



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #4

As of:

2/12/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – February 2025)

PMR Request for additional due diligence (1/27/25)

- (Environmental reports; Geotechnical; Utilities; Legal Descriptions) for all three sites plus road construction work)
 - ~~All information accessible via Sharepoint website and is being reviewed~~
 - Due diligence meeting between PMR and City occurred on ~~1/29/25~~ 2/12
 - ~~PMR due diligence checklist and budget list added to Sharepoint~~
 - ~~Demolishing all three Fire Stations and the Police Station will be in budget~~
- Facility Conditions Assessment (PMR deliverable - in progress)

Education Plan

- Per Sheryl Walsh-Molloy, no graphic and creative support is needed. PMR will only be supporting on copy. 1 PMR/CON meeting took place; 1 cancelled by CON.

Site Selection (PMR deliverable – in progress):

- ~~PMR approaching owner/broker of 2.76 acre site~~
 - Novi investigating alternative sites for FS #3 and will send info to PMR
- ~~PMR received executed agreement (1/30/25)~~

Upcoming Activities

Refine Cost Estimates (PMR – Due Date March 2025)

- Importing site data into budget, along with reviewing cost estimates for road construction and demolition. Further feedback and validation in progress

Royal Oak PD and W. Bloomfield FS Tour (tentative) on 2/19/25

Develop Education Plan (PMR/City – Strategic Plan due February)

- The City will lead education graphic design/branding and has begun working to develop a web page. PMR will provide expertise on strategy and develop copy following best practices. PMR and city staff are meeting bi-weekly
- Per CON, must utilize existing communication avenues (i.e. no mass mailings)
- Novi City Magazine released first week of April

City Council Agenda Item – Approval to Proceed with Public Safety Millage Increase: 3/10/25 (PMR materials due 3/3/25)

Areas for Discussion

PMR Meeting with City Administration – 2/10/25

Financing Discussion: CON leading this aspect of the project with PMR support; sensitivity analysis of 1 mil (\$113 million) to be distributed by City Manager to Novi City Council for comments/feedback

Site Due Diligence / Budget Items Checklist:

- Preliminary environmental review has identified some soil issues at Public Safety Building site
- PMR request for road construction estimates / conceptual plan to City Manager (due 2/14/25)
- Work session meeting set between PMR and CON for 2/12

Fire Station #2 Site:

- Alternative commercial site on market is now leased

Fire Station #3 Site:

- CON investigating additional sites (2/10/25 closed session discussion)

Education Plan:

- PMR Marketing and Sheryl Walsh-Molloy to begin crafting Public Safety Educational Plan, consisting of narrative, appropriate channels for distribution of information, and timeline. Bi-weekly meetings set.
- April – June are important target months for informational campaign

Upcoming Administration Meeting: 2/24/25