



NOVI CITY CLERK'S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375
(248) 347-0456
Fax (248) 347-0577

OUTDOOR GATHERING PERMIT APPLICATION Chapter 24 – Article II

APPLICATION MUST BE MADE AT LEAST **10 DAYS**
PRIOR TO THE DATE OF THE PROPOSED ASSEMBLY

Business name: BoCo Enterprises

Address: 46100 Grand River Ave., Novi, MI 48374

Business Phone #: 248-348-5600

Location of event: 46100 Grand River Ave., Novi, MI 48374 & neighboring properties

Name of applicant: BoCo Enterprises

Applicant's age: N/A

Applicant's address: 46100 Grand River Ave., Novi, MI 48374

Phone #: 248-348-5600

Email address: riley@suburbanshowplace.com

If applicant is a partnership, corporation, or other association, list names, addresses, phone numbers of partners, directors, as well as agent in charge of operation of the gathering:

Mr. Blair Bowman at 248-348-5600; 46100 Grand River Ave., Novi, MI 48374

Statement of the kind, character, and type of proposed assembly:

Parking for the annual Motor City Comic Con

Legal description and proof of ownership of the site at which the proposed outdoor assembly is to be conducted. Where ownership is not vested in the prospective permittee, an affidavit from the owner shall be submitted indicating his/her consent to the use of the site for the proposed assembly: **#22-15-301-008, #22-16-176-019, #22-16-151-005, #22-16-151-004, #22-16-151-008, #22-16-300-018**

#50-22-16-251-024, #50-22-16-451-050, #50-22-16-451-051, #50-22-15-301-010, #30-22-16-176-028

#22-15-152-007, #22-16-176-020, #22-16-176-021, #22-16-300-094, #22-16-426-001, #22-16-426-002

#50-22-16-176-017, 50-22-16-176-026, 50-22-16-176-031, 50-22-16-176-032, 50-22-16-176-036

The dates and hours during which the proposed outdoor assembly is to be conducted:

May 19-21, 2023; May 19: 12PM - 7PM, May 20: 10AM - 7PM, May 21: 10AM - 5PM

Estimate the maximum number of attendants expected at the assembly for each day it is conducted (*An Outdoor Gathering Permit is not required for events with less than 200 attendants*):

12,000 per day

Give a detailed explanation of the evidence of admission to be used and of the sequential numbering or other method which will be used for counting attendance, i.e. tickets, etc. Also, please state if attendance will not be counted.

Advance and on site ticket sales

Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective permittee's plans to provide for the items listed below. If you are not providing an item which is listed below, you must state the reason.

1. The size or area of the property to be used: 89+/- acres north of GR & potential 8.69 acres south of GR
Must include a map depicting the location of any equipment, tent or any temporary structures used during the event.
2. Police and fire protection: Will be coordinated as with past events
If you requested police security through the Novi Police Department, you must include a copy of the signed "Security Agreement".
3. Food and water supply and facilities: N/A
Will there be any heat source used under a tent, including the preparation of food? ☐ yes ☐ no
4. Health and sanitation facilities: N/A
5. Medical facilities and services including emergency vehicles and equipment:
On-site security
6. Vehicle access and parking facilities: Attached maps (shuttle from Novi High School will also be available
You must have a signed letter from the property owner indicating they give permission to the applicant to utilize parking areas.
7. Camping and trailer facilities: N/A
8. Illumination facilities: Temporary light trees in west lot; all others have permanent lights
9. Communications facilities: two-way radios
10. Noise control and abatement: N/A
11. Duration of the outdoor assembly: See dates & times previously listed on pg 1
12. Facilities for cleanup and waste disposal: Facility Maintenance
13. Insurance and bonding arrangements: See attached

Applications without the following attachments will be considered incomplete and WILL NOT be accepted by the City Clerk's Office:

