

From: postmaster@muniweb.com
To: [Morris, Melissa](#); [Hanson, Cortney](#)
Subject: The Form "Boards and Commissions Application - V2" was submitted
Date: Thursday, November 14, 2024 9:34:16 PM

Name

Colleen Kolis

Nickname, if preferred

Address*

25615 Laramie Drive, Novi, MI 48374

Preferred Phone Number*

248-974-8813

Email*

ColleenKolis@yahoo.com

Are you a registered voter in the City of Novi?*

Yes

How long have you lived continuously in the City of Novi?*

25 years

Employed by

Bollinger Motors, Inc.

Educational Background*

Western Michigan University Cooley Law School Auburn Hills, MI Juris Doctor, cum laude
Eastern Michigan University Ypsilanti, MI Master's degree, Business Administration
Specialization in Sports Management Bachelor of Arts, General Business

Please describe your professional qualifications, skills and/or work experience, and how you would use these to benefit the boards and/or commissions for which you are applying.*

Here's a more casual, first-person version: I'm an experienced attorney with a diverse background across corporate legal counsel, insurance defense, and judicial clerkship roles. Currently, I'm working as Legal Counsel at Bollinger Motors, where I advise the leadership team on legal issues, negotiate contracts, and ensure the company stays compliant with regulations. Before that, I was an Associate Attorney at Schneider Law Office, focusing on helping college athletes monetize their name, image, and likeness rights, along with handling trademark and copyright matters. At Novara, Tesija, Catenacci, McDonald & Baas PLLC, I managed a heavy caseload, drafted legal documents, conducted depositions, and regularly represented Fortune 500 clients in court. Earlier in my career, I gained valuable courtroom experience as a Judicial Clerk for two Oakland County Circuit Court judges, where I handled everything from managing court dockets and drafting court orders to running hearings for family, business, and criminal cases. I also have experience in compliance from my time as an intern in collegiate athletics, where I helped ensure adherence to NCAA rules. Beyond my legal work, I've been involved in volunteer activities like guardianship reviews and coaching for Miracle League Baseball. I hold a Juris Doctor, cum laude, from Western Michigan

University Cooley Law School, and an MBA from Eastern Michigan University.

Please list any community groups with which you are currently or have previously been active and describe your role.*

KFriends – Volunteer – Oakland County, MI. Support for individuals who are differently abled is designed to meet the needs of children, teens, and adults who require special care or attention. Coach for Miracle League Baseball teams. Sports & Entertainment Law Society – President – WMU Cooley Law School – Organized events combining law and sports. Created the first Sports Law Panel with high up executive for the Detroit Pistons. Detroit Pistons have since collaborated with other universities and program to attend the event after the first successful event. Novi High School Novi, MI Head Junior Varsity Softball Coach December 2022 – Present • Responsible for all aspects of the softball program. • Demonstrate strong leadership in player development, sportsmanship, integrity, and character development. • Process strong communication and organizational skills. • Exceptional knowledge of the skills and strategies of the sport of softball as it pertains to interscholastic athletics in Michigan. • Promote the program within the school and community. • Recommend to head varsity softball coach and athletic director those students/athletes who qualify for a junior varsity certificate. • Engage with the parents of the members of the softball program in a positive and constructive manner. • Collaborate with the head coach and athletic director in preparation of schedules for the team. • Support the training, conditioning, and performance of the softball program. • Embrace and support the Novi High School mission.

What motivated you to apply to serve on a board or commission, and why did you select the boards/commissions that you did?*

With my extensive background in legal counsel, community service, and customer engagement, I am well-suited to serve on a city board. My experience advising executives on compliance and regulatory matters, managing complex legal cases, and working closely with various stakeholders has equipped me with a strong understanding of governance, policy, and strategic planning. Additionally, my tenure at the Novi Athletic Club honed my skills in customer service and community relations, allowing me to understand and prioritize the needs of local residents. My work in collegiate athletic compliance and volunteer roles demonstrates my commitment to fostering inclusive, accessible, and engaging recreational programs. Altogether, my legal expertise, commitment to community involvement, and passion for promoting wellness make me a strong candidate to contribute effectively to a city board, driving initiatives that benefit both residents and local businesses.

If appointed, what do you hope to accomplish during your term? What do you hope to learn?*

As an applicant for the Parks and Recreation Board, my primary goal is to enhance community engagement by creating inclusive and accessible recreational opportunities that cater to all age groups and abilities. I aim to promote health and wellness by supporting initiatives that encourage active lifestyles and collaborating with local organizations to offer diverse fitness programs. I am committed to improving park facilities and accessibility, advocating for upgrades that enhance user experience and ensure inclusivity. Additionally, I prioritize environmental stewardship, promoting sustainable practices and conservation efforts to protect natural resources while encouraging community participation in activities like tree planting and park clean-ups. Expanding recreational opportunities is a key focus, and I seek to develop new programs and partnerships that cater to a broader range of interests. I also aim to increase funding and resources by securing grants and sponsorships, while promoting diversity, equity, and inclusion to ensure that parks are welcoming to all. Finally, I recognize the role of parks in supporting economic development and am eager to contribute to projects that enhance the

city's appeal and boost local tourism.

What do you think the City is doing well or could be doing differently when you think about the areas of responsibility for the boards and/or commissions for which you are applying?

The city could prioritize expanding sports-related activities and events as a strategy to generate revenue and stimulate local economic growth. By hosting tournaments, leagues, and community sports festivals, the city can attract visitors who, in turn, spend money at local businesses such as hotels, restaurants, and shops. Enhancing sports infrastructure and creating partnerships with local organizations will help position the city as a vibrant destination for both recreational and competitive sports. Investing in sports programming not only promotes health and wellness but also boosts revenue through increased tourism, sponsorship opportunities, and community engagement, ultimately benefiting the city's economy and local businesses.

Is there anything else you would for Council to be aware of, or know about you?

I have worked at the Novi Athletic Club for the last five years, where I focus on delivering excellent customer service and fostering positive member experiences. My role involves assisting members with inquiries, managing membership services, and ensuring a welcoming environment for all guests. Through building strong relationships with clients and addressing their needs, I help maintain a high level of satisfaction and contributed to the club's overall reputation as a premier local fitness center and tennis facility.

1st Choice

Parks, Recreation, and Cultural Services Commission

2nd Choice

Board of Review

3rd Choice

Economic Development Corporation

List any additional choices (in order of preference)

Library Board

Beautification areas of expertise

Board of Review areas of expertise

Registered Voter (Required)

Building Authority areas of expertise

City Council Cultural Arts Committee

Construction Board of Appeals areas of expertise

Corridor Improvement Authority areas of expertise

Economic Development Corporation areas of expertise

Novi Resident (Required)

Professional/Business/Industry Background

Election Commission areas of expertise

Historical Commission Area of Expertise

Library Board areas of expertise

Novi Resident (Required)

Policymaking/Review

Budget and Finance

Marketing/Public Relations

Customer Service

PRCS areas of expertise

Novi Resident (Required)

Recreation/Cultural Arts Programs & Services

Strategic Planning

Planning Commission areas of expertise

Public Utilities and Technology Committee

Zoning Board areas of expertise

Signature/Date

Colleen M. Kolis / 11/14/24