



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 3/12/2024

REQUESTER: Kellee Robertson, Manager, Animal Welfare Division

PRESENTER: Kevin Foster, Chief of Police

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A GRANT IN THE AMOUNT OF \$6,500 FROM THE BEST FRIENDS ANIMAL SOCIETY TO BE USED BY THE ANIMAL WELFARE DIVISION OF THE POLICE DEPARTMENT TO PROVIDE SPAY AND NEUTER SERVICES TO NORMAN RESIDENTS WHO MEET LOW-INCOME GUIDELINES; APPROVAL OF CONTRACT K-2324-150; AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

Best Friends Animal Society (“Best Friends”) is a 501(c)(3) nonprofit corporation based in Kanab, UT, with a mission of No More Homeless Pets®. Best Friends works with a network of partners to provide financial assistance for specific projects. The Common Bonds District Captain grant is one of the programs they sponsor. This grant has three goals: to assist animal shelters with identifying resources needed to achieve a 90% save rate, to encourage data reporting in the Shelter Pet Data Alliance (SPDA), and to provide information about the Best Friends Animal Society. The Animal Welfare Division of the Norman Police Department (“Department”) has been selected to receive an award of \$6,500 to participate in this program.

DISCUSSION:

The Animal Welfare Division is currently partnered with a local nonprofit entity to offer spay and neuter assistance to Norman residents who meet certain low-income guidelines, but these services are limited and not fully funded. The Common Bonds District Captain grant will allocate \$5,000 to the Animal Welfare Division for needed supplies and vaccines associated with the in-house costs when spay and neuter services are provided by staff.

The Department will designate a Norman Animal Welfare staff member as a District Captain to coordinate with the Best Friends program administrator to develop network partners from local shelters. The grant will provide an additional \$1,500 to assist local shelters with obtaining SPDA data-sharing software or another appropriate reporting mechanism. The funding may also be used to pay for lodging, meals, and other incidental expenses incurred when conducting professional partnership-building activities.

This is a one-time grant, and it will be paid in a single payment within thirty days of receipt by Best Friends of the executed agreement.

RECOMMENDATION 1: Acceptance of the grant by Council and approval from the Mayor by ***Signing*** and ***Dating*** the attached Common Bonds District Captain grant agreement.

RECOMMENDATION 2: Upon receipt of funds, appropriate \$6,500 from the Special Grant Fund, Miscellaneous Police Grant Revenue Account (226-331343), and allocate \$5,000 to Misc. Police Grant-Minor Equipment & Tools (22660211-43699) and \$1,500 to Misc. Police Grant-Prof Services-Other Professional (22660211-44099).