- ☒ A copy of the front and back of the applicant's current driver's license.
- ☒ Map of event location.
- ☒ Copy of Certificate of Liability Insurance. Guidelines for insurance shall be as follows (types of coverages required may vary depending on the specific event and activities):
 - A. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) aggregate combined single limit for Personal Injury, Bodily Injury, and Property Damage.
 - B. Workers' Compensation & Employers' Liability Insurance, Michigan Statutory Limits of Liability.
 - C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence combined single limit for Bodily Injury and Property Damage. Coverage shall include all owner vehicles, all non-owned vehicles, and all hired vehicles.
 - D. Liquor liability, if applicable, in an amount of one million dollars (\$1,000,000) per occurrence, of one million dollars (\$1,000,000) aggregate.
 - E. All certificates of insurance, other than Workers' Compensation & Employers' Liability Insurance, shall name the City as an additional insured.

Such coverages shall be procured and maintained with forms and insurers acceptable to the City. Certificates of insurance acceptable to the City shall be submitted prior to commencement of the gathering or assembly.

Such insurance shall remain in full force and effect in the specified amounts for the duration of the permit. The insurance shall include an endorsement to the effect that the insurance company shall notify the City Clerk in writing at least ten (10) days before the expiration or cancellation of the insurance.

- ☒ Application Fee:

Estimated Attendants	License Fee
200 or more	\$110.00
500 or more	\$210.00
2,500 or more	\$360.00
5,000 or more	\$510.00

The following items may also be required:

- ☐ Security Agreement with Novi Police Department for use of officers.
- ☒ Letter granting permission for use of property.
- ☐ Flame resistance paperwork for a tent.

The undersigned hereby applies for a license to hold an Outdoor Gathering in excess of 200 persons under the provisions of the City Code, Chapter 24, Sections 1-25 of the City of Novi, and represents that the statements hereinafter contained are true, and undertakes and promises to comply with the provision of the laws of the United States of America, the laws of the State of Michigan, and the ordinances of the City of Novi in conducting the Outdoor Gathering. It is understood that any license issued shall be revocable in accordance with the provision of said Chapter 24, Sections 1-25 in the City Code.

APPLICANT'S SIGNATURE

DATE

FOR OFFICE USE ONLY

Date Submitted _____ Receipt Number _____ Map _____
Copy of Applicant's Driver's License _____ Certificate of Liability Insurance _____

TBON, L.L.C.

A Michigan Limited Liability Company
46100 Grand River Ave.
Novi, Michigan 48374
Ph: (248) 348-5600 Fax: (248) 347-7720

BoCo Enterprises, Inc.

46100 Grand River Ave.
Novi, Michigan 48374
Ph: 248.348.5600 Fax: 248-347-7720

March 21, 2023

City of Novi
45175 Ten Mile Rd.
Novi, MI 48375

RE: Land Use Permission of Parcels: 50-22-16-251-024, 50-22-16-451-050 and 50-22-16-451-051

To Whom it May Concern,

Tbon, L.L.C. and BoCo Enterprises, Inc. (as Owner and Leasee) of 46100 Grand River Avenue that is utilized as the Suburban Collection Showplace (parcel #50-22-16-251-024) and two parcels located on the south side of Grand River, (parcel #50-22-16-451-050 and #50-22-16-451-051) hereby grant permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023. Please see attached map for parcel locations.

