



NOVI CITY CLERK'S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375
(248) 347-0456
Fax (248) 347-0577

FIREWORKS PERMIT APPLICATION

Chapter 22 – Article VI (Section 22-112)

APPLICATION MUST BE MADE AT LEAST **45 DAYS**
PRIOR TO THE DATE OF THE PROPOSED DISPLAY

Section 1: Applicant Information

Business name/Organization name: Brightmoor Christian Church
Business Contact Person's Name: James Herr
Business Address: 40800 W. 13 Mile Road Novi, MI 48377 Business Phone: 248-668-7000

Section 2: Operator Information

Lead Pyrotechnician Name: James Herr
Company Name: Brightmoor Christian Church
Address: 40800 W. 13 Mile Road Novi, MI 48377
ATF License/Permit Number: N/A
Age of Pyrotechnic Operator 18 years or older? ☒ Yes ☐ No
No. Years of Experience: 14 No. Displays: 19 Where: Brightmoor Christian Church
(Attach documentation verifying operator's identity, qualifications, and training)

Assistant Pyrotechnician Name: _____
Address: _____
ATF License/Permit Number: _____
Age of Pyrotechnic Operator 18 years or older? ☐ Yes ☐ No
(Attach documentation verifying operator's identity, qualifications, and training)

Section 3: Display Details

Date of event: 4/23/26 - 4/24/26 Time of Display: 7:00pm Length of Display: 7 min
Address of event: 40800 W. 13 Mile Road Novi, MI 48377
(Must provide a scaled drawing of the site, including, but not limited to, surrounding buildings, the display site as described by NFPA 1123, the spectator viewing area, and the parking areas)
Property owner name: Brightmoor Christian Church
Property owner email address: info@brightmoorcc.org Phone #: 248-668-7000
Purpose of event (e.g., Independence Day celebration, fair): Men's Conference

Type of and number of fireworks to be discharged (attach additional pages if more space is required):

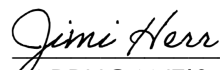
10 - 1 Second x 25' Gerb
2 - Large Flame Projector
6 - 1/4 Second x 12' Gerb
2 - Mortar Hit
4 - Tracer Comet AF - 20' 10-Shot x 10 Seconds
4 - Mine AF - 25' 8-Shot x 10 Seconds

Section 4: Documentation Checklist (All items are required)

- ☒ **Completed application form.**
- ☒ **Proof of Age (18+) for all Pyrotechnician Operators:** Copy of government-issued photo ID
- ☐ **ATF Commercial Fireworks License/Permit:** (Attach copy)
- ☒ **Operator Qualifications:** Documented experience and training (as per NFPA 1123)
- ☒ **Scale Drawing of Display Site:** Include buildings, spectator area, and parking
- ☒ **Proof of Insurance:** Liability insurance per city requirements (attach certificate)
- ☒ **Additional Insured Endorsement Certificate:** Separate page naming the City of Novi as an additional insured. (attach copy)
- ☒ **State of Michigan Fireworks Permit:** Completed state application form
- ☒ **Application Fee:**
 - ☒ First Application – \$750.00
 - ☐ Second Application – \$1000.00*(Payment must be submitted with this application; non-refundable)*

Section 5: Certification

I, the undersigned, certify that the information provided in this application is true and complete to the best of my knowledge. I agree to comply with all federal, state, and municipal laws, including NFPA 1123 standards and any conditions set by the City Fire Marshal.


APPLICANT'S SIGNATURE

3/23/26

DATE

2026 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The **LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD** will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☐ Display Fireworks
- ☐ Public Display ☒ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT James Herr		ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER ☒ YES ☐ NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR James Herr		ADDRESS OF PYROTECHNIC OPERATOR	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER ☒ YES ☐ NO
NO. YEARS EXPERIENCE 14	NO. DISPLAYS 19	WHERE Brightmoor Christian Church	
NAME OF ASSISTANT		ADDRESS OF ASSISTANT	AGE OF ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO
NAME OF OTHER ASSISTANT		ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER ☐ YES ☐ NO

EXACT LOCATION OF PROPOSED DISPLAY

Brightmoor Christian Church Worship Center Platform

DATE OF PROPOSED DISPLAY 4/23/26 - 4/24/26	TIME OF PROPOSED DISPLAY 7:00pm
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MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Metal Flammables Cabinet

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$300,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Shilton & Associates
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ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
660 Cascade West Parkway, SE Grand Rapids, MI 49546

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
10	1 Second X 25' Gerb
2	Large Flame Projector
6	1/4 Second X 12' Gerb
2	Mortar Hit
4	Tracer Comet AF - 20' 10-Shot X 10 Seconds
4	Mine AF - 25' 8-Shot X 10 Seconds

SIGNATURE OF APPLICANT 	DATE 3/23/26
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Application for Fireworks Other Than Consumer or Low Impact

[illegible]

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011](#), [MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.



BRIGH-3

OP ID: MB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shilton & Associates, Inc. Dave Shilton 660 Cascade West Parkway, SE Grand Rapids, MI 49546 Jared Nathan Shilton	616-956-5300	CONTACT NAME: Jared Nathan Shilton PHONE (A/C, No, Ext): 616-956-5300 E-MAIL ADDRESS: jared@shiltoninc.com FAX (A/C, No): 616-956-9993
INSURED Brightmoor Christian Church 40800 W 13 Mile Rd Novi, MI 48377-2327		INSURER(S) AFFORDING COVERAGE INSURER A: Brotherhood Mutual INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		21MRA0437802	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☐ UMBRELLA LIAB ☐ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$	X		21MRA0437802	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Acts Covera	X		21MRA0437802	09/01/2025	09/01/2026	Occ 1,000,000
A	Fireworks Display	X		21MRA0437802	09/01/2025	09/01/2026	Occ 300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as additional insured with regards to the pyrotechnics for the Men's Conference to be held 04/23-04/24/26. Coverage for additional insureds is strictly subject to the terms of the policy.

