



CITY OF NOVI CITY COUNCIL FEBRUARY 10, 2025

SUBJECT: Approval of a License Agreement with the Board of County Election Commissioners for Oakland County for the use of the Novi Civic Center for the purpose of operating an early voting site, subject to final review of the form of agreement by the City Manager's office and City Attorney.

SUBMITTING DEPARTMENT: City Clerk

KEY HIGHLIGHTS:

- The License Agreement that authorizes the location of early voting to be at the Civic Center expired 12/1/2024.
- The separate Agreement for Election Services with Oakland County to host an early voting site serving City of Novi, Novi Township, and City of Northville does not have an expiration and remains in place.

BACKGROUND INFORMATION:

In 2023, the City of Novi entered into an Agreement for Election Services with Oakland County, Township of Novi and City of Northville for the purpose of operating an early voting site. That agreement had no fixed termination date. Along with that agreement, the City entered into an Early Voting Facility License Agreement for the use of the Novi Civic Center as the early voting location, which expired on December 1, 2024. In order to maintain the location of the early voting site at the Civic Center, staff recommends City Council approve the enclosed agreement.

RECOMMENDED ACTION: Approval of a License Agreement with the Board of County Election Commissioners for Oakland County for the use of the Novi Civic Center for the purpose of operating an early voting site, subject to final review of the form of agreement by the City Manager's office and City Attorney.