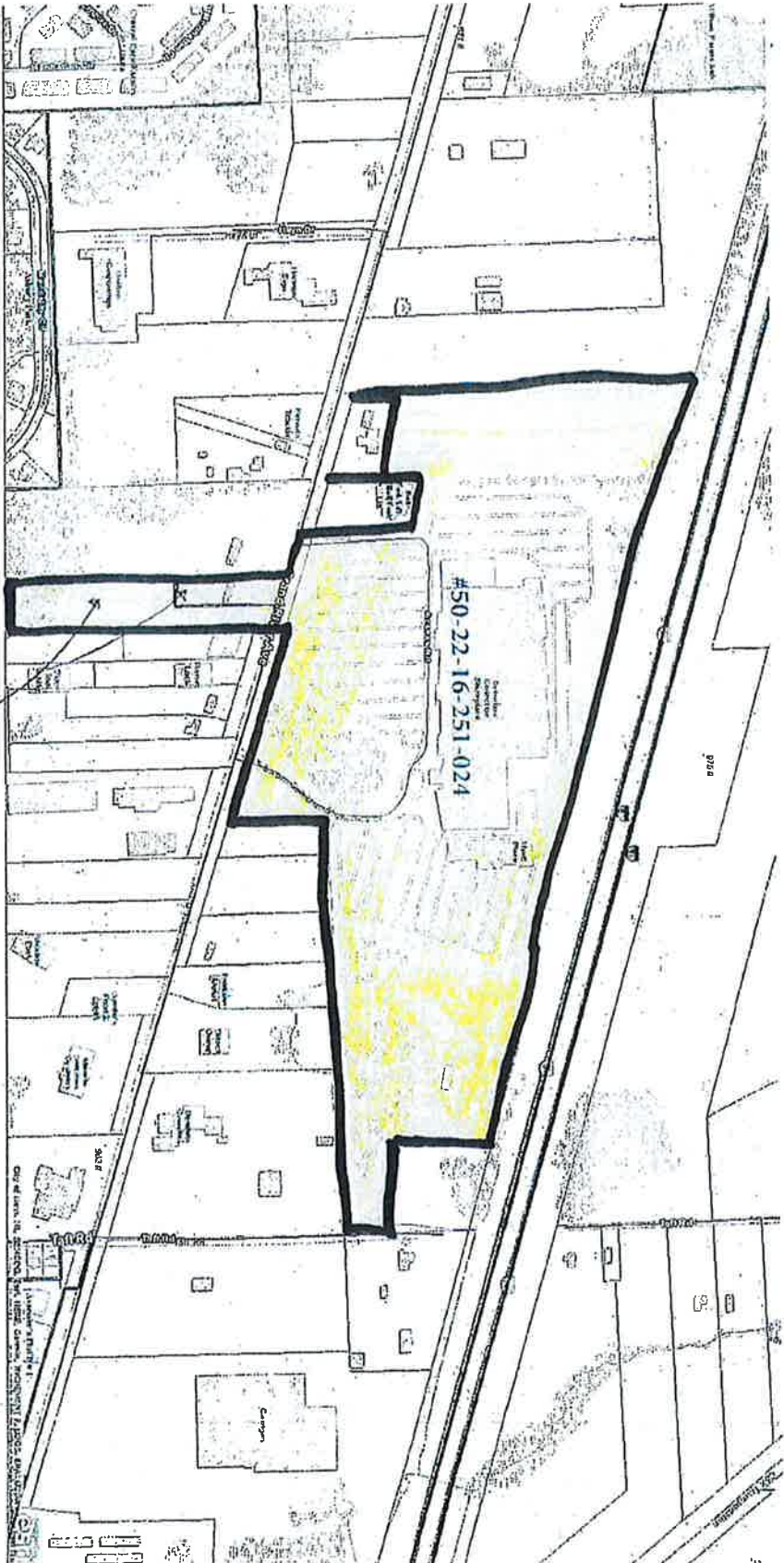
Sincerely,

TBON, LLC/BoCo Enterprises, Inc.



