



CITY OF NOVI CITY COUNCIL
SEPTEMBER 25, 2023

SUBJECT: Approval of Agreement for Election Services between Oakland County, Township of Novi, City of Northville, and City of Novi for the purpose of operating an early voting site, subject to final review of the form of agreement by the City Manager's office and City Attorney.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

In November 2022, voters approved Proposal 2022-2 which contained a requirement to conduct early voting in statewide and federal elections. The Oakland County Elections Division is partnering with the majority of municipalities to establish early voting sites for the upcoming November 7, 2023, Election to pilot the early voting process. The benefits of partnering with Oakland County are considerable. They will provide the resources necessary to conduct early voting, including brand new Verity Print, On-Demand Ballot Printing, devices, voting booths, and supplies. They will also manage the appointment and scheduling of election workers for all 9 early voting days.

The early voting site will be at the Novi Civic Center and will serve voters in the City of Novi, Novi Township, and City of Northville. A site supervisor, the City Clerk, will remain accessible during all early voting hours to assist as needed. The site supervisor will also be responsible for ensuring the polls open and close following BOE procedures and the equipment, ballots, and supplies are kept in a secure location until the polls open again. If approved, the contract would be effective October 2023 through November 2024. At that time, possible contract renewal will be discussed.

RECOMMENDED ACTION: Approval of Agreement for Election Services between Oakland County, Township of Novi, City of Northville, and City of Novi for the purpose of operating an early voting site, subject to final review of the form of agreement by the City Manager's office and City Attorney.