



CITY OF NOVI CITY COUNCIL JUNE 8, 2026

SUBJECT: Approval of a Resolution Amending the Fire Department Fee Schedule effective July 1, 2026.

SUBMITTING DEPARTMENT: Public Safety – Fire Department

KEY HIGHLIGHTS:

- Non-emergency services provided not updated since 2010, prompting an evaluation of whether current fees accurately reflect today's service demands
- Proposed fee updates and cost recovery fees would shift the cost of specialized services
- New fee schedule intended to recover unreimbursed costs for non-emergency services

BACKGROUND INFORMATION:

The Novi Fire Department was tasked with taking a closer look at the day-to-day services outside of emergency responses and their budgetary impact. It was identified that some fees for some services provided had not been re-evaluated since 2010. This also yielded discussion on services that are performed daily and whether the existing fees reflect current economic realities. Fees associated with commercial inspection, fire alarm, and suppression plan reviews shift the financial burden of specialized regulatory services from general taxpayers to the property owners and developers who directly benefit from them.

This also presented an opportunity to evaluate unrecovered costs for non-emergency services that were actively diminishing the operational budget. From our internal examinations and discussions, it was determined that introducing new cost-recovery fees would help offset future budgetary shortcomings. A proposed list of fees was developed along with the assistance of city finance personnel.

The proposed list helps capture and reflect the numerous services that the fire department provides daily. The fire department does not currently have a means to bill individuals or businesses and relies upon the City Clerk's Office, Community Development, and Parks, Recreation, and Cultural Services Departments to collect the fees. All these services place a demand on the fire department's staff beyond

responding to emergency calls for service. This fee schedule helps reflect a more accurate depiction of non-emergency services delivered by the Novi Fire Department and their impact.

RECOMMENDED ACTION: Approval of a Resolution Amending the Fire Department Fee Schedule effective July 1, 2026.