



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #31

As of:

9/10/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – August 2025)

Royal Oak PD / W. Bloomfield FS Tour to be rescheduled

PMR Procurement Activities

- ~~PMR and the City interviewed four A/E firms on 8/27. PMR is recommending two A/E firms to be interviewed by Finance and Administration Committee~~
- ~~CM proposals received on 8/26 and reviewed by PMR later that week.~~
- City Admin and PMR have agreed to interview 3 CM firms on 9/24.

Upcoming Activities

PMR Procurement Activities

- The Finance and Administration Committee (FAC) will interview two A/E firms at its 9/15 meeting from 5-7pm. As of today, PMR is recommending bifurcating the design program for this project and will discuss approach in person.
- The Committee's recommendation of the A/E firm is scheduled to be made to City Council at the 9/22 Council meeting. PMR to provide recommendation letter.
- PMR/City interviews of CM firms to take place 9/24. FAC interview of two finalists will occur on 10/6 (tentative), with a final CM award recommendation to be made at the 10/21 City Council meeting (tentative).

Governance

- PMR preparing governance documents clarifying roles and responsibilities for City Council, City Admin, PMR and other third parties as project moves forward.
- A draft will be circulated to City Admin for comments/feedback the week of 9/15.
- Once approved by City Admin, a draft will be sent to the FAC as a future committee discussion item.

Contract Amendment

- Once PMR meets with OHM and clarifies project responsibilities, a contract amendment will be submitted to the city reaffirming Owner's Representation scope of services and site responsibilities in addition to project budget. No new terms or fees are being presented to the city.

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward.
- City / PMR to review any outstanding due diligence items for all three sites and to begin coordinating site analysis.

City of Novi Road Project

- Approx. \$20 million, which includes property acquisition and utilities
- PMR's assumption is that it is responsible for activities within the project sites, and that utilities are available at lot line; if not, City/OHM coordination needed with road project to ensure PSB and FS project sites are ready with utilities.

Site Selection – Alt FS # 2 Site

- ~~Closing is complete and occurred on September 2, 2025.~~

Procurement and Contracts

- Intent is to award A/E in September and CM in October, with one year of design leading to a package for bid in Fall 2026 and construction in 2027.
- Site work/land clearing to occur 3rd Quarter 2026
- PMR working with PFM to further refine construction timeline in response to alternate bond issuance timeline(s).

Next PMR/City Administration meeting is 10/6/25

~~PMR and City will discuss final A/E interview recommendations for the Finance and Administration Committee and begin preparing a packet for the FAC. PMR will also discuss the possible bifurcation of A/E services across the PSB project and the FS projects.~~ Agenda will include setting regular design meetings with the City and the A/E firm(s), governance, and CM interviews with FAC that night.