Blair Bowman

TBON, L.L.C/BoCo Enterprises, Inc.: Land Use Permission Parcels



#50-22-16-451-050 and
#50-22-16-451-051



23923 Research Drive, Farmington Hills, MI 48335 | (800) 267-7442

March 21, 2023

City of Novi
45175 Ten Mile Rd.
Novi, MI 48375

RE: Land Use Permission of Parcel: 50-22-15-301-010

To Whom it May Concern,

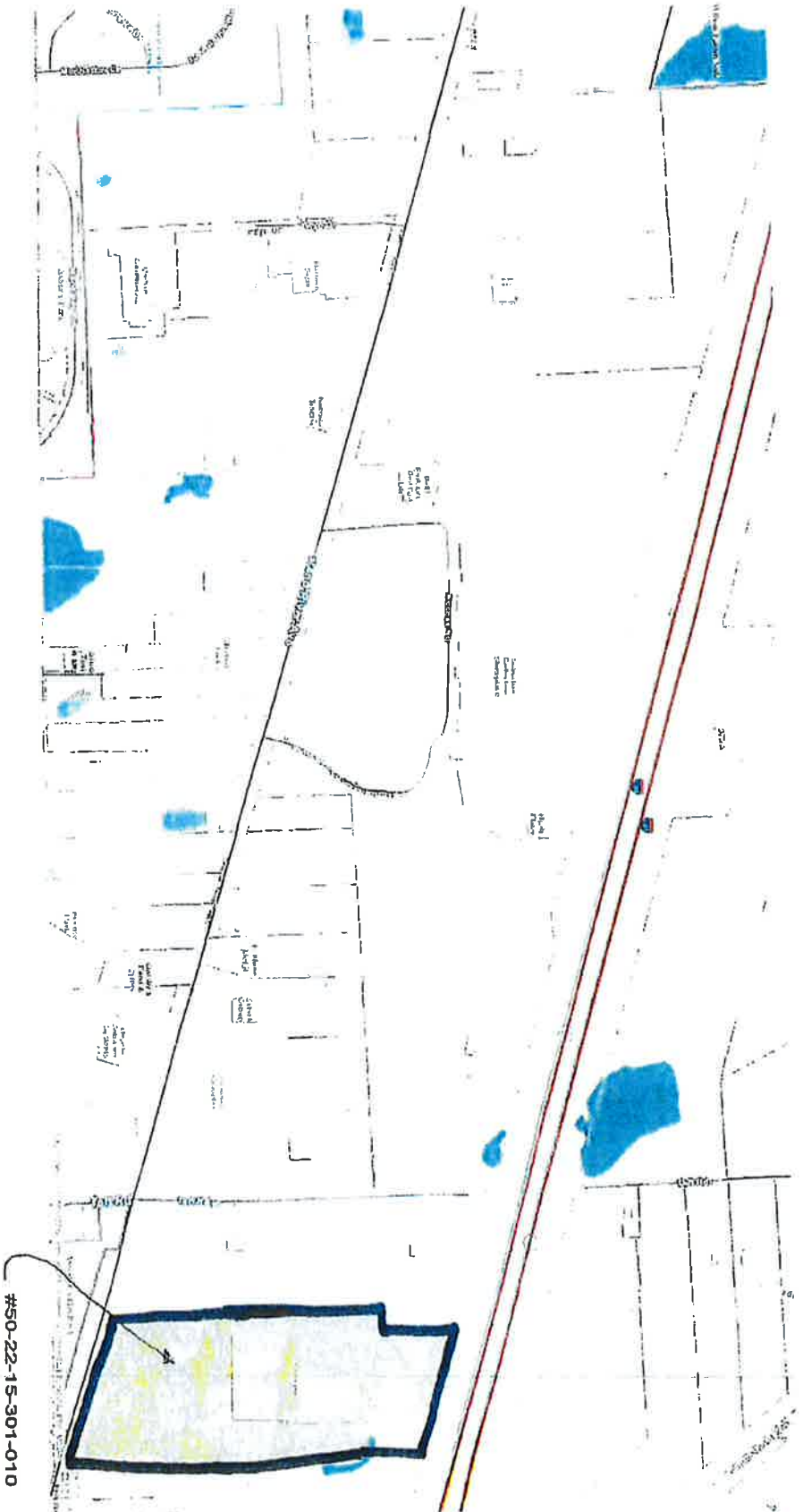
I, Mike Corrigan, as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

A handwritten signature in black ink that reads "Michael P. Corrigan". The signature is written in a cursive style with a large, looping "C" at the end.

