

# Employer Resolution Establishing Uniform Transfer Provision



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www.mersofmich.com

**WHEREAS**, the City of Novi, Michigan is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

**WHEREAS**, under Section 20 of the MERS Plan Document, all transferred employees (and rehired employees) are covered under the open employee plan associated with the defined employee group unless the participating municipality or court elects plan continuation for transfers and rehires;

**WHEREAS**, pursuant to Section 20 of the MERS Plan Document, the participating municipality or court may adopt for all its MERS divisions (present and future) a plan continuation transfer and rehire policy which allows all transferred and rehired employees to be placed in the division, whether open or closed, covered by the plan from which the employee transferred from, or the rehired employee previously was enrolled, so long as the plan type is the same, and such plan type exists. If none, then the covered employee will be placed into the open division;

**NOW THEREFORE BE IT RESOLVED**, that effective October 9, 2023, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred and rehired employees (select only one):

- ☐ shall be enrolled in the open plan in the division into which they are transferred as set forth in the Standard Transfer Chart (see [Standard Participant Transfer Rules](#)).
- ☒ shall be enrolled in the applicable division, whether closed or open, covered by the plan from which the employee transferred from, or the rehired employee previously was enrolled, so long as the plan type is the same, and such plan type exists. If none, the open division as set forth in the Continuation Chart (see [Plan Continuation Rules](#)).

MERS' transfer and rehire procedures are an administrative process subject to the MERS' Plan Document. Changes to the Plan Document may impact MERS' ability to administer this election in the future.

SEE PAGE 2 FOR CHART OF TRANSFER GUIDELINES

## CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

☒ The Governing Body of the City of Novi, Michigan at its meeting held on 10/9/2023.  
(Name of Municipality) (dd/mm/yyyy)

☐ Administrative Order No. \_\_\_\_\_ adopted by the Chief Judge of the \_\_\_\_\_, on \_\_\_\_\_.  
(Order Number) (Name of Court) (dd/mm/yyyy)

Signature of Authorized Official: \_\_\_\_\_, Date: \_\_\_\_\_  
(dd/mm/yyyy)

Printed name: Robert J. Gatt Title: Mayor, City of Novi, MI