



CITY OF NOVI CITY COUNCIL
MAY 4, 2026

SUBJECT: Approval of Resolution to amend Environmental Consultant Fee Schedule as reviewed by the Finance and Administration Committee.

SUBMITTING DEPARTMENT: Community Development, Planning

KEY HIGHLIGHTS:

- The City's Environmental Consultant, Merjent, has provided service to the City since 2024 and has submitted a request for a one-year contract extension.
- Merjent is requesting clarification and updates to certain fees collected for environmental services.
- The Finance and Administration Committee reviewed the information at their meeting on April 13 and indicated support of the request.

BACKGROUND INFORMATION:

The City's environmental consultant for review of woodland and wetland impacts, Merjent, has provided service to the City of Novi since January of 2024. Merjent has performed well over the last two years and submitted a request for a one-year extension as the original contract allowed. The contract also indicated that the approved fees could be reevaluated at the time of the contract's extension. Merjent has now requested a few updates that staff support.

The changes to the fee schedule requested at this time include clarification of the fee for attending Pre-Construction meetings; Woodland inspection fees for verification of staking and fencing in the field, and for woodland tree replacement inspections; as well as establishing three as-needed fees for environmental reviews of single-family plot plans.

The fee update resolution is attached. If approved by the City Council, the adjusted fees would be effective as of June 30, 2026 to allow time for the staff to make the necessary adjustments.

RECOMMENDED ACTION: Approval of a Resolution to amend the Environmental Consultant Fee Schedule to become effective as of June 30, 2026, as attached.