Mike Corrigan
Owner

Corrigan: Land Use Permission Parcel



South Grand Equities, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue.

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

March 21, 2023

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

RE: Land Use Permission of Parcel: #22-16-151-005, #22-16-151-004, #22-16-151-008, #22-16-300-018

To Whom it May Concern,

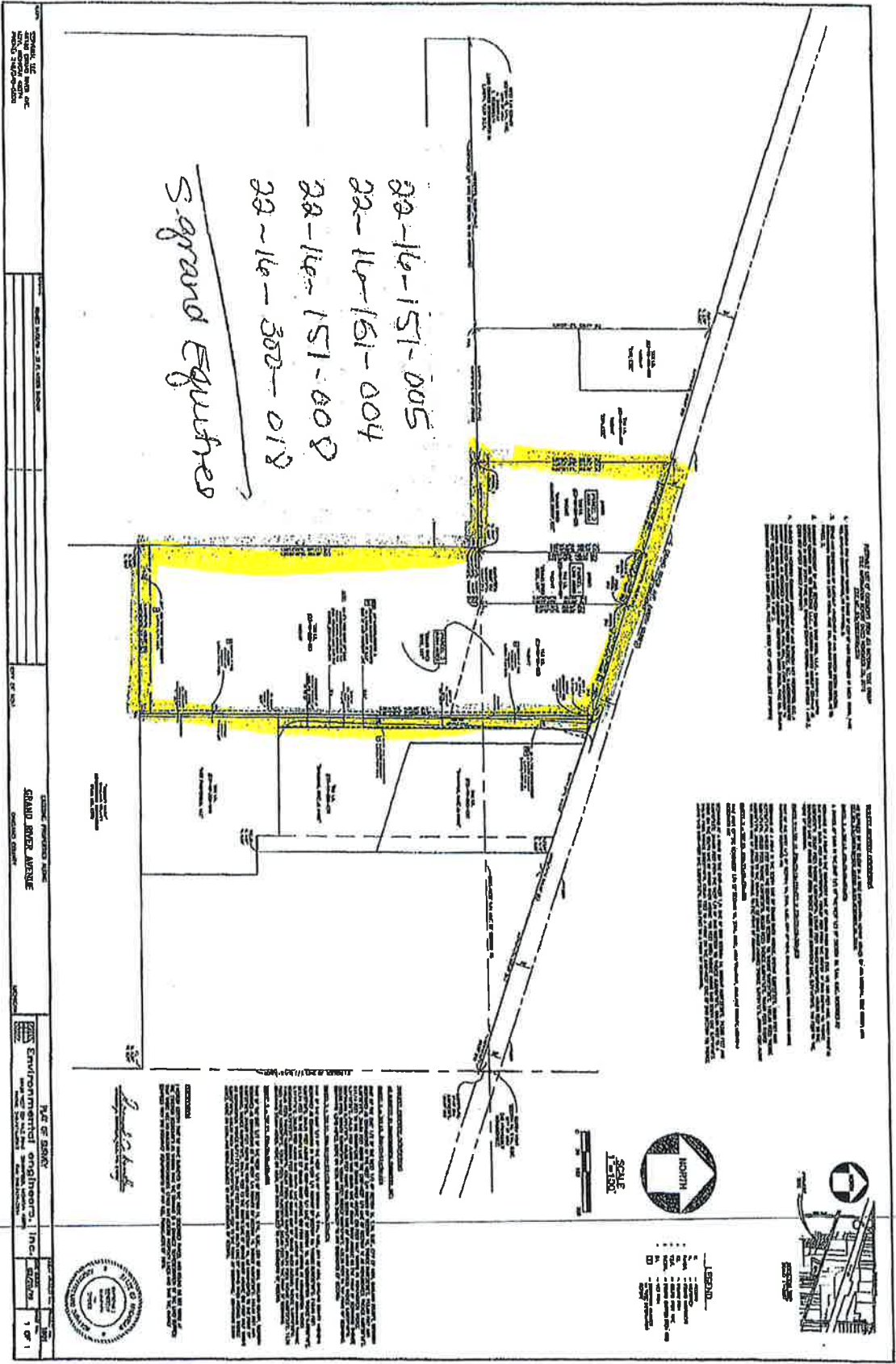
S. Grand Equities LLC, as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

