



CITY OF NOVI CITY COUNCIL
JULY 7, 2025

SUBJECT: Consideration of First Reading of Ordinance Amendment 25-42.05 to amend Chapter 24, Article II, "Permit for Outdoor Gatherings".

SUBMITTING DEPARTMENT: City Clerk

KEY HIGHLIGHTS:

- Recommended by the Ordinance Review Committee.
- Proposed amendments include updating legal citations and department names, removing required sections from the application that have historically never been applicable or enforced.
- Deadline to submit application would be 14 days in advance of the event instead of 10 days.

BACKGROUND INFORMATION:

Outdoor Assembly events such as public fairs, high school festivals or private cultural celebrations are important and valuable for the City and its residents. Chapter 24, Article II of the Novi Code of Ordinances: Permit for Outdoor Assembly requires an application, review, and issuance of a permit prior to any event exceeding 200 persons. The application is required to include information including detail and layout of the property to be utilized, measures to assure public safety including, but not limited to, security and fire protection, water supply and sanitation, medical facilities, access and parking, and waste disposal. Insurance and/or bonding are also required. Tents typically require verification of anchoring, clearances to adjacent structures, and fire-retardant treatment as well.

The proposed amendments include updating legal citations and department names, removing sections from the application that have historically never been applicable or enforced, and changing the application deadline from 10 to 14 days before the event. The Ordinance Review Committee discussed the proposed amendments at the June 23, 2025 meeting and made a recommendation to place it on an agenda for Council consideration.

RECOMMENDED ACTION: Approval of First Reading of Ordinance Amendment 25-42.05 to amend Chapter 24, "Outdoor Gatherings and Filming Permits", Article II, "Permit for Outdoor Gatherings".