City Council, City Admin, PMR and other third parties as project moves forward.
- PMR/City Manager will meet the week of 10/13 to discuss governance. Once approved by City Manager, a draft will be brought to the FAC as a future committee discussion item.
- City Council's anticipated approvals consist of 1) Owner's Rep; 2) A/E firm; 3) CM firm; 4) Technology firm; 5) Governance Documents/Program budget; 6) Schematic design; 7) Design development; 8) Furniture vendor; 9) Contractor bid packages; 10) Change orders in excess of \$100,000 and/or change orders that exceed project contingency or program budget.
- ~~PMR to submit a contract amendment reaffirming Owner's Representation scope of services and site responsibilities in addition to project budget. No new terms or fees are being presented to the city.~~

## Areas for Discussion

### Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward.
- City / PMR to review any outstanding due diligence items for all three sites and to begin coordinating site analysis.

### City of Novi Road Project

- Approx. \$20 million, which includes property acquisition and utilities
- PMR's assumption is that it is responsible for activities within the project sites, and that utilities are available at lot line; if not, City/OHM coordination needed with road project to ensure PSB and FS project sites are ready with utilities.
- City will be responsible for wetlands, contaminated soils and land clearing of the identified spoils pile at the Public Safety Building Site, and relocation and/or improvements of public utilities adjacent at Lee Begole Drive to facilitate the road improvements and PSB project.

### Procurement and Contracts

- Intent is to ~~award A/E on 10/6~~ CM in November, with one year of design leading to a package for bid in Fall 2026 and construction in 2027.
- Site work/land clearing to occur 3<sup>rd</sup> Quarter 2026
- PMR working with PFM to further refine construction timeline in response to alternate bond issuance timeline(s).

### Next PMR/Owner's Meeting is 11/3/25 (virtual)

Agenda will include setting regular design meetings with the City and the A/E firm(s), governance, the results of FAC CM interviews, and schedule for approval of CM contract in November.