South Grand Equities, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', written over the printed name.

Blair Bowman
Manager/Member



PROJECT: 22-16-151-005
 CLIENT: Grand Equines
 DATE: 10/1/2018
 DRAWN BY: J. Smith
 CHECKED BY: J. Smith
 APPROVED BY: J. Smith

Environmental Engineers, Inc. 10/1/2018

Servman, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Ave.

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

March 21, 2023

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

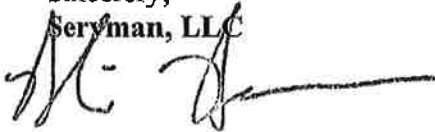
**RE: Land Use Permission of Parcels: 22-15-152-007, 22-16-176-020, 22-16-176-021,
22-16-300-094, 22-16-426-001, 22-16-426-002, 22-15-301-008, 22-16-176-019**

To Whom it May Concern,

Servman, L.L.C., as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

Servman, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', written over the printed name 'Servman, LLC'.

Blair Bowman
Manager/Member

#50-22-16-426-001/
#50-22-16-426-002

Wix Mix, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

March 21, 2023

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

RE: Land Use Permission of Parcel: #50-22-16-176-028

To Whom it May Concern,

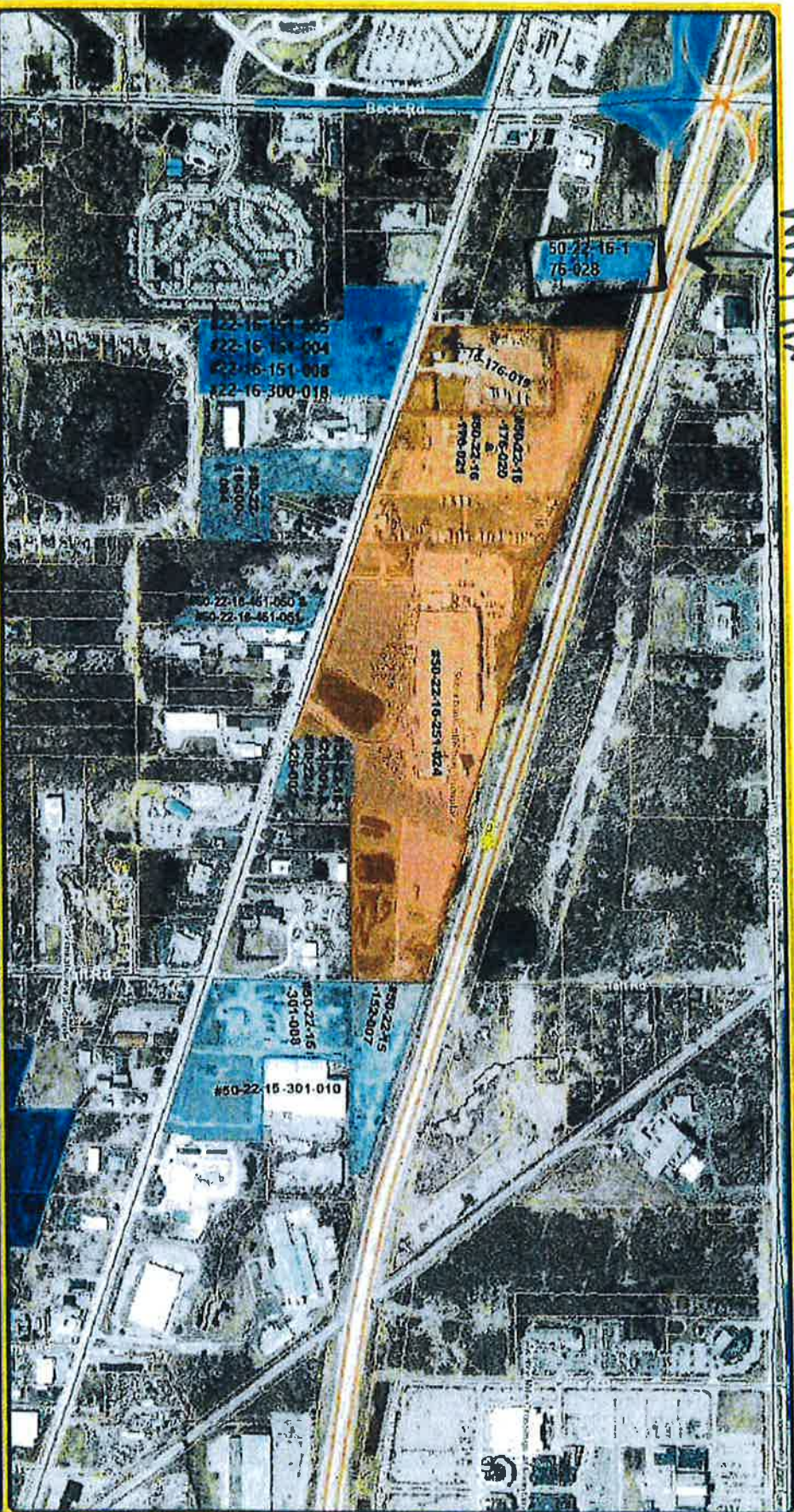
Wix Mix, L.L.C, as Owner of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

