



City of Novi - Project Status Overview

Status Summary

Novi City Council Weekly Update #14

As of:

4/30/2025

Overall
Status

In progress

PMR Previous Activities (October 2024 – April 2025)

PMR FS #4 Tour (4/1/25)

- FS 4 needs to be assessed later in the program once priority items from PSB/FS3/FS4/Road Construction are addressed

Site Selection (FS #2 alt site in progress – PMR deliverable)

- Offer submitted by PMR and executed Letter of Intent received on 4/23/25 and forwarded to City Attorney for review, along with PMR Purchase Agreement

Appropriations Request

- PMR submitted an application to Congresswoman Dingell's Office for a \$10 million Community Project Funding Grant (HUD) on 4/25/25.

Upcoming Activities

Refine Cost Estimates (PMR – Complete for 3/10 Council meeting)

- FS #4 improvements to be identified with city per its request on 2/28/25

Royal Oak PD / W. Bloomfield FS Tour to be rescheduled

Education Plan

- PMR providing support for the City
- City landing webpage is now live

Request For Proposals

- PMR drafting RFPs for A/E and CM and recommending firms to be invited to a closed bid. To be discussed with City Administration on 5/5/25.
- PMR advising City as to procurement strategy

Areas for Discussion

Site Due Diligence / Budget Items Checklist:

- City / PMR to review Due Care Plan and strategize path forward

Agenda Items for 5/25/25 PMR/Novi City Administration Meeting:

Procurement (PMR drafting recommendation letter to City Manager)

To establish guidelines for procuring professional services and maintaining the project schedule, PMR requests approval for **an invite-only Request for Proposal (RFP) and selection process**. Specific firms to be discussed.

Construction Delivery Method (PMR drafting recommendation letter)

Selecting the construction delivery method is critical to the program schedule, enabling PMR and CON legal counsel to begin drafting the RFPs and contract documents for the Architect, Construction Manager, and Technology Consultant. Starting this process now will allow for final contract execution and a kick-off meeting immediately following a successful vote.

PMR recommends using the Construction Manager as a Constructor (CMc) for the construction delivery method.

Site Selection – Alt FS # 2 Site

Note: We will need reimbursement language so land purchase can be funded from bond proceeds.

PMR and CON to determine which entities will be responsible for due diligence activities to complete prior to closing date.