



March 24, 2026

CITY COUNCIL

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Mayor Pro Tem

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David Staudt

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Aaron Martinez

City Manager

Victor Cardenas

Director of Public Works

Jeffrey Herczeg

Deputy Director of Public Works

Megan Mikus

City Engineer

Ben Croy, P.E.

VIA E-MAIL

Ms. Signa Metivier
Communications & Marketing Assistant
Oakland County Health Department
1200 N. Telegraph, 34-E
Pontiac MI 48341

Re: Reimbursement from the West Nile Virus Fund Request

Dear Ms. Metivier,

The City of Novi would like to request reimbursement for expenses we expect to incur this year to purchase larvicide tablets for distribution into catch basins and public ponds. Attached for your review is the City of Novi's mosquito control project description and a quote for 15 cases of Natular XRT tablets (\$14,976.00).

If you have any questions regarding our program, please contact me.

Sincerely,

Matt Wiktorowski
Field Operations Manager

Enclosures

cc: Jeff Herczeg, Director of Public Works
Megan Mikus, Deputy Director of Public Works
Katlyn McConnachie, Deputy Finance Director

Department of Public Works

26300 Lee BeGole Drive

Novi, Michigan 48375

248.735.5640

248.735.5659 fax

cityofnovi.org

PROJECT PLAN

For the past 23 years, the Public Works Field Operations Division has executed a larvicide briquette program. The program consists of distributing briquettes/tablets into catch basins and public ponds as recommended by Oakland County. Each application is effective for approximately 180 days.

Currently, the City has 2 cases of Natular XRT tablets in stock from the prior application. An additional 15 cases will be purchased and distributed into catch basins and public ponds during the month of May.

The City of Novi continually promotes mosquito control activities through public education, basin cleaning, and monitoring for potential mosquito breeding areas.

**Clarke Mosquito Control Products**

675 Sidwell Ct.
St. Charles IL 60174
United States
Phone:(630) 894-2000
Fax:(630) 832 9344
www.clarke.com

QUOTATION**// COPY //**

Quotation no	Order date	Date
0002038027	3/19/26	3/19/26
Salesperson	Currency	Valid to
1097 Tom Kessler	USD US Dollar	4/20/26

Customer	
004749	
Invoice address	
City of Novi Public Works Department 45175 W. Ten Mile Road Finance Department Novi, MI 48375-3006 248-735-5640	
Customer PO#	Your order date
	3/19/26
Your reference	Written by
Matt Wiktorowski	Cameryn Dome

Consignee	
004749	
Delivery Address	
City of Novi Public Works Department 45175 W. Ten Mile Road Finance Department Novi, MI 48375-3006 248-735-5640	
Delivery terms	Delivery method
Prepaid Freight	United Parcel Post
Payment terms	
Net 30 Days	

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	11850	NATULAR XRT TABLET US EPA Current Label	15	cs	3/19/26	998.40	14,976.00

Subtotal	USD	14,976.00
Order total	USD	14,976.00
Total	USD	14,976.00