Sincerely,

Wix Mix, LLC

A handwritten signature in black ink, appearing to read 'Blair Bowman', with a long horizontal stroke extending to the right.

Blair Bowman
Manager



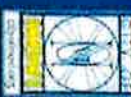
POLYMERIZATION OF VINYL MONOMERS

[illegible]

SCS Site Plan/Overflow Parking



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City of Novi

45175 Tom Nibbel
Novel M148375
cityofnovel.org

Novi Mile, L.L.C.

A Michigan Limited Liability Company

46100 Grand River Avenue

Novi, Michigan 48374

Ph: (248) 348-5600 Fax: (248) 347-7720

March 21, 2023

City of Novi

45175 Ten Mile Rd.

Novi, MI 48375

**RE: Land Use Permission of Parcels: #50-22-16-176-017, 50-22-16-176-026, 50-22-16-176-031,
50-22-16-176-032, 50-22-16-176-036**

To Whom it May Concern,

Novi Mile, L.L.C, as Manager of the above-mentioned parcels hereby grants permission for use of these properties in conjunction with the Outdoor Gathering Permit for the Motor City Comic Con event taking place from May 19, 2023 through May 21, 2023 at the Suburban Collection Showplace located at 46100 Grand River Avenue, Novi, MI 48374. Please see attached map for parcel locations.

