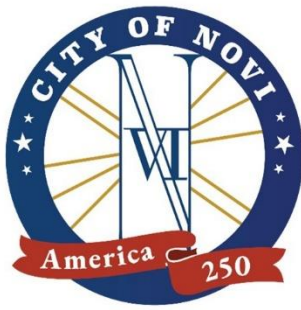




CITY OF NOVI CITY COUNCIL
MARCH 23, 2026

SUBJECT: Approval of a Resolution for the extension of a lease of City Property to the US Postal Service for approximately 10,680 square feet of City-owned land on the west side of Novi Road, north of Ten Mile Road, immediately north of the US Post Office Branch, for one term of five years beginning March 1, 2028, until February 28, 2033.

SUBMITTING DEPARTMENT: City Mangager

BACKGROUND INFORMATION:

Since 2013, the US Postal Service has held a lease over the city-owned vacant land adjacent to the Post Office Branch located on the west side of Novi Road, north of Ten Mile Road (see attached location map). Improvements to the City-owned land include a row of 24 parking spaces adjacent to and accessed from the northerly drive of the Post Office parking lot. The Postal Service constructed the parking spaces and now maintains the leased area. On termination of the lease, the Postal Service will be responsible for the removal of the parking lot improvements and restoring the site to its original condition, including stabilization of the disturbed area with vegetation.

The initial 2013 lease consisted of two 5-year terms and was proactively extended in 2021 for the 5-year period of 2023 to 2028. The Postal Service is again requesting an extension from the City of Novi in advance of the current period's completion date for another five (5) year extension from its 2028 completion date, ending on February 28, 2033. The attached draft lease language is now in a form acceptable to the City Attorney's Office. The leased area covers approximately 10,680 square feet and provides a total lease amount of \$5 for the 5-year term.

Staff is not aware of any issues related to the lease of the land to the Post Office over the previous lease terms. Staff believes that the improvements have benefited the Novi community through improved parking availability and traffic circulation.

RECOMMENDED ACTION: Approval of a Resolution for the extension of a lease of City Property to the US Postal Service for approximately 10,680 square feet of City-owned land on the west side of Novi Road, north of Ten Mile Road, immediately north of the US Post Office Branch, for one term of five years beginning March 1, 2028, until February 28, 2033.