



**CITY OF NORMAN, OK
STAFF REPORT**

MEETING DATE: 10/12/2021

REQUESTER: Paul D'Andrea, Capital Projects Engineer

PRESENTER: Shawn O'Leary, Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. ONE TO CONTRACT K-1920-124; BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MACARTHUR ASSOCIATED CONSULTANTS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$15,000 FOR A REVISED CONTRACT AMOUNT OF \$302,000 TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE GRAY STREET TWO-WAY 2019 BOND PROJECT.

BACKGROUND:

On April 2, 2019, the citizens of Norman voted in favor of a \$72 million transportation bond issue, which includes nineteen (19) projects. With the anticipated \$67 million in federal transportation grant funds being leveraged for these projects, approximately \$139 million is budgeted for the nineteen (19) projects.

On August 19, 2019, City staff advertised Request for Proposal RFP 1920-16 to solicit Consulting Engineering Services for the fourteen (14) bond projects still requiring design. This RFP was written to select a group of consultants to complete the design on the remaining 2019 Transportation Bond Projects that will be completed over the next ten (10) years. Twenty-two (22) proposals were received by the 4:00 pm deadline on September 12, 2019. The selection committee consisting of three (3) City staff (Scott Sturtz, City Engineer, Tim Miles, Capital Projects Engineer, and Paul D'Andrea, Capital Projects Engineer) and two (2) citizens (Luis Malave, ODOT Purcell Resident Engineer, and Brent Everett, OU Assistant Director of Architectural & Engineering Services) shortlisted nine (9) consultant teams for interviews held on October 2, 2019. Five (5) consultant teams were selected after interviews to complete the design on the first set of projects:

- Cabbiness Engineering, Norman
- Cowan Group, Oklahoma City
- Freese and Nichols, Oklahoma City
- MacArthur Associated Consultants, Oklahoma City
- Olsson Associates, Oklahoma City

These consultants were assigned the various projects by City staff based on capacity, performance on their current projects and capabilities of their firm to complete a specific project. An additional selection process for professional services may be needed in the future if these five firms are not able to complete the program to the City's expectations.

On April 28, 2020 the City Council approved Contract K-1920-124, with MacArthur Associated Consultants, LLC, in the amount of \$287,000 for design of the Gray Street Two-Way 2019 Bond Project.

DISCUSSION:

To enhance safety and better serve businesses along the alignment of Gray Street, the design of the Gray Street Two-way 2019 Bond Project, will be modified to include "reverse angle parking" on both sides of the roadway. This change in concept will require additional design and redesign of parking throughout the Gray Street corridor. This amendment is to revise the scope of the original contract and compensate MacArthur Associated Consultants, LLC for the additional design requirements.

RECOMMENDATION:

Staff recommends approval of Amendment No. 1 to Contract K-1920-124 between the City of Norman, OK and MacArthur Associated Consultants, LLC, in the amount of \$15,000 to provide additional design services utilizing funds from the Gray Street Two-Way 2019 Bond Project Design (Account 50594019-46201; Project BP0424).