

MEMORANDUM



TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: CARL JOHNSON, JR., CFO
JESSICA DOREY, SENIOR BUDGET ANALYST
SUBJECT: IMPORTANT DATES FOR FY 2024-25 BUDGET
DATE: SEPTEMBER 9, 2023

Mayor and Council –

Please see the proposed budget calendar for the 2024-25 Fiscal Year. Per the last council meeting, we will wait until after the election to determine when the Early Input Budget Session will occur.

- Victor

The City Council meeting calendar was approved at the August 28, 2023, meeting, therefore; the recommended budget calendar for the FY 2024-25 budget process has been created. Below are a few important dates to note:

Wednesday, January 17, 2024	CIP Committee meeting to discuss Capital Improvement Program (CIP)
To Be Determined	City Council Early Budget Input Session
Wednesday, February 28, 2024	Planning Commission meeting for Capital Improvement Program (CIP) Public Hearing
Monday, March 18, 2024	Draft Recommended Budget to Council
Wednesday, April 3, 2024	City Council Budget Session 1
Wednesday, April 17, 2024	City Council Budget Session 2 (if necessary)
Monday, May 20, 2023	Public Hearing - Budget
Monday, May 20, 2023	City Council adopts Red Box Objectives, Budget, and approves tax levy (Charter re adoption no later than the third Monday in May)

The City Council Early Budget Input Session held Monday, February 7, 2022, so the next session is will need to occur in January 2024. City Council approved to meet every two years instead of annually. If you have any questions or foresee any conflicts, please let us know.

