



TO: VICTOR CARDENAS, CITY MANAGER
JEFF MUCK, PRCS DIRECTOR
FROM: KIT KIESER, OAS MANAGER
SUBJECT: PEOPLE'S EXPRESS AGREEMENT EXTENSION
DATE: DECEMBER 4, 2024

Mayor and Council –

The memo below provides a heads-up on a forthcoming item on the December 16 agenda: a proposed extension of the PEX agreement with the City to remain at the Civic Center until June 2025.

- Victor

Since July 1, 2024, People's Express (PEX) has been providing curb-to-curb public transportation services in Novi. Under an agreement with the City, PEX is granted access to 200 square feet of office space and 14 parking spaces at the Civic Center.

This arrangement was established to support the transition from Novi Senior Transportation to PEX and to ensure a local presence for PEX operations. The City initiated the setup to provide continuity for former Novi Senior Transportation staff who transitioned to PEX employment and to ensure a local presence for PEX operations through a Novi-based satellite office rather than relying solely on PEX's Whitmore Lake headquarters.

This arrangement has been essential in maintaining efficient operations and ensuring accessibility for residents who depend on these services. During this time, aside from regular operations, PEX has actively engaged in community events, reflecting its dedication to local involvement. It sponsored the Parks Foundation's Pour on the Shore fundraiser, providing shuttle services for attendees, attended the Superhero Showcase at the Civic Center, and hosted a community information session to help residents navigate their transportation services.

The current agreement expires on December 31, 2024. To ensure uninterrupted services while PEX explores alternative locations, staff recommends extending the existing agreement for an additional six months through June 30, 2025.

PEX is actively seeking alternative locations in Novi that can accommodate 50 or more vehicles and provide expanded office space beyond what is available at the Civic Center. The Community Development team is collaborating with PEX leadership to schedule a meeting and provide assistance in their property search.

The proposed extension agreement will be presented to City Council at the December 16 meeting for approval, ensuring continuity of the current arrangement into 2025.