



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/10/2023

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2324-68: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$5,000 FROM THE MCGEE SIDEWALK CONSTRUCTION PROJECT TO THE 12TH AVENUE NE AND HIGH MEADOWS INTERSECTION PROJECT TO PAY FOR CONSULTANT TESTING SERVICES.

BACKGROUND:

The intersection of 12th Avenue NE and High Meadows Drive is currently a three-legged intersection that was signalized in 1993, without roadway improvements to provide a southbound left turn on 12th Avenue NE onto High Meadows Drive. The intersection is located north of Robinson Street with High Meadows Drive providing access to Eisenhower Elementary School and surrounding residential neighborhoods (a vicinity map is attached). The increasing volume of traffic and the resulting increase of collisions have exposed the need for a dedicated turn lane and new traffic signals at this intersection.

Installing the southbound left turn lane requires widening of the existing four-lane section at the intersection. This project also provides the opportunity for the City to upgrade the signal interconnect system along 12th Avenue NE with fiber optic cable between Robinson Street and Rock Creek Road. A map of what the proposed intersection would look like is attached.

This section of 12th Avenue NE in Norman also serves as U.S. Highway 77. The Oklahoma Department of Transportation (ODOT) maintains jurisdiction over maintenance and improvements to the highway; however, 12th Avenue NE also serves as a major arterial street in Norman and intersects with many other city streets. While the City is responsible for the design of intersection signalization projects on 12th Avenue NE, future construction must be coordinated with ODOT.

On January 10, 2023, City Council approved a funding agreement between ODOT and the City of Norman for the 12th Avenue NE and High Meadows Drive intersection improvement project. In that agreement, it was stipulated that the City of Norman would include in its Contract Administration of the project a contract with a specialized consultant firm to provide soil compaction as well as pavement design testing services.

On March 28, 2023, City Council approved a contract with Rudy Construction to construct the proposed improvements at the 12th Avenue NE intersection with High Meadows Drive. Separately, a contract was negotiated with CEC to provide material testing services required for the project. A not to exceed fee of \$5,000 was negotiated with CEC for these testing services. No specific funds were identified at the time to pay CEC for this work (a copy of that agreement is attached).

DISCUSSION:

For these testing services, the local share will be 100 percent since the fees associated with the testing services was not included in the funding agreement negotiated with ODOT. Two invoices from CEC have been received to date totaling just over \$1,700. To be able to pay these invoices, funds need to be identified for transfer into the 12th Avenue NE and High Meadows Drive construction account.

A project with available excess funding has been identified to fund these existing and future invoices from CEC for material testing services. This project is McGee Sidewalks: SH9-Lindsey, Construction (Account 50597712-46101; Project TR0115) which has an available balance of \$64,000. This project is currently nearing completion of the construction phase with remaining costs expected to be less than \$20,000. Re-allocating (transferring) \$5,000 from this account will leave a balance of \$59,000 in this account to pay all remaining construction-related bills for this project, of which none have been received to date.

The re-allocated funds from the McGee Sidewalk Construction account are recommended to be transferred to 12th Ave NE & High Meadows Drive, Construction (Account 50590079-46101; Project TR0051). The necessary transfer is summarized in the following table:

Losing Account			Gaining Account		
Project	Beginning Balance	Ending Balance	Project	Beginning Balance	Ending Balance
TC0115	\$64,000	\$59,000	TR0051	\$360,000	\$365,000

RECOMMENDATION:

Staff recommends approval of Resolution R-2324-68, re-allocating (transferring) \$5000 from the McGee Sidewalks project to the 12th Ave NE & High Meadows Drive project.