



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #2

As of:

1/29/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – January 2025)

Updates provided to City Council and Committees

- ~~November 20, 2024 Memorandum~~
- ~~Finance and Administration Committee (12/17/24)~~
- ~~City Council Special Meeting (1/21/25)~~

~~Review of City Due Diligence~~ / PMR Request for additional due diligence (1/27/25)

- (Environmental reports; Geotechnical; Utilities; Legal Descriptions) for all three sites plus road construction work
- All information accessible via Sharepoint website

Facility Conditions Assessment (PMR deliverable - in progress)

Site Selection (PMR deliverable – in progress):

- PMR continuing to monitor sites within 1-2 miles of Fire Station #2 (2+acres)
- PMR approaching owner/broker of 2.76 acre site
- Novi investigating alternative sites for FS #3

Upcoming Activities

Refine Cost Estimates (PMR – Due Date March 2025)

- Importing site data into budget, along with reviewing cost estimates for road construction and demolition. Further feedback and validation required.
- Due diligence and budget item meetings to occur on 1/29 and 2/12

Develop Informational Campaign (PMR/City – Strategic Plan due early February)

- ~~In collaboration with the City, craft the narrative for voters justifying the need for new public safety facilities. Discuss current state of facilities, why renovation is not an option, millage history, and financial impact to residents~~
- PMR Marketing and Sheryl Walsh-Molloy meeting on 2/4/25
- PMR Marketing has drafted strategy and timeline to review for 2/4/25.

Areas for Discussion

PMR Meeting with City Administration – 1/27/25

Site Due Diligence / Budget Items Checklist:

- PMR has requested specific site information for proposed sites from City (Environmental reports; Geotechnical; Utilities; Legal Descriptions)
- Information that is not in the City's possession will need to be procured
- Preliminary environmental review has identified some soil issues at Public Safety Building site
- *Work session meetings set between PMR and CON for 1/29 and 2/12*

Fire Station #2 Site:

- Reviewing current parcel on market for sale with City within 1 mile

Fire Station #3 Site:

- *CON investigating additional sites (2/10/25 closed session discussion)*

Financing Discussion: Sensitivity analysis from bond counsel will dictate proposed millage rate increase); PMR to send contact info for Baker Tilly; *CON leading this aspect of the project with PMR support*

Marketing Discussion:

- PMR Marketing and Sheryl Walsh-Molloy setting work session dates to begin crafting Public Safety Marketing Plan, consisting of narrative, appropriate channels for distribution of information, and timeline. First meeting is 2/4/25.

Upcoming Administration Meetings: 2/10/25 & 2/24/25

PMR Target Date for City Council Update: 3/10/25 (materials due 3/3)