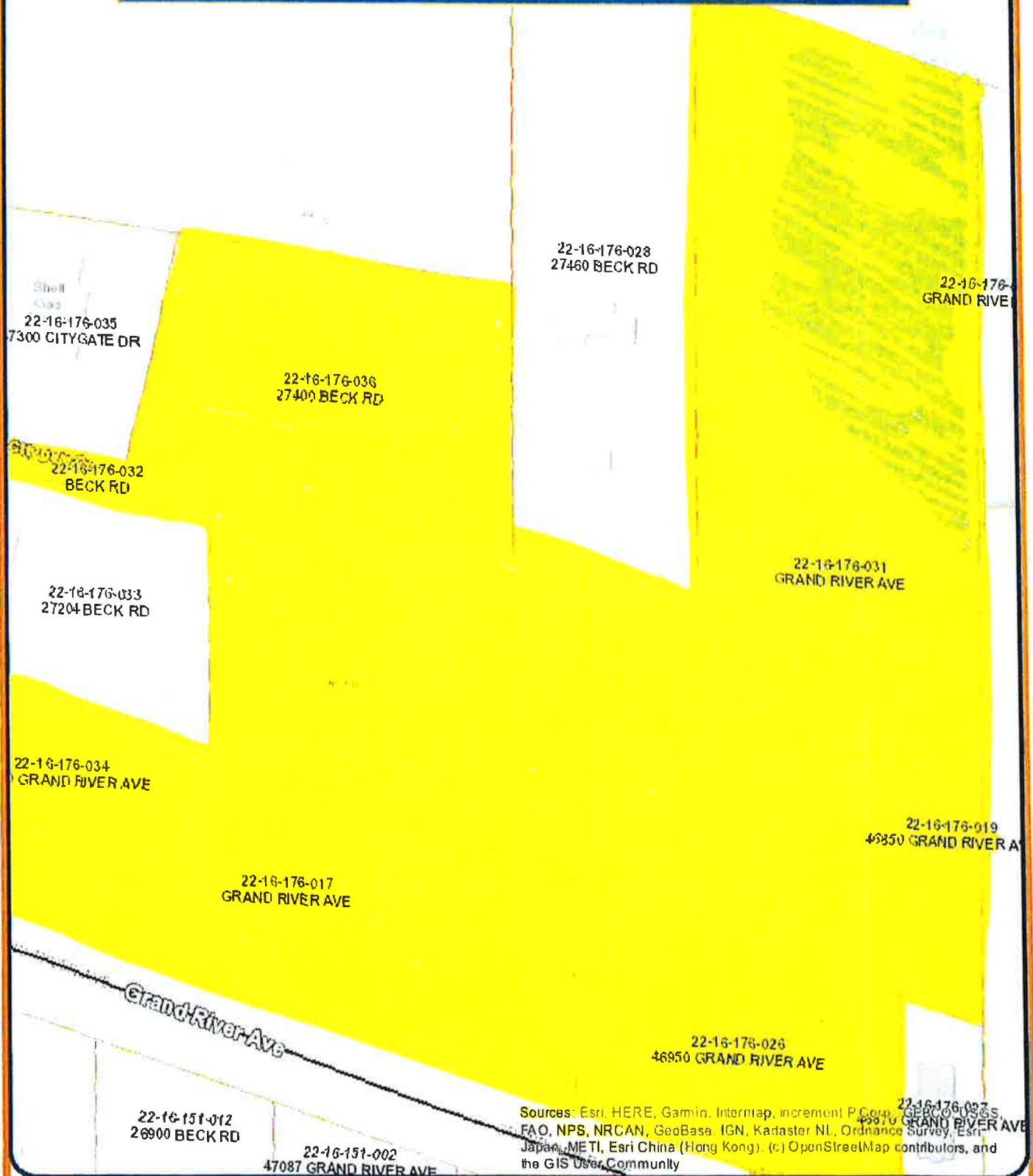
Sincerely,
Novi Mile, LLC

Blair Bowman
Manager

NOVIMILE: LAND USE PERMISSION PARCELS

Parcel Map

I-95



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri, Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

DISCLAIMER

This product is provided as a reference only and is not intended to replace or substitute for any other professional survey. This map was created using National Map Accuracy Standards and is the most recent available parcel information for the City of Novi. Boundary measurements and other information are approximate and should not be construed as survey information or used for any other purpose. Please contact the City GIS Manager for more information and survey information related to this map.

0 0.0001 0.02 0.03
1 inch = 186 feet



Map Print Date:
3/28/2022



City of Novi

45175 Jos Mile Rd
Novi, MI 48375
cityofnovi.org