CERTIFICATE HOLDER

CANCELLATION

CITYONO City of Novi 45175 Ten Mile Road Novi, MI 48375	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Jared Shilton</i>
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NOTEPAD	Brightmoor Christian Church INSURED'S NAME	BRIGH-3 OP ID: MB	PAGE 2 Date 03/23/2026
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Authority:	2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin,color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) ☐ Agricultural / Wildlife Fireworks ☐ Articles Pyrotechnic ☐ Display Fireworks ☐ Public Display ☒ Private Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
NAME OF PERSON PERMIT ISSUED TO James Herr		AGE (18 YEARS OR OLDER) ☒ YES ☐ NO	
ADDRESS OF PERSON PERMIT ISSUED TO			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Brightmoor Christian Church			
ADDRESS 40800 W. 13 Mile Road Novi, MI 48377			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)			
10 - 1 Second X 25' Gerb 2 - Large Flame Projector 6 - 1/4 Second X 12' Gerb 2 - Mortar Hit 4 - Tracer Comet AF - 20' 10-Shot X 10 Seconds 4 - Mine AF - 25' 8-Shot X 10 Seconds			
EXACT LOCATION OF DISPLAY OR USE Main Worship Center Platform			
CITY, VILLAGE, TOWNSHIP Novi		DATE 4/23/26 - 4/24/26	TIME 7:00pm
BOND OR INSURANCE FILED ☒ YES ☐ NO			AMOUNT \$300,000

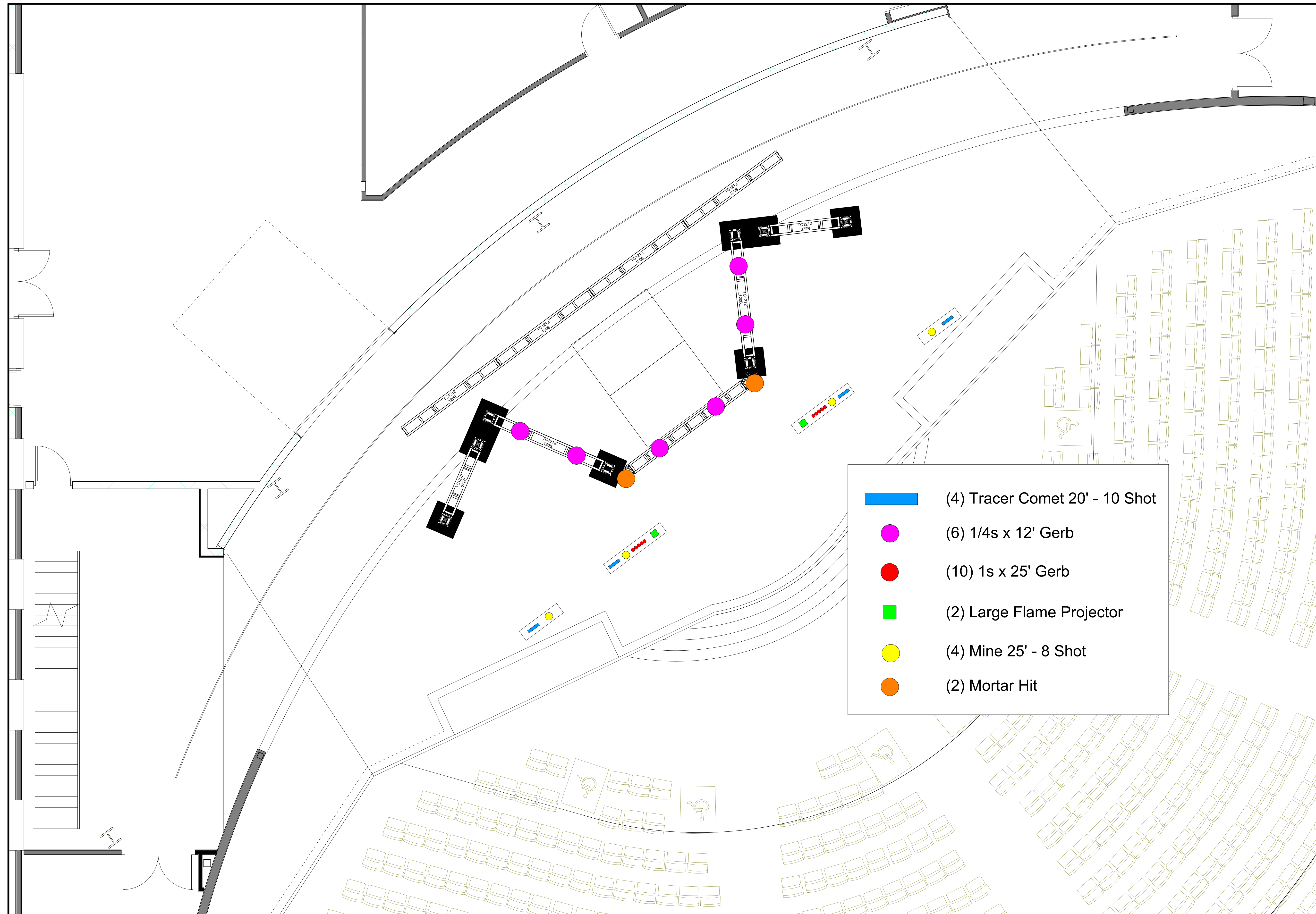
Issued by action of the Legislative Body of the

☐ City ☐ Village ☐ Township of _____ on the _____ day of _____, 2026.

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Men's Conference 2026 Pyro Drawing



1